

BOARD OF CONTROL (BOC) MINUTES
Meeting #3
September 4, 2018

1. CALL TO ORDER

Treasurer Jesse Luna called the meeting to order at 3:30pm.

2. ROLL CALL

Voting Members Present

Jesse Luna, ASI Treasurer
Genesis Jara, ASI President
Leen Almahdi, ASI Vice President
Frances Canales, ASI Senate Representative
Omar Prudencio Gonzalez, ASI Senate Representative
Surajit Roy, CSULB Faculty Representative (Ar @ 3:32pm)
Sean Lee, CSULB President Designee

Voting Members Absent

Non-voting Members Present

Martiz Ware, ASI Executive Director Designee
Trace Camacho, CSULB Student Affairs Representative

Non-voting Members Absent

Staff

Richard Haller, ASI Executive Director (Ar @ 3:32pm)

Luna presented new member Sean Lee and the board introduced themselves.

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Luna:

- Agenda Items #7-A-3: Postpone until the next meeting, per the organization's request
- Agenda Item #9-A: Add - Discussion Item: Recurring Grant Evaluation

(M) Almahdi (S) Jara to approve Board of Control (BOC) Agenda, Meeting #3 September 4, 2018, as amended
VOTE ON THE MOTION **PASSES 7-0-0**

4. COMMENTS

A. Comments from the Gallery
There were none.

B. Comments from the Board
There were none.

5. APPROVAL OF MINUTES

A. Action Item: Board of Control (BOC) Minutes, Meeting #2, August 28, 2018

(M) Luna (S) Almahdi to approve Board of Control (BOC) Minutes, Meeting #2, August 28, 2018

VOTE ON THE MOTION

PASSES 7-0-0

B. Sub-committee Minutes

Action Item: Human Resources Management Committee (HRMC) Minutes, Meeting #1, June 21, 2018

6. STATUS OF FUNDS SUMMARY

FA'18 Summary

Current Year Unallocated Fund (CYUF): \$27338 (FA18) / \$29838 (SP18)

Student Travel Fund (STF): \$11469 (FA18) / \$12500 (SP19)

Student Research Fund (SRF): \$24400 (entire academic year)

Athletic Facility Fee Waivers: \$4923

University Student Union (USU) Waivers: \$6000

Carpenter Performing Arts Center (CPAC) Waivers: 5

Post Season Sports Fund \$25000

7. GRANT APPLICATION HEARINGS

A. Current Year Unallocated Fund (CYUF)

1) Action Item: Grant: Biomedical Engineering Society

a) Action Item: Future Robot Hand

Organization President Talha Karwa presented his new event will be mid-September 2018 through February 16, 2019, with 20 estimated participants. The program will allow students to take part in a project designing and building a working prosthetic arm based upon a model provided by the e-Nable community. Students will create 3D printed hands and arms for those in need of an upper limb assistance device.

Requested: \$126

(M) Canales (S) Prudencio Gonzalez to approve \$126 from CYUF Grant: Biomedical Engineering Society – Future Robot Hand

VOTE ON THE MOTION

PASSES 7-0-0

b) Action Item: Mock Surgical 6 Degree Freedom Robotic Manipulator

Organization representative Talha Karwa presented his new event will be September 24, 2018 through May 24, 2019, with an estimated 20 participants. The goal of the project is to create a scaled down mock robotic platform that mimics the widely used high precision robotic surgery system. The project covers the aspect of many different engineering fields which will promote collaboration between the various campus engineering clubs.

Requested \$1400 (grant form inaccurately states \$2000)

Haller: what will happen to the platform after research is completed?

Karwa: the platform will remain with department.

Camacho: is your departments providing any funding?

Karwa: the department will provide up to \$500 total funding and the organization will cover the remaining \$100 to qualify organization funding of the required 30%.

Roy: will one or multiple devices be built?

Karwa: one device.

Almahdi: how much is in your agency account?

Karwa: \$1500.

(M) Almahdi (S) Prudencio Gonzalez to approve \$1200 from CYUF Grant: Biomedical Engineering Society - Mock Surgical 6 Degree Freedom Robotic Manipulator

Almahdi: this program's main costs are being funded and the organization has sufficient agency funds to cover remaining balance.

