

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #8

Date/Time: January 12, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Brian Sath, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Ad Hoc Capital Outlay Meeting Minutes #1, December 8, 2017✓
 - B. Campus Relations Meeting Minutes #3, November 28, 2017✓
 - C. Facilities Meeting Minutes #4, December 7, 2017✓
 - D. Program Evaluation Meeting Minutes #4, December 8, 2017✓
 - E. Services Meeting Minutes #4, December 4, 2017✓
 - F. USUBOT Meeting Minutes #7, December 5, 2017✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. 18-19 USU Capital Outlay & Fixed Assets✓
 - B. Program Evaluation, *Outdoor Adventures*✓
 - C. Program Evaluation, *OUTober*✓
 - D. SRWC Facilities Rental Waiver, *Proposal*✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #8

January 12, 2018

1. CALL TO ORDER

Sath called the meeting to order at 1:03 p.m.

2. ROLL CALL

Voting Members Present:

Maritess Anne Inieto (USUBOT Vice-Chair)
Ian Macdonald (ASI Senate Representative)
Austin Metoyer (Alumni Representative)
Sofia Musman (ASI Vice-President)
Simran Nath (Student Trustee At-Large)
Joe Nino (ASI President)
Brian Sath (USUBOT Chair)
Sharon Taylor (Assoc. VP, Financial Mgmt. – *arrived at 1:06 p.m.*)
Stephanie Torres (Student Trustee At-Large)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director – *departed at 1:23 p.m.*)

Voting Members Not Present:

Sarah Forde (Student Trustee At-Large)
Berta Hanson (University Staff Representative)
Pei-Fang Hung (Faculty Representative)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Quentin Pestner (ASI Senate Representative)
Jonathan Wanless (ASI Treasurer)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Sath requested to move New Business before Reports.

(M) Sath (S) Inieto moved to approve the agenda as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

- A. Ad Hoc Capital Outlay Meeting Minutes #1, December 8, 2017
- B. Campus Relations Meeting Minutes #3, November 28, 2017✓
- C. Facilities Meeting Minutes #4, December 7, 2017✓
- D. Program Evaluations Meeting Minutes #4, December 8, 2017✓
- E. Services Meeting Minutes #4, December 4, 2017✓
- F. USUBOT Meeting Minutes #7, December 5, 2017✓

(M) Musman (S) Torres moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.0

6. REPORTS

A. Chair:

Sath informed the board about Associated Student Inc. (ASI) Night that would be held on January 20, 2018.

Sath reminded all student trustees to email their updated spring schedule to the USU Administration Office.

B. Vice-Chair:

Inieto reminded everyone about the ASI Government Retreat scheduled for January 18, 2018.

Week of Welcome registration would be available until January 26, 2018.

Inieto welcomed new-hire University Student Union (USU) Administrative Office Assistant, T'Ana Christiansen.

C. USU Management Report:

Cicero informed the board about the upcoming 2018-2019 ASI Budget Preparation. The proposed budget would be presented to the board for a first reading in the March USUBOT meeting.

The Auxiliary Organization Association (AOA) Conference took place on January 7, 2018. During the conference, Sath participated in a student success panel discussion and was credited for his participation and representation of Long Beach State University (LBSU). ASI Communications was also commended for their contribution of graphics, video, social media, photography, and app management during the conference.

The USU security camera program were under review to ensure the continued safety and security of all students, staff, and patrons of the building.

Facilities is reviewing projects under consideration for the upcoming Mechanical, Electrical, Plumbing (MEP) project. ASI is working with the campus Physical Planning and Facilities Management (PPFM) department as they consider their options. The project will need to be split into two deadline dates. Updates will be forthcoming at Facilities Committee meeting.

The Division of Student Affairs strategic planning would take place on January 19, 2018.

Sustain U was seeking additional Trash Talkers and would provide training. Grow Beach would be accepting applications for students, faculty, staff and alumni gardeners.

Iraida Venegas, Assistant Director, Services would present along with Dr. Piya Bose at the California State University (CSU) Basic Needs Initiative Conference in Sacramento on February 7 and 8.

The ASI Beach Pantry had a total of 5,218 visits and 1,059 unique visits for fall 2017.

ASI Night at the Walter Pyramid would take place at 7 p.m. on January 20. Activities and giveaways would be available to students.

The spring event would begin on January 31 and February 1 in the Central Quad. An Evening with Diane Guerrero would take place on February 6, 2018 in the USU Ballrooms.

The Student Recreation and Wellness Center (SRWC) had a total of 286,303 visits for fall 2017. 4,988 students entered Owens Condition for Tuition and 309 had completed it.

Multiple projects were completed within the facility during the winter break.

D. Senate Report:

Macdonald provided the Senate Report. Senate deferred the ASI Stands resolution to a subcommittee. They approved a bylaw amendment for the ASI Media Board.

A commemoration of Dr. Jeanne Caveness was also approved.

