

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #5

Date/Time: Friday, October 6, 2017 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Brian Sath, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #1, September 5, 2017v
 - B. Facilities Meeting Minutes #1, September 14, 2017v
 - C. Program Evaluation Meeting Minutes #1, September 15, 2017v
 - D. Services Meeting Minutes #1, September 11, 2017v
 - E. Services Meeting Minutes #2, October 2, 2017v
 - F. USUBOT Meeting Minutes #4, September 1, 2017v
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. 2018-2019 University Student Union Operating Calendar, *ProposalV*
 - B. 2018-2019 SRWC Facility Fee Structure and User Fee Schedule, *ProposalV*
 - C. Free Menstrual Hygiene Pilot Program, *ProposalV*
 - D. Student Success Center, *Discussion TC 1:15pm*
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #5
October 6, 2017

1. CALL TO ORDER

Sath called the meeting to order at 1:06 p.m.

2. ROLL CALL

<u>Voting Members Present:</u>	<u>Voting Members Not Present:</u>
Sarah Forde (Student Trustee At-Large)	Austin Metoyer (Alumni Representative)
Berta Hanson (University Staff Representative)	Sharon Taylor (Assoc. VP, Financial Mgmt.)
Pei-Fang Hung (Faculty Representative)	
Maritess Anne Inieto (USUBOT Vice-Chair)	
Dr. Jeff Klaus (V.P. for Student Services Designee – <i>arrived at 1:19 p.m.</i>)	
Ian Macdonald (ASI Senate Representative)	
Sofia Musman (ASI Vice-President)	
Simran Nath (Student Trustee At-Large)	
Joe Nino (ASI President)	
Quentin Pestner (ASI Senate Representative)	
Brian Sath (USUBOT Chair)	
Stephanie Torres (Student Trustee At-Large)	
Jonathan Wanless (ASI Treasurer)	
<u>Non-Voting Members Present:</u>	<u>Non-Voting Members Absent:</u>
Sylvana Cicero (Director, USU & SRWC)	
Richard Haller (ASI Executive Director)	
<u>Guests Present:</u>	
Mark Zakhour– (Sr. Manager of Design & Construction Services)	

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Musman (S) Wanless moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Sath called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #1, September 5, 2017✓
- B. Facilities Meeting Minutes #1, September 14, 2017✓
- C. Program Evaluations Meeting Minutes #1, September 15, 2017✓
- D. Services Meeting Minutes #1, September 11, 2017✓
- E. Services Meeting Minutes #2, October 2, 2017✓
- F. USUBOT Meeting Minutes #4, September 1, 2017✓

(M) Nath (S) Forde moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. REPORTS

A. Chair:

Sath reminded the board to confirm their attendance for the ACUI Region I Conference.

Sath reported that he presented updates concerning subcommittees to Senate.

Sath announced that Sustain U meetings would take place every other Thursday from 3:30 to 4 p.m. The next meeting would be held on October 12, 2017.

B. Vice-Chair:

Inieto announced that volunteers are needed for the Long Beach Marathon on October 8.

C. USU Management Report:

Cicero informed the board about the current stage of the University Dining Plaza (UDP) project. Focus groups have been created to discuss future ideas for the University Student Union.

The Auxiliary Organization Association AS/SU/Rec subcommittee was held at the USU during the previous week.

Jordan Eres was hired as the Special Projects Coordinator.

The USU and the Student Recreation and Wellness Center (SRWC) were currently reviewing safety emergency procedures to ensure safe practices and training for student employees.

New Xlerator hand dryers have been added to the second floor of the USU restrooms.

The SRWC had 81,390 visits for the month of September. Presently, there were 3,986 signups for Owen's Condition for Tuition.

New sustainable shower heads have been installed at the SRWC.

The ASI Beach Pantry tabled at Long Beach Night on September 16.

CalFresh Outreach Day would take place on October 17.

The Wack Em' & Rack Em' Tournament would be held on October 20.

Upcoming events for Beach Pride Events (BPE) included Spookville, Dia De Los Muertos, Homecoming, and the Belmont Shore Christmas Parade.

ASI Communications launched a weekly student government newsletter highlighting major initiatives and programs put on by the cabinet, judiciary, senate, BOTs, and BOC.

D. Senate Report:

Pestner reported on the senate readings and the temporary closure of the Isabela Patterson Child Development Center (IPCDC).

Three IPCDC Board of Trustees members were elected.

The support for recipients of DACA was passed, as well as, the commissioner for LGBTQIA+ was confirmed on September 20.

