

**BOARD OF CONTROL MINUTES**

**Meeting #6**

September 14, 2017

**1. CALL TO ORDER**

Treasurer Jonathan Wanless called the meeting to order at 2:02pm.

**2. ROLL CALL**

Voting Members Present

Jonathan Wanless (ASI Treasurer)

Joseph Nino (ASI President)

Brian Sath (ASI Vice President Designee)

Courtney Yamagiwa (ASI Senate Representative)

Sharon Taylor (CSULB President Designee) (Ar @ 2:06pm)

Voting Members Absent

Thulani Ngazimbi (ASI Senate Representative)

Non-voting Members Present

Richard Haller (ASI Executive Director Designee)

Piya Bose (Student Affairs Representative)

Non-voting Members Absent

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

Yamagiwa asked if the Medical Student Assn. grants that were tabled at the last BOC meeting were still needed. Organization member Sath replied that the organization is going to be holding Executive elections and will re-submit applications once their events are confirmed.

**(M) Nino (S) Yamagiwa to approve Board of Control (BOC) Agenda, Meeting #6, September 14, 2017**

**VOTE ON THE MOTION**

**PASSES 4-0-0**

**4. COMMENTS**

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

**5. APPROVAL OF MINUTES**

A. Action Item: Board of Control Meeting #5, September 7, 2017

**(M) Yamagiwa (S) Sath to approve Board of Control (BOC), Meeting #5, September 7, 2017**

**VOTE ON THE MOTION**

**PASSES 4-0-0**

B. Sub-committees

1) Action Item: ASI Media Board of Trustees (ASIMBOT), Meeting #8, May 5, 2017

**(M) Yamagiwa (S) Sath to approve ASI Media Board of Trustees (ASIMBOT), Meeting #8, May 5, 2017**

**VOTE ON THE MOTION**

**PASSES 4-0-0**

**6. STATUS OF FUNDS SUMMARY**

Treasurer Wanless reported:

FA'17 Summary

Current Year Unallocated Fund (CYUF): \$25,876

Student Travel Fund (STF): \$7,709  
Student Research Grant (SRG): \$23,000  
Athletic Facility Fee Waivers: \$5,000  
University Student Union (USU) Waivers: \$6,000  
Carpenter Performing Arts Center (CPAC) Waivers: 5  
Post Season Sports Fund: \$25,000

## 7. GRANT APPLICATION HEARINGS

### A. Current Year Unallocated Fund (CYUF)

There were none.

### B. Student Travel Fund (STF)

#### 1) Action Item: Leo Gianetta – Rocky Mountain Rendezvous

Gianetta attended in Laramie, WY, to present research on how clay minerals affect sandstone. Gianetta hopes to pass along information from the conference to other geology students and encourage them to attend this event next year.

Haller reminded the board that policy states that applications must be submitted at least 3 weeks prior to the date of departure; this application was submitted 10 days before date of departure. Haller also pointed out that BOC does not fund ground transportation and would like the board to consider that.

Taylor asked the student for clarification regarding their travel expenses. Gianetta explained that they were informed of their acceptance to the conference less than 3 weeks before the date of departure. Regarding transportation, Gianetta explained that they booked a flight to Denver and then planned on taking a shuttle to Laramie.

Haller and Taylor agreed that both of these methods of transportation would be considered part of travel expenses and would be eligible for funding from BOC.

Requested: \$200 (airfare & conference fees)

\*\$400 maximum award

**(M) Nino (S) Yamagiwa to approve \$200 from STF to Leo Gianetta – Rocky Mountain Rendezvous**  
**VOTE ON THE MOTION** **PASSES 4-0-1**

#### 2) Action Item: Joe Louis Hernandez – 2017 Western Regional Conference, National Assn. of Student Personnel Administrators (NASPA)

Hernandez will be presenting in Hawaii and will also attend conference events and discussions. Student intends on use this as a networking opportunity and to learn from other professionals in the field.

Requested: \$500 (airfare & conference fees)

\*\$500 maximum award

**(M) Nino (S) Yamagiwa to approve \$500 from STF to Joe Luis Hernandez – 2017 Western Regional Conference, National Assn. of Student Personnel Administrators (NASPA)**  
**VOTE ON THE MOTION** **PASSES 4-0-1**

### C. Student Research Fund (SRF)

There were none.

### D. Facility Fee Waiver

#### 1) Action Item: CPAC: Women's & Gender Equity Center/ASI – InterACT Performance for Athletics/Coaches

Cicero submitted this request for this social justice performance troupe. During performances, audience members are invited on stage to become active participants, rather than passive observers.