E. Committees:

Campus Relations: Inieto announced the upcoming Campus Relations meeting on January 26.

The 2017 ASI video recap of 2017 was displayed for the board.

Facilities: There was none.

Program Evaluation: Nath discussed student presentations from the December 2017, Program Evaluation meeting. Beach Pride Events (BPE) and Student Recreation and Wellness Center (SRWC) students shared with the committee their experiences from recently attended conferences. BPE and SRWC would soon release their finalized Spring Calendar.

BPE was scheduled to meet the CSU Fullerton ASI team to collaborate ideas for successful programs.

Services: There was none.

F. Representatives Report:

Alumni: Metoyer reported that the Alumni Association had matched 77 alumni and students for fall 2017.

Spring semester applications would be available through BeachSync until February 8. The program would last from February 16 through May 26 with a minimum of 8 hours recommended to create substantial connections between mentors and mentees

The CSU hosted alumni receptions in Taiwan and Hong Kong on January 15 and 16. Chancellor White would meet with university officials abroad to increase connections.

The Alumni Association encouraged graduating seniors to join the association. Seniors would receive a special senior-only pack called the Beach Pride and Tradition Package. A lifetime membership to the Association and a one-time gift would be included.

Metoyer confirmed that the special senior pack would also be available to graduate students.

Faculty: There was none.

Staff: There was none.

University: Taylor reported on finalized parking signage that would assist students and guests. Parking structures were renamed and color coded.

A memo with a link would be released before the spring semester to notify students about bus shuttle options, parking overflow and the new signage.

Taylor clarified that the Anaheim bus shuttle route may continue into the spring semester.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. 17-18 USU Capital Outlay & Fixed Assets

Sath reported on the proposed Capital Requests.

The Capital Project Requests approved:

- CSULB Info Lobby Furniture - \$74,725
- Drought Tolerant Landscape - \$40,000
- Media Room Improvement, USU 205 - \$40,912
- Total: \$155,637

The approved Capital Purchase Requests:

- USU South East Main Marquee- \$53,527
- ADA Door Operators-Main Lobby - \$28,463
- Total: \$81,990

Sath reviewed the Non-Capital Purchase Requests:

- 75-6' Banquet Table Replacements-Long Beach Ballrooms
- Strength Equipment A
- Strength Equipment B
- Hydration Stations (4)
- Total: \$128,223

The proposed Capital Requests totaled \$365,860.

Nino expressed agreement with the purchase of new strength equipment due to its current condition. Cicero confirmed the importance of maintaining and replacing the SRWC strength equipment as it had been scheduled to be replaced this academic year.

(M) Nino (S) Inieto moved to approve the 18-19 USU Capital Outlay & Fixed Assets.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.1

Cicero stated that the USU Capital Outlay & Fixed Assets Proposal should correctly state “2017-2018” as the purchases would remain within the current fiscal year.

(M) Nino (S) Nath moved to amend and approve the corrected USU Capital Outlay and Fixed Asset Proposal for the 2017-2018 fiscal year.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.1

B. Program Evaluation, *Outdoor Adventures*

Nath reported on the Outdoor Adventure program which aimed to provide students with valuable outdoor experiences which would enhance their quality of life. The program would promote personal health and wellbeing for the LBSU community. The SRWC Outdoor Adventure program would impart both a safe and non-threatening environment for students to learn, relax, and grow.

Nath reviewed the most popular trips from the program.

(M) Musman (S) Inieto moved to accept the Program Evaluation Outdoor Adventures.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.1

C. Program Evaluation, *OUTober*

Nath informed the board about OUTober. OUTober was a collaboration of events within the month of October which aimed to focus on queer identity, struggle, and culture through multiple school events. BPE contributed through their Drag Bingo and LBSU Project Relief events. Beach Pride Events (BPE) would continue the OUTober program, in part, due to the positive student feedback.

(M) Metoyer (S) Torres moved to accept the Program Evaluation OUTober.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.1

D. SRWC Facilities Rental Waiver, *Proposal*

Sath reported on behalf of Forde. The USU approved a facility fee waiver for student organizations to help alleviate the rental cost for hosting outreach events. This proposal would provide a similar service to student organizations and would allow for facilities rental waivers up to \$1,000 per fiscal year, per organization. Implementation would occur July 1, 2018.

Cicero informed the board that the SRWC Facilities Rental Waivers would be approved through Board of Control (BOC).

(M) Musman (S) Torres moved to accept the SRWC Facilities Rental Waiver Proposal.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 7.0.1

9. CLOSING COMMENTS

Sath reminded all student trustees to email their most updated spring schedule and USUBOT reports to Cat Heitzhaus.

The Association of College Unions-International (ACUI) attendee presentations would take place in February.

Cicero confirmed the approved capital purchases would arrive by the end of the fiscal year.

Inieto announced January birthdays.

10. ADJOURNMENT

Sath adjourned the meeting at 2:03 p.m.