

Associated Students, Inc.  
California State University, Long Beach  
**JUDICIARY MINUTES**  
**Meeting #1**  
September 8, 2017

**FINAL/APPROVED**

**1. CALL TO ORDER**

Chief Justice (CJ) Mindy Vo called the meeting to order at 12:07pm.

**2. ROLL CALL**

Justices Present

Myles Chaney (Associate Justice)  
Justin Contreras (Associate Justice)  
Robina Henson (Associate Justice)  
Evelyn Ortiz (Associate Justice)  
Carlos Valenzuela (Associate Justice)  
Mindy Vo (Chief Justice)

Justices Absent

Jordan Black (Associate Justice)

Non-Voting Members Present

Lindsay San Miguel (Asst. Director of Govt. Affairs & Initiatives)  
Stacey Koeckritz (CSULB Faculty Representative)  
Dr. Patience Bryant (CSULB President's Designee)

Non-Voting Members Absent

**3. PUBLIC OPINION**

Sen. Yamagiwa: offered Senate assistance and collaboration on any upcoming Judiciary projects/events; encouraged board to support CSULB students and DACA students.

ASI President Joseph Nino: commended the board's dedication to student service; looks forward to an effective partnership in the year ahead.

**4. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Ortiz (S) Chaney to approve Judiciary Agenda #1, September 8, 2017**

**VOTE ON THE MOTION**

**PASSES 5-0-1**

**5. JUDICIAL ANNOUNCEMENTS**

There were none.

**6. INTERNAL PROCEEDINGS**

A. Approval of Minutes From the Last Meeting

1) Judiciary Meeting #12 Minutes, April 25, 2017

**(M) Chaney (S) Ortiz to approve Judiciary Meeting #12 Minutes, April 25, 2017**

**VOTE ON THE MOTION**

**PASSES 6-0-0**

B. Amendments

There were none.

C. Additional Proceedings

1) Information Item: Judicial Orientation

Chief Justice Vo presented the following:

What is ASI Judiciary?

- It is the 3rd branch of student government
- Its primary function is not to punish offenders, but to recommend and implement the actions it considers to be best for the students involved and the welfare of the Associated

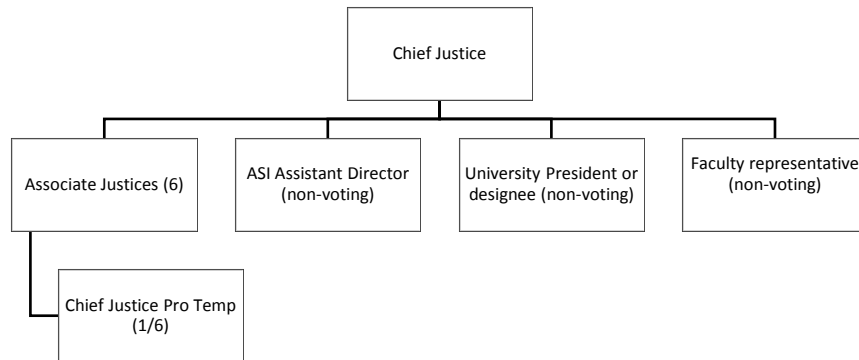
Students.

- Its goal is to review all actions or documents of any ASI agency, body, organization, or office holder within the ASI upon filing of a petition with the Judiciary.

#### ASI Judiciary Initiatives

- Interpreting the provisions of the AS Bylaws and other governing documents
- Assessing that practices within each branch of Student Government is carried out
- Serving on academic grade appeal committees
- Serving as the final appeals board during Student Government elections
- Serve as a neutral, fair, and unbiased body

#### ASI Judiciary Organization Chart



#### Judiciary Expectations

- Serve on all assigned grade appeals
- Timely attend meetings twice a month
- Submit reports to the Chief Justice by 5pm, Thursday, preceding Judiciary meeting
- Actively communicating internally and externally as to the status of the Know Your Rights Campaign workshops
- Pursue shared initiatives of the Associated Students, Inc. including those passed through Senate Resolutions.

