Board of Control
Student Organization Grant Rubric

Check all items that apply to the grant application

I.   Items that should be observed

☐   Does the organization intend to use the funds to assist CSULB students?

☐   Has the organization presented a detailed plan on how the funds will be used?

☐   Has the organization included a coherent and realistic budget for the program/event?

☐   Does the grant application reflect at least 30% of program expenses coming from fundraising or other sources?

II.   Items that should be observed under COVID-19 restrictions specifically

☐   Is this program/event compliant with university and public health guidelines?

☐   Does this program/event achieve adequate physical distancing?

☐   Is this grant requiring a specific technology purchase?
        Technology requests may be responded to with existing resources

III.   Additional items of importance per BOC policy

☐   Does the application include quotes for requested purchases and other evidence of cost estimates?

☐   Is the program/event accessible to all student populations (ADA access)?

☐   Does the program/event meet requirements for sustainability (limited printing)

☐   Is this a re-occurring program?
        How many times has it happened in the past?
        Should it go through the spring grant awards process instead? New programs are considered ones that have occurred for less than three years

IV.   Items that should be avoided

☐   Is the organization's request one that relates to academic instruction, a graduation requirement, or that supplants the responsibility for funding from an academic department?

☐   Does the organization plan to purchase gifts, awards, or supplies that can be considered gifts to its members or other participants?