

BOARD OF CONTROL MINUTES

Meeting #1
June 20, 2017

1. CALL TO ORDER

Treasurer Jonathan Wanless called the meeting to order at 3:35pm.

2. ROLL CALL

Voting Members Present

Jonathan Wanless (ASI Treasurer)
Daniel Gomez (ASI President)
Joseph Nino (ASI Vice President)
Courtney Yamagiwa (ASI Senate Representative)
David Stout (CSULB Faculty Representative) (Dp @ 4:35pm)
Sharon Taylor (CSULB President Designee) (Dp @ 5:08pm)

Voting Members Absent

VACANT (ASI Senate Representative)

Non-voting Members Present

Richard Haller (ASI Executive Director)
Anna Nazarian-Peters (Student Life & Development Representative)

Non-voting Members Absent

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Treasurer Wanless requested:

- Item #8-D: first order of business

(M) Nino (S) Yamagiwa to approve Board of Control (BOC) Agenda, Meeting #1, June 20, 2017, as amended

VOTE ON THE MOTION

PASSES 5-0-1

4. COMMENTS

A. Comments from the Gallery

Lee Johnson: introduced self as the outgoing ASI Recycling Center Coordinator, to hopefully be replaced by Eric Bryant. Eight years ago, former USU Director Dave Edwards charged Lee to create an ad hoc committee to determine what does sustainability mean to ASI and the students. SustainU was created and was the first sustainability committee on campus. SustainU assessed campus needs, such as, effective lighting, improved recycling. The process had students taking the lead, and the committee received assistance to employ assistants. Six years ago, they realized need for a sustainability policy. Lee encouraged the board to realize the policy's historic significance.

B. Comments from the Board

Haller requested the board introduce themselves.

5. APPROVAL OF MINUTES

A. Action Item: Board of Control Meeting #32, May 3, 2016

(M) Nino (S) Doering to approve Board of Control (BOC) Meeting #32, May 9, 2017

VOTE ON THE MOTION

PASSES 5-0-1

B. Sub-committees

- 1) Action Item: ASI Media Board of Trustees (ASIMBOT), Meeting #8, May 5, 2017
- 2) Action Item: Human Resources Management Committee (HRMC), Meeting #6, February 17, 2017
- 3) Action Item: Human Resources Management Committee (HRMC), Meeting #7, March 17, 2017
- 4) Action Item: Isabel Patterson Child Development Center Board of Trustees (IPCDC BOT), Meeting #8, May 12, 2017

(M) Nino (S) Doering to approve Sub-committee Minutes: ASI Media Board of Trustees (ASIMBOT) Minutes, Meeting #8, May 5, 2017, Human Resources Management Committee (HRMC), Meeting #6, February 17, 2017, Human Resources Management Committee (HRMC), Meeting #7, Marcy 17, 2017, and Isabel Patterson Child Development Center Board of Trustees (IPCDC BOT), Meeting #8, May 12, 2017

VOTE ON THE MOTION

PASSES 5-0-1

6. STATUS OF FUNDS SUMMARY

(M) Nino (S) Yamagiwa to postpone Status of Funds Summary until the next BOC meeting on July 18, 2017

VOTE ON THE MOTION

PASSES 5-0-1

7. GRANT APPLICATION HEARINGS

A. Student Travel Fund (STF)

There were none.

B. Current Year Unallocated Fund (CYUF)

There were none.

C. Student Research Fund (SRF)

There were none.

8. UNFINISHED CORPORATE BUSINESS

A. Action Item: 2017-18 Spring Grant Allocations: Club Sports (2nd Reading)

Haller reviewed the following:

Amount Allocated to Clubs	\$195,320
Concussion Testing Grant	\$10,000
Equipment/Unexpected Grant	\$7,870
Post Season Travel Allocation	\$25,000
Total ASI Grant 2017-2018	\$238,190

(M) Doering (S) Nino to approve 2017-18 Spring Allocations, Club Sports (2nd & Final Reading)

VOTE ON THE MOTION

PASSES 5-0-1

B. Action Item: 2017-18 Spring Allocations, College Councils (2nd Reading)

1) College of the Arts (COTA)

Requested: \$21,022

Allocated: \$13,169

- 2) College of Business Administration (CBA)
Requested: 28,656
Allocated: \$16,375
- 3) College of Education (CEDU)
Requested: \$6,839
Allocated: \$6,839
- 4) College of Engineering (CENG)
Requested: \$152,174
Allocated: \$54,795
- 5) College of Health & Human Services (CHHS)
Requested: \$25,924
Allocated: \$14,837
- 6) College of Liberal Arts (CLA)
Requested: \$22,446
Allocated: \$22,416
- 7) College of Natural Science & Mathematics (CNSM)
Requested: \$13,886
Allocated: \$10,587

(M) Nino (S) Doering to approve 2017-18 Spring Allocations for College Councils: COTA, CBA, CEDU, CENG, CHHS, CLA, CNSCI, (2nd & Final Reading)

VOTE ON THE MOTION

PASSES 5-0-1

C. Action Item: 2017-18 Spring Grant Allocations, At-Large (2nd Reading)

Haller recommended this item as a 2nd Reading and that it return for a 3rd reading. Grants were pro-rata utilizing a mathematical computation; however, there wasn't an individual review and evaluation.

