

**CABINET MINUTES**

**Meeting #1**

August 27, 2018

**1. CALL TO ORDER**

Chair Sean Aquino called the meeting to order at 2:32pm.

**2. ROLL CALL**

Voting Members Present

Genesis Jara, ASI President  
Sean Aquino, ASI Chief Diversity Officer  
Citlalli Ortiz, Commissioner, AB540 & Undocumented Students  
Daniella Hernandez, Commissioner, Cultural Affairs  
Evelyn Wynn, Commissioner, Environmental Justice  
Bomi Lim, Commissioner, International Student Affairs  
Vivian Napoles, Commissioner, LGBTIQ+ Affairs  
Karla Rodriguez, Commissioner, Pregnant & Parenting Students  
Chloe Olvera, Commissioner for Wellness Affairs  
Kyla Sazon, Commissioner, Women & Gender Equity Affairs

Voting Members Absent

Paulina Jones, Commissioner, Veterans Affairs  
VACANT, Commissioner, Disability Affairs

Non-voting Members Present

Leen Almahdi, ASI Vice President  
Jesse Luna, ASI Treasurer  
Emely Lopez, ASI Chief Academic Officer  
Bryanna Siguenza, ASI Chief Government Relations Officer  
Joe Nino, Graduate Assistant, Government Affairs

Non-voting Members Absent

**3. PUBLIC COMMENTS**

Beach Pride Events Lead Program Assistant Jonathan Ibarra: introduced self to board; offered their support for inclusive and diverse Cabinet programming.

**4. ADDITIONS /CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Jara (S) Wynn to approve the Cabinet Agenda, Meeting #1, August 27, 2018**

**VOTE ON THE MOTION**

**PASSES 10-0-0**

**5. ANNOUNCEMENTS FROM THE CHAIR**

- Will be emailing board with procedural information

**6. ANNOUNCEMENTS FROM THE EXECUTIVE OFFICERS**

Jara:

- welcomed board to the first meeting
- introduced Chief Officers Aquino, Lopez and Siguenza who are points for effective and efficient communication
- encouraged meeting discussion and engagement, as well as colleague collaboration

Almahdi:

- Updates on the summer meetings regarding the Prospector Pete removal efforts and new mascot ideas will be provided soon
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## 7. ANNOUNCEMENTS FROM THE CHIEF OFFICERS

Lopez:

- reminded board to check their email in order to sign up for their two required committee service

Siguenza:

- will be contacting cabinet soon for their involvement in voter registration efforts
- developing a video project that will feature why the Cabinet's respective communities should vote
- first Lobby Corps meeting on Thursday, August 30<sup>th</sup>, 2:30pm

## 8. APPROVAL OF THE MINUTES

**(M) Jara (S) Ortiz to approve the Cabinet Minutes, Meeting #12, May 4, 2018**

**VOTE ON THE MOTION**

**PASSES 10-0-0**

## 9. NEW BUSINESS

A. Action Item: Approval of 2018-2019 Cabinet Working Rules

**(M) Ortiz (S) Hernandez to approve the 2018-2019 Cabinet Working Rules**

**VOTE ON THE MOTION**

**PASSES 10-0-0**

B. Discussion: Cabinet Orientation

Aquino: orientation and procedural information has been covered during summer one on ones.

The Cabinet went around the table and gave introductions.

## 10. EVENTS/PROGRAMMING

A. Discussion Item: Students of Color Conference

Lopez: the planning group has been discussing whether a November 3<sup>rd</sup> event date is feasible; event will feature two keynote speakers, three workshops, and a panel.

\*There were no reports this week for all the following cabinet members:

B. AB540 & Undocumented Students

C. Cultural Affairs

D. Disability Affairs

E. Environmental Justice

F. International Student Affairs

G. LGBTIQ+ Affairs

G. Pregnant & Parenting Students

H. Veterans Affairs

I. Wellness Affairs

J. Women & Gender Equity Affairs

**11. ADVOCACY/POLICY**

A. Discussion Item: 2018-2019 Goals & Community Standards

Aquino reviewed the following community standards:

- Punctuality and respect for others
- Maintain professionalism when is deemed appropriate
- Business casual dress encouraged
- Use CSULB email for all ASI related matters
- Encourage collaboration with the intent of mutual gain
- 24-hour email response time

Cabinet Goals

Core values: accessibility, inclusion, diversity, community outreach, solidarity

Overarching Mission: transparency and accessibility within ASI, accountability, recognizing intersectionality, supporting marginalized communities through advocacy work, event planning and programs.

SMART Goals

Establish relationships collaborative with partners by September 30<sup>th</sup>; host Conscious Collections in fall and spring; identify communities and develop marketing materials for Conscious Collection by September 10<sup>th</sup>; have a 2018-19 Google Drive; create shared calendar by September 10<sup>th</sup>; push for more visibility through social media; establish a means of streamlined communication other than email by August 31<sup>st</sup>; all cabinet will collaborate on the Environmental Justice Fair.

Discussion ensured regarding potential communication modes, such as Facebook Messenger, GroupMe. The consensus was for GroupMe.

\*There was no advocacy/policy this week for all the following cabinet members:

- B. AB540 & Undocumented Students
- C. Cultural Affairs
- A. Disability Affairs
- B. Environmental Justice
- C. International Student Affairs
- D. LGBTIQ+ Affairs
- E. Pregnant & Parenting Students
- F. Veterans Affairs
- G. Wellness Affairs
- H. Women & Gender Equity Affairs

## 12. OTHER BUSINESS/CONCERNS

\*There was no other business/concerns this week for all the following cabinet members:

- A. AB540 & Undocumented Students
- B. Cultural Affairs
- C. Disability Affairs
- D. Environmental Justice
- E. International Student Affairs
- F. LGBTIQ+ Affairs
- G. Pregnant & Parenting Students
- H. Veterans Affairs
- I. Wellness Affairs
- J. Women & Gender Equity Affairs

## 13. VOLUNTARY CLOSING COMMENTS

Almahdi: have a great first week of school; Senate is available for collaboration; commended Aquino for successfully chairing their first meeting.

Aquino: recognizes the potential of individual members and the collective Cabinet; looks forward to upcoming accomplishments.

## 14. ADJOURNMENT

**Without objection** Chair Aquino adjourned the meeting at 3:11pm.