VOTE ON THE MOTION

PASSES 7-0-0

2) Action Item: Pilipino American Coalition

a) Action Item: Culture Night

Organization representative Irene Choi presented this recurring event will be April 20, 2019, at the Carpenter Performing Arts Center. (CPAC), with an estimated attendance of 700. This event is a theatrical production involving cultural dancing, song, and theatre to promote cultural awareness and educate on current issues that concern the Pilipino American community.

Camacho: why weren't these recurring event grant requests submitted during Spring Grant Allocations?

Choi: the new gpa requirement of a 2.5 minimum rendered last year's officers ineligible; SLD advisor Anna Nazarian advised them to apply in August.

Luna: will you be submitting a CPAC Waiver?

Choi: they were not previously aware of the waiver but can apply.

Requested: \$350

b) Action Item: Pilipino Christmas Festival

Organization representative Irene Choi presented this recurring event will be December 1, 2018, with an estimated attendance of 1000. The all-day event is a collaboration with Kappa Psi Epsilon and will feature song, dance, spoken word, games, and information booths.

Requested: \$1700

c) Action Item: Pilipino Graduation Ceremony

Organization representative Irene Choi presented this recurring event will be May 18, 2019, at the CPAC, with an estimated attendance of 600. The event recognizes the academic achievements of the Pilipino American Student community.

Requested: \$5925

Luna: would you consider raising the ticket prices?

Choi: would consider raising from \$3 to \$5

Camacho: the \$40 is a participant fee and the graduate gets a set number of guest tickets; the \$3 tickets are above what the graduate receives with the \$40.

Choi: \$40 goes towards the graduation stole

Jara: what is the organization's priority event?

Choi: Culture Night; however, they'd prefer lesser funding for each event rather than zero funding for all but one.

Almahdi: how much is in your agency account and how much is a CPAC deposit?

Choi: approximately 8k

Haller: CPAC deposit is \$500

Haller: last year PCN: was granted \$10500; voiced concern that by not utilizing a standard ticket cost formula (total event cost – contribution = ticket cost) the extremely low ticket prices are subsidizing faculty/staff, not students

Requested: \$5925

(M) Luna (S) Prudencio Gonzalez to postpone all Pilipino American Coalition grants until the BOC has discussed and agreed on how to handle recurring events - Culture Night, Pilipino Christmas Festival, Pilipino Graduation Ceremony

VOTE ON THE MOTION

PASSES 7-0-0

3) Action Item: Grant Grant: TEDx CSULB – TEDx CSULB: Navigating Truth

*This item was postponed per the organization's request.

B. Student Travel Fund (STF)

There were none.

C. Student Research Fund (SRF)

There were none,

8. UNFINISHED CORPORATE BUSINESS

There was none.

9. NEW CORPORATE BUSINESS

A. Discussion Item: Recurring Event Grant Evaluation

Camacho: clarified that the gpa revision went into effect two years ago, not just in spring 2018.

Luna: is it possible to lower funding across the board based on a certain percentage?

Haller: no, each event has specific needs

Almahdi: can officers be switched out when deemed ineligible?

Camacho: yes, they can be switched

Camacho: what percentage of groups do recurring during CYUF.

Haller: only a few (four or five) organizations but with large amount grants.

Discussion ensued regarding funding process options, such as: across the board lower funding by percentage; waiting until the last few weeks of semester to see what remaining funds are available.

Roy: suggested using 75-80% of CYUF for new events and %25 of CYUF for recurring events that miss the spring grant allocation cycle?

Haller: suggested utilizing a combination of the 25% and postponing funding until amounts from the three roll-back are identified; historically, organizations only use 80-85% of amount requested.

10. REPORTS

A. Treasurer

- Met with ASI Communications Manager James Ahumada to develop a grant administration training video
- Working with Haller to develop fiscal certification quiz

B. Senate Representative

- Canales: attended Club Sports' fiscal training; received positive feedback on training

C. Executive Director

Ware reported the following:

- Audit update: almost complete, provided draft management discussion analysis, clarifying variances between last year's and this year's financials
- Official recruitment process for ASI Executive Director has begun

11. VOLUNTARY CLOSING COMMENTS

There were none.

12. ADJOURNMENT

Without objection, Treasurer Luna adjourned the meeting at 4:41pm.