Discussion ensued regarding requiring a Post Event Assessment Report in order to assist in evaluating recurring Spring Grant requests.

Requested: \$335,397

Allocated: \$250,002

(M) Nino (S) Doering to approve 2017-18 Spring Grant Allocations, At-Large (2nd Reading)

VOTE ON THE MOTION

PASSES 4-0-1

D. Action Item: Policy on Sustainability (2nd Reading)

SustainU Assistant Daniel Pierce presented the following:

- SustainU Assistant Meg Workman will be soon be leaving, and recognized their dedicated efforts to the Compost Happens program
- Sustainability programs that have benefited the USU: composting, Student Swap Shop, hydration stations, recycling
- This policy is crucial, especially after Trump backed out of Paris Agreement
- Policy will be a living document with yearly review and recommendations based on local and global policy
- Based on the CSU's Sustainability Policy

Haller stated that the proposed revisions to the policy were of minor formatting and grammar but no content revisions.

(M) Nino (S) Yamagiwa to approve Policy on Sustainability (2nd & Final Reading)

Taylor asked if this policy is consistent with the university or if there are any disconnects. Haller replied that the policy has been reviewed by CSULB Sustainability Coordinator Holly Fajak.

Pierce stated that the policy was written in collaboration with Arnecia Bryant, Lee Johnson, and Eric Bryan; after which, it was edited by Facilities, and was approved by the USU Board of Trustees.

Johnson added that the university staff Holli Fajak, Paul Wingo, and Sylvia Palomera participated in SustainU meetings. Johnson commended the collegial collaboration between the auxiliary and the university.

VOTE ON THE MOTION

PASSES 5-0-1

9. NEW CORPORATE BUSINESS

A. Action Item: Approval of 2017-18 BOC Working Rules

Haller recommended item is postponed, so that last year's board recommendations are included.

(M) Doering (S) Yamagiwa to postpone 2017-18 BOC Working Rules until the next BOC meeting, July 18, 2017

VOTE ON THE MOTION

PASSES 4-0-1

Nazarian-Peters stepped out of chambers,

B. Action Item: Budget Adjustment Form: ASI Government Scholarships

First year entering executive officers scholarships instead of end of fiscal year pay summer session out of 2016-17 which wasn't budgeted for; however, vacant position savings. Requesting unused funds be transferred to pay for summer session for 2016-17.

(M) Nino (S) Doering to approve Budget Adjustment Form: ASI Government Scholarships

VOTE ON THE MOTION

PASSES 4-0-1

C. Action Item: Policy on Student Organization Grants – proposed revisions

Haller reviewed the following revisions:

- 2.1.: added code numbers
- 5.3: CA Bill 1887 travel information moved from the Student Organization Grant Policy to the Student Travel Policy
- 8.1: allotment usage information to #10.0 Expiration of Funds

(M) Nino (S) Doering to approve Policy on Student Organization Grants – proposed revisions, as amended

VOTE ON THE MOTION

PASSES 4-0-1

Nazarian-Peters returned to chambers

D. Action Item: Policy on Student Travel Fund – proposed revisions

Haller reviewed the following revisions:

- 3.0.: removed award disbursement period
- 7.0: added Provisions of CA AB1887
- 9.0: added Expiration of Funds

Doering recommended listing prohibited states.

Taylor recommended sirma website/reference be included. Haller reported AORMA needs to be updated.

(M) Yamagiwa (S) Doering to approve Policy on Student Travel Fund – proposed revisions, as amended

VOTE ON THE MOTION

PASSES 4-0-1

E. Action Item: Student Research Fund – proposed revisions

Haller reviewed the following revisions:

- III: removed Publication of Research
- Reporting Requirement: added Post Research Assessment Survey
- Tips for Successful Applications: award changed from \$1000 to \$700
- Justify Your Expenditures: added that expenditures must follow Procurement Policy

Discussion ensued regarding awarding up to \$1500, with exceptions at the discretion of the board.

(M) Doering (S) Yamagiwa to table Student Research Fund – proposed revisions until the next BOC meeting

VOTE ON THE MOTION

PASSES 4-0-0

F. Approval of 22 West Media Job Profiles

1) Action Item: 22 West Media, Print: Lead Copy Editor

Haller noted that since the ASI Media Board doesn't meet during the summer, according to bylaws, these student position job profiles are coming before the BOC

2) Action Item: 22 West Media, Video: Marketing & Social Media Coordinator

(M) Doering (S) Nino to approve 22 West Media Job Profiles: 22 West Media, Video: Marketing & Social Media Coordinator & 22 West Media, Print: Lead Copy Editor

VOTE ON THE MOTION

PASSES 4-0-0

10. REPORTS

A. Treasurer

Treasurer Wanless stated that they're glad to be working with the board and anticipates a great year.

B. Senate Representative

Yamagiwa reported the first 2017-18 Senate meeting was June 7th and the next meeting will be July 12th.

C. Executive Director

Haller stated next month's training will include grant making and how to read financial statements.

11. VOLUNTARY CLOSING COMMENTS

There were none.

12. ADJOURNMENT

Without objection, Treasurer Wanless adjourned the meeting at 5:20pm.

RECORDED BY:

Laura M. Butt, ASI Government Administrative Coordinator

Date: _____

APPROVED BY:

Jonathan Wanless, ASI Treasurer

Date: _____