The 2017-2018 Social Justice and Equity Committee Working Rules were approved on September 27.

Two Academic Senators were elected.

Senate had their first reading for the resolution and support of the RISE campaign for free college tuition.

The resolution in support of the Dream Act 2017 was passed on October 4.

The College of Arts Senator position was filled by Camryn Hohneker.

E. Committees:

Campus Relations: Inieto informed the board about the new comment card boxes that were received. Location placement was under discussion.

The new ASI Active app would launch October 9. The app was created to provide ASI's student employees an opportunity to improve their wellness habits and compete with fellow employees. Three winners would be selected to win one of three \$500 scholarship provided by School's First Federal Credit Union.

Inieto reminded the board to subscribe to the CSULB ASI YouTube channel to stay updated with California State Student Association (CSSA).

Facilities: Torres reported on a successful first Facilities Committee meeting.

The Safety Night Walk for the USU and SRWC would take place on October 12 at 7:30 p.m.

Program Evaluation: Nath reported on the programs that would be evaluated for the semester. These programs would include Inclusive Sports, Beach Balance, Outdoor Activities, Week of Welcome, Sustainability Month, and OUTober.

Week of Welcome had a successful turnout with a total of 269 organizations and vendors. BPE Working Rules were currently under evaluation.

Upcoming events for BPE included Spookville, OUTober, Drag Bingo, and LBSU Project Relief.

The SRWC Block Party was successful with 102 attendees.

Upcoming events for the SRWC included Outdoor Movies, Fall Into Giving, and Intramural Competitions.

Services: Forde informed the board about the renaming of the Free Menstrual Hygiene Pilot Program proposal.

CalFresh Outreach Day would be held on October 17.

The ASI Beach Pantry tabled at Beach Family Day on September 16 and collected \$78 in donations.

Student Health Services would be providing free flu shots to students and staff on October 16, 25, and 31.

Disabled Student Services would be hosting a Move A Mile In Our Shoes 2017 walk on October 27.

F. Representatives Report:

Alumni: There was none.

Faculty: Hung reported on the Academic Senator meeting that was focused on general education course policy changes. These changes included general education courses being recertified.

Staff: Hanson announced the annual Spooktacular event on October 27.

University: Klaus shared information on the memorial service for LBSU student, Estephan Hernandez, on October 6 at the USU.

DACA applications for 54 student were processed and submitted.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. 2018-2019 University Student Union Operating Calendar

Torres reported on the revisions made to the 2018-2019 USU Operating Calendar. These revisions included change in hours for residential halls move-in weekend and Christmas Eve. Commencement week and the cultural commencement weekend were also revised to reflect building traffic. The west wing would be opened during the Long Beach Marathon.

(M)Nino (S)Wanless moved to accept the 2018-2019 University Student Union Operating Calendar.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

B. 2018-2019 SRWC Facility Fee Structure and User Fee Schedule

Forde shared the revisions made to the 2018-2019 SRWC Facility Fee Structure and User Fee Schedule. These revisions included cost changes, verbiage consistency with the USU, massage cancellation fees, individual intramural participation fee, and new outdoor rental products.

(M)Musman (S)Inieto moved to accept the 2018-2019 SRWC Facility Fee Structure and User Fee Schedule.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

C. Free Menstrual Hygiene Pilot Program

Forde informed the board about the renaming of the Free Menstrual Hygiene Pilot Program to be more gender-inclusive. The pilot program was created to maintain a sustainable service to provide free menstrual hygiene products in the gender-inclusive and women's restrooms located inside of the USU and SRWC.

Nino suggested also providing the free menstrual hygiene products in the men's restrooms.

(M)Nino (S)Wanless moved to amend the Free Menstrual Hygiene Pilot Program proposal to include all restrooms.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

(M)Torres (S)Forde moved to approve the Free Menstrual Hygiene Pilot Program as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

D. Student Success Center

Zakhour presented information regarding the new Student Success Center. This would include the renovation of CSU Peterson Hall 2. The main purpose of this building would be to bring together all student services into one area to create efficient and easy student accessibility. Renovation would also convert the building to a Leader in Energy and Environment Design (LEED) certified center.

The official groundbreaking ceremony was held on September 29. The project was scheduled for completion in November 2018 and would be available for use by spring 2019.

The overall budget for the project would be \$44.9 million.

9. CLOSING COMMENTS

Musman shared a student concern about an out of order handicap button on the second floor restroom in the USU.

Nino invited the board to attend the memorial service for Estephan Hernandez.

10. ADJOURNMENT

Sath adjourned the meeting at 2:18 p.m.