



LOCATION: Cal State Long Beach University—Student Union
1212 Bellflower Blvd, California State University, Long Beach, CA 90815

POSITION TITLE: Sandwich Artist® and Up

POSITION SUMMARY:

The Sandwich Artist® greets and serves guests, prepares product, maintains food safety and sanitation standards, and handles or processes light paperwork. Exceptional guest service is a major component of this position.

TASKS AND RESPONSIBILITIES:

- Exhibits a cheerful and helpful manner while greeting guests and preparing their orders.
- Demonstrates a complete understanding of menu items and explains them to guests accurately.
- Uses Point of Sale system/cash register to record the order and compute the amount of the bill. Collects payment from guests and makes change.
- Performs Cash-In Procedure- accounting for all forms of money, bread, etc., during the shift.
- Prepares food neatly, according to formula, and in a timely manner.
- Checks products in sandwich unit area and restocks items to ensure a sufficient supply throughout the shift.
- Understands and adheres to proper food handling, safety and sanitation standards during food preparation, service and clean up.
- Cleans and maintains all areas of the restaurant to promote a clean image. Understands and adheres to the Wash, Rinse, and Sanitize method of cleaning.
- Understands and adheres to all quality standards, formulas and procedures as outlined in the Subway® *Operations Manual: Daily Procedures*.
- Maintains a professional appearance and grooming standards as outlined in the Subway® *Operations Manual: Daily Procedures*.
- Performs light paperwork duties as assigned.
- Completes University of Subway® courses as directed.

PREREQUISITES

Education: Some high school or equivalent.

Experience & Skills: No previous experience required. Ability to understand and implement written and verbal instruction.

Physical: Must be able to work any area of the restaurant when needed and to operate a computerized Point of Sale system/cash register. Position requires bending, standing, and walking the entire workday. Must have the ability to lift 10 pounds frequently and up to 30 pounds occasionally.

Job Types: Full-time, Part-time

Salary: \$12.00 to \$15.00 per hour

Please contact **Hania @ (310)386-5678** or at haniay@yahoo.com (write in subject line Seeking Subway Job)

Applications can be obtained through <https://apply.mysubwaycareer.com/us/en/careers/>

(For online applications, please search Cal State Long Beach and Select the address 1212 Bellflower Blvd)