#### Accountability

- Meetings are recorded and available to the public (agendas and minutes)
- Attendance is defined as being present for 2/3 of the meeting
- Associate Justice may not be absent for >2 meetings.
- Justices may be subject to a probation period and corrective action at the digression of the Chief Justice and AS President.
- Obligations include, but are not limited to the expectations set forth in the Bylaws and the Judiciary Working Rules, as well as additional obligations designated by the Chief Justice.

#### Know Your Rights Goals

- Grade Appeals – Syllabus & Video
- Know Your Rights Resource Website
- Immigration Workshop
- First Amendment/Protesting Rights Workshop
- Renter’s Rights
- Worker’s Rights
- All Associate Justices are assigned to at least 1 of the aforementioned projects
- All Associate Justices shall update the status of their project via Judicial Reports & “Trello”

- 2) Discussion Item: Social Media & Videos - April Dela Cruz, ASI Communications  
Dela Cruz coordinates ASI's digital media and recently started overseeing the video production team. Dela Cruz will be working with Judiciary to produce video for grade appeals which will be made available online.

Chief Justice Vo invited the campus representatives to introduce themselves.

CSULB Faculty Representative Koeckritz is a Health Care Administration lecturer for entry/lower level and internship classes.

CSULB President's Designee Dr. Bryant, Director of Student Conduct and Development, is new to the California State University system. Their goal for Judiciary is for students to find their voice in advocacy.

- 3) Action Item: Approval of 2017-18 Judiciary Working Rules  
San Miguel reviewed the following main points: as a reference for justices:
- ASI Bylaws are the governing documents adhered to
  - Judiciary's first directive is to hold all of student government accountable to the bylaws
  - Working Rules are to assist the board in day to day operations/procedures, especially for conducting hearings, notifying/requesting individuals to appear before the board
  - Internal proceedings (pg. 23): membership; responsibilities; expectations; of branch, meetings/committees,
  - Accountability (pg. 28): performance expectations; attendance (not allowed to miss more than two meetings, per semester);
  - Other information on as needed basis (i.e. preparing for hearings)

There will be a Bylaws quiz at the next meeting on September 22, 2017.

**(M) Henson (S) Contreras to approve 2017-18 Judiciary Working Rules  
VOTE ON THE MOTION**

**PASSES 6-0-0**

- 4) Discussion Item: Know Your Rights Workshop Dates  
Immigration  
September 30, 2017  
Lead: Ortiz and Valenzuela

Chief Justice Vo noted that this workshop is of significant priority, due to President Trump's recent Deferred Action for Childhood Arrivals (DACA) decision. ASI Commissioner for AB540 and Undocumented Students Gaby Hernandez and ASI President Joseph Nino will be involved in the workshop. Vo would like to turn it into a legal clinic and have three to five attorneys provide pro bono services and assist students with applications/paperwork. Due to the application deadline of October 5, 2017, the workshop must be by September 30, 2017.

Dr. Bryant suggested expending a partnership invitation to the American Civil Liberties Union (ACLU). Chief Justice Vo concurred.

San Miguel notified board members they are approved to reserve rooms for events. San Miguel suggested USU-205, where partitions can be configured to provide confidentiality. Chief Justice Vo opted for the USU Ballrooms, so attorneys can give a panel overview from the stage platform, then circulate among and assist participants with paperwork, while an attorney remains on the stage to answer questions.

Koeckritz noted the USU Ballrooms are already reserved from 3-4:30pm for the National Society of Collegiate Scholars (NSCS).

San Miguel stated that the USU Ballrooms could possibly be used if the workshop concluded by 1pm; if not, the Beach Auditorium is a secondary option.

Vo stated they'll be meeting with Maribel Cruz from the Immigration Coalition of Long Beach on Monday and asked Bryant if an ACLU representative could attend the meeting.

#### Workers' Rights

October 25, 2017

Lead: CJ Vo and Contreras

#### First Amendment

November 1, 2017, 5-7pm

Lead: Contreras

#### Renters Rights

February 22, 2018

Lead: Henson

Bryant recommended collaborating with Housing, as students are beginning preparations for summer move.

San Miguel recommended having one workshop in the University Student Union (USU) and one at Housing, and that the workshop day is mid-week, as Mondays and Fridays can proved difficult for attendance. After board discussion, February 22<sup>nd</sup> was agreed upon. San Miguel recommended reserving a USU meeting room for the entire day, and reservation time can be narrowed down after workshop agenda is established.

