

2019-2020 GRANT APPLICATION FOR
STUDENT ORGANIZATION TRAVEL

Name of Student Organization

In order to qualify for Transportation Costs or Lodging, the group **MUST** be participating in an intercollegiate academic competition.

1. Proposed Destination (Indicate the city and state of your proposed destination)	2. Is destination restricted by AB 1887? More Information

3. Purpose of Travel (include address of lodging location, if applicable)	4. Number of Students Traveling: <input type="text"/>
	Names:

5. Date of Departure (MM/DD/YY)	6. Date of Return (MM/DD/YY)

Travel Costs

For each day of travel, provide the total dollar amount of your group's expenses. Do not exceed the rates indicated for each type of expense. Do not include expenses for faculty or staff members accompanying the group. Remember, you must be traveling more than 25 miles from CSULB to qualify for transportation and lodging expenses.

Day	Date (MM/DD/YY)	Conference Fees	Transportation Cost *	Lodging Rate per Room **	Number of Rooms	Lodging Cost	Total
Pre-Conference						\$0.00	\$0.00
1						\$0.00	\$0.00
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
Total Cost of Travel Cost							\$0.00
ORGANIZATION'S SHARE OF COST*							

*ASI will only pay for transportation to the travel destination and back. ASI will not pay for ground transportation to and from airport or hotel.

**For hotel/motel accommodations, allow one room for every 4 people.

*must be at least 30% of total

AMOUNT REQUESTED FROM ASI

The following forms must be completed and submitted with this application to the AS Government Office, USU-311.
(STAFF: Please confirm receipt by checking each box and retain completed forms for submission with Check Request.)

Travel Requirement Notice signed by faculty or SLD advisor
 EO 1051 Waiver of Liability form (one for each student participant)
 Conference brochure or other evidence of conference schedule

Prepared By

Last Name	First Name	Phone Number	E-Mail Address

Approved by: _____ **Date** _____