

BUSINESS AND FINANCE COMMITTEE (BFC) MINUTES
Meeting #7
October 5, 2021
(APPROVED)

1. CALL TO ORDER

Chair John Barcelona called the meeting to order at 3:32 p.m.

2. ROLL CALL

Voting Members Present

Jose Raya Perez, ASI Senate Representative
Anthony Regina, ASI Senate Representative
Lindsay Apaza, ASI Executive Vice President
Jesus Gonzalez, ASI President
John Barcelona, ASI Vice President of Finance
Maricela Correa, CSULB Faculty Representative
Kristina Randig, CSULB President's Designee

Non-voting Members Present

Anna Nazarian-Peters, CSULB Student Affairs Representative's Designee
Dr. Miles Nevin, ASI Executive Director

3. APPROVAL OF AGENDA

Raya Perez (MOVE) Regina (SECOND) to approve Business and Finance Committee Agenda, Meeting #7, October 5, 2021

VOTE ON THE MOTION

PASSES 7-0-0
Approve-Oppose-Abstain

4. PUBLIC COMMENTS

There were none.

5. APPROVAL OF MINUTES

A. Action Item: Business and Finance Committee, Meeting #5, September 21, 2021
Randig: 8-1: change "of" to "or" between credit card and procurement card.

Raya Perez (MOVE) Regina (SECOND) to approve Business and Finance Committee Minutes, Meeting #5, September 21, 2021, as amended

VOTE ON THE MOTION

PASSES 7-0-0
Approve-Oppose-Abstain

6. STATUS OF FUNDS SUMMARY

Current Year Unallocated Fund (CYUF): \$29978
Student Research Fund (SRF): \$11100
Student Travel Fund (STF) \$15000

7. GRANT APPLICATION HEARINGS

A. Student Travel Fund (STF)

- 1) Action Item: Javier Fernandez – 2021 Conference of the American Academy of Religion
Regina (MOVE) Raya Perez (SECOND) to approve \$400 from STF to Javier Hernandez - 2021 Conference of the American Academy of Religion.

VOTE ON THE MOTION

PASSES 7-0-0

Approve-Oppose-Abstain

8. UNFINISHED BUSINESS

A. Discussion Item: Policy on Travel (4th Reading)

Barcelona reviewed the following proposed revisions:

- 3.3 Graduation Celebrations: The Director of Student Life and Development has been delegated authority by the Business and Finance Committee to review and evaluate the funding requests submitted by the respective clubs and to determine the amount of funds to allocate to each of them. This determination will be forwarded to the ASI Government Office by the date and time annually specified by the ASI Vice President of Finance. Allocation summaries must be forwarded to the Business and Finance Committee where they are subject to final approval. The total amount of funds allocated to Graduation Celebrations is determined by the ASI Senate in its annual spring budget approval process.
- 3.4 Current Year Unallocated Fund: Applications for funding from the CYUF will be capped at \$3,000.
- 5.2 Permissible Purchases: Whenever possible and in order to promote sustainability and the support of CSULB students, organizations should use on-campus printing options.
- 5.3 Prohibited Purchases, Community Relations Activities: An exception to this prohibition is the hosting of an activity with the sole purpose of raising funds by a student organization for the benefit of a charitable cause.
- 6.3 Accessibility: ASI mandates that no program or activity funded by student organization grants may exclude from participation, deny benefits to, or subject to discrimination any individual based on disability. Therefore, ASI requires that organizations receiving grants act to provide reasonable accommodations in all facilities and services immediately upon notification that accommodations are required. Further, organizations must provide clear communication regarding the process by which such accommodations may be requested.

For ASI-funded events with anticipated attendance of 200 or more individuals, student organizers should arrange to have qualified interpreters and/or real-time captioners available to provide access for Deaf or Hard of Hearing attendees. The grant award may cover some costs for this service. This requirement shall apply to programs such as concerts, lectures, seminars, workshops, and guest speakers.

9. NEW BUSINESS

There was none.

10. REPORTS

A. ASI Vice President of Finance

- Reviewing all CSU websites to find ways we can upgrade ours
- Spread word that grant forms are active on BeachSync

B. Senate Representatives

Last meeting

- Approved: 100 Classes in 100 Days resolution (2nd Reading)

- Elected: Senate representative to Lobby Corps
- Reports: ASI President; Beach Pride Events; Parking and Transportation; College Senators; ASI Interim Assistant Director; ASI Executive Director; CSULB Dean of Students

C. ASI Executive Director
There was no report.

11. CLOSING COMMENTS

Raya Perez: reminded board to complete campus pre-screen before visiting campus

12. ADJOURNMENT

Without objection, Chair John Barcelona adjourned the meeting at 4:06 p.m.