

WHAT'S STUDENT TRAVEL GRANTS NEXT?

☐ 1-2 Weeks After Submission

You will receive an email informing you of your grant presentation at Board of Control (BOC)

☐ At BOC Meeting

Your grant request will be voted on by the board following your presentation, which should include:

- Purpose of event

- How event benefits school/department

- Breakdown of expenses

☐ Upon Return From Travel

Submit the following to USU-311:

- Copy of boarding pass

- Copy of conference badge

- Any original receipts pertaining to grant

- Fill out RPP form for reimbursement

☐ 1-2 Weeks After Submission of Receipts

You will receive a reimbursement check to be mailed or picked up as indicated on the RPP form



**ASSOCIATED
STUDENTS INC.**
CSULB.EDU/ASI