Haller spoke about this request stating that it was necessitated by the fact that the Isabel Patterson Child Development Center (IPCDC) was relocated to The Pointe. This forced the Women's & Gender Equity Center to work with ASI to find a new location for this event.

Yamagiwa asked what the rental fee is for the Carpenter Performing Arts Center (CPAC). Haller answered that the fee is \$700 but explained that it is not something that Board of Control (BOC) pays for; CPAC gives BOC 5 waivers, and the organization is able to use one of those waivers to cover the rental fee.

**(M) Nino (S) Yamagiwa to approve (1) CPAC Facility Fee Waiver to Women's & Gender Equity Center/ASI – InterACT Performance for Athletics/Coaches**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

## **8. UNFINISHED CORPORATE BUSINESS**

There was none.

## **9. NEW CORPORATE BUSINESS**

A. Action Item: American Institute of Aeronautics and Astronautics – June 2017 reimbursement paid from agency account in error

Haller explained that there were a series of 4 payments made to a student affiliate with American Institute of Aeronautics and Astronautics. They were submitted in June, right at the year-end closing. They identified that the person who submitted the application erroneously used the agency account number. Student came back to say that they actually needed the funds in their grant account. Haller brought it to the board to see how they would like to handle it.

Taylor asked who signed off on these forms and whether or not they would notice that the organization used the wrong account. Haller answered that Student Life & Development advisors sign off on these forms, but they would not be able to tell which account number is the one the organization wanted to use.

Nino asked where this money would be coming from. Haller explained that the funds could be pulled from Prior Year & Miscellaneous Expense Account, which is basically a reserve account, or that it could be allocated from Current Year Unallocated Funds (CYUF).

Taylor asked where money left over from grant accounts each year goes and if it rolls back into administrative budget accounts. Haller explained that it goes back into Retained Earnings.

Nino asked what the balance of their agency account is at currently. Haller answered that their agency account balance is at \$385. Nino asked if they were to correct this, if they would just credit the money back to agency account and asked for clarification on this process. Haller explained that money left over at the end of the year goes into a reserve account called Retained Earnings. Then they modify and meet their reserve requirements by taking money from Retained Earnings and putting it into departments/accounts that need funding.

Haller stated that, in essence, you are pulling it from money that was left over from last year and that it was money that was allocated but was never spent, so it rolled back to those accounts.

**(M) Nino (S) Yamagiwa to refund the reimbursement of \$3,022.20 to the agency account for the American Institute of Aeronautics and Astronautics**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

## 10. REPORTS

### A. Treasurer

Treasurer Wanless reported the following:

- Weekly briefing meetings with Martiz Ware are going well
- Oct 5<sup>th</sup>: will be meeting with Oliver Mamangun regarding ASI Scholarships. There will be 25 \$1,000 scholarships.

### B. Senate Representative

Senator Yamagiwa reported the following:

- Approved a resolution for the emergency closure of the IPCDC
- Working on a Resolution to support DACA recipients
- Approve working rules for its first reading for the Social Justice and Equity committee
- Elected 2 IPCDC Trustees At-Large; however, there are two more vacancies

### C. Executive Director

Haller reported the following:

- Enrollment: Gained 2 more students since last meeting
- IPCDC: Mark Zakur believes they will get back into the facility by Sept 25<sup>th</sup>. Planning on staying in The Pointe for an additional week after that date.
- Audit – Exit conference was today but it is not completely finished. Still need a couple of pieces and to finalize the final report before submission to the Chancellor's office. Most of it has to do with how they are recording pensions and other post employment possibilities.
- They usually get all adjusting done by mid July but there was some staffing turnover this year that delayed that process
- ASI is in collaboration with DREAMers Success Center Advisory Board: They will be sponsoring two informational sessions. One on Sept 20<sup>th</sup> from 12-1:30 pm and another on Sept 6<sup>th</sup> from 4-5:30 pm. They want to get as much accurate information out there since there is a lot of competing information out there and they want to clarify the facts.
- Will be announcing availability of funds to help pay for students' DACA application fees. Will be using the Student Emergency Intervention Fund. President Conoley pledged that she would backfill whatever money they do spend, up to \$200,000.
- That application will be submitted online as part of the Student Emergency Intervention Fund and will be then go to the Dean of Students
- Payments will be made directly to the Federal government, rather than to the students. This is to avoid any confusion as to whether the funds qualify as financial aid.
  - Nino expressed concern regarding the timeliness of these events and how they are going to be able to get these funds disbursed before the October 5<sup>th</sup> application deadline

## 11. VOLUNTARY CLOSING COMMENTS

There were none.

## 12. ADJOURNMENT

**Without objection**, Treasurer Wanless adjourned the meeting at 2:47pm.

**RECORDED BY:**