#### 5) Discussion Item: Senate Meetings

Chief Justice Vo requested an associate justice to attend weekly Senate meetings, as a representative and to report back to Judiciary.

Contreras volunteered to attend, as Senate meetings are during their office hours.

#### 6) Discussion Item: Chief Justice Pro-Temp

Vo reviewed the position's responsibilities:

- Assists the Chief Justice in the administration of the Judiciary
- Assumes the duties, powers, and responsibilities of the Chief Justice in the event that the Chief Justice resigns from office, withdraws from the University, or is incapacitated. The Pro-Tempore shall serve in this capacity until such time as a Chief Justice is appointed by the President and confirmed by the Senate.
- Functions as the official administrator of the Ethics Compliance Committee

Vo will take Chief Justice Pro-Temp nominations at next Judiciary meeting.

#### 7) Information Item: Assignment of Colleges for Grade Appeals

College of the Arts (COTA): Vo

College of Business Administration (CBA): Chaney

College of Education (CEDU): Black

College of Engineering (CENG): Contreras

College of Health and Human Services (CHHS): Henson

College of Liberal Arts (CLA): Ortiz

College of Natural Sciences and Mathematics (CNSM): Valenzuela

Chief Justice Vo noted that there will be grade appeal training at the next Judiciary meeting; however, grade appeal reference material is available in the Judiciary binder.

8) Information Item: Trello Sign Up for Project Management

Chief Justice Vo noted that Judiciary will be utilizing Trello [www.trello.com](http://www.trello.com) for correspondence, deadline information, agendas, event management, and contact information. Vo directed the board to create their Trello account by next Thursday, 5pm. Vo noted this will also be where weekly reports will be submitted and viewed.

San Miguel requested Chief Justice Vo to send Trello invites to Judiciary advisors, as well.

Vo reviewed the PowerPoint report, which is to be submitted Thursday, 5pm, before the Judiciary meeting.

## 7. REPORTS

A. Senate

There was none.

B. Associate Justices

Chaney gave a status update on their grade appeal. The report is lengthy, at 149 pages. Chaney is in the process of coordinating a meeting with the student.

## 8. DOCKET

A. Select Case Hearings

There were none.

B. General Case Hearings

There were none.

C. Appeal Case Hearings

There were none.

## 9. DELIBERATIONS

There were none.

## 10. VOLUNTARY CLOSING COMMENTS

Chief Justice Vo invited the board to introduce themselves.

Chaney: Senior; English Literature major; was encouraged to apply for Associate Justice by best friend who was Chief Justice last year; ran for 5<sup>th</sup> Grade Class President but was “robbed” of election by opponent offering free pizza.

Ortiz: Political Science major; prior campus student engagement; Judiciary was next step for continued and diversifying campus involvement.

Contreras: Sophomore; Political Science major; high school student government experience; Judiciary was a good fit in aspiration to be more involved on campus.

Vo: Senior; Political Science major, Comparative World Literature minor; enjoys being involved in student government and in the community; aspires to be a lawyer; intends on making Judiciary applicable.

Henson: 3<sup>rd</sup> year English Rhetoric major; professional writer certificate; has been involved with student government since elementary school; however, this is their first time involved with Judiciary.

Valenzuela: Senior; Political Science major; joined student government in middle school; inspired by then Associate Justice Vo to join ASI; intends on applying to law school in few months; Judiciary will benefit their journey

Koeckritz: Part-time lecturer and assists with nursing administration; familiar with policies, procedures, state and federal surveys; sees Judiciary involvement as a great way to give back.

Bryant: Coming from Florida three months ago; was involved with student government during their undergraduate work; during their doctorate work was involved with conflict resolution; has since wound up in student affairs; believes students should be involved in student conduct affairs.

San Miguel: was involved with student organizations rather than student government involvement during undergraduate work; graduate emphasis in higher education; was presented with an opportunity to join student government and has identified opportunities for leadership development, empowerment, politics, and student development; enjoys serving on boards that provides student goal setting and accomplishments.

Butt: ASI Government Affairs Administrative Coordinator; Anna Yeng will be the Judiciary's recording secretary.

## **11. ADJOURNMENT**

**Without objection** Chief Justice Vo adjourned the meeting at 12:56pm.