

**JUDICIARY MINUTES**

**Meeting #6**

December 4, 2018

**1. CALL TO ORDER**

Chief Justice Robina Henson called meeting to order at 2:06pm.

**2. RECOGNITION OF JUSTICES, PARTIES AND PERSONS PRESENT/ ROLL CALL**

Voting Members Present

Robina Henson, Chief Justice  
Reynaldo Barillas, ASI Associate Justice  
Christopher Forestiere, ASI Associate Justice  
Brittney Lizarraga, ASI Associate Justice  
Lizbeth Velasquez, ASI Associate Justice

Voting Members Absent

Marina Ulloa, ASI Associate Justice  
Camille Williams, ASI Associate Justice

Non-Voting Members Present

Joe Nino, ASI Asst. Director, Govt. Affairs Designee  
Zion Smith, CSULB President's Designee

Non-Voting Members Absent

VACANT, CSULB Faculty Representative

**3. PUBLIC OPINION**

There were none.

**4. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Lizarraga (S) Barillas to approve Judiciary Agenda, Meeting #6, December 4, 2018**

**VOTE ON THE MOTION**

**PASSES 5-0-0**

**5. JUDICIAL ANNOUNCEMENTS**

Henson: requested Barillas pick up grade appeal documents from the Nursing department tomorrow, December 5<sup>th</sup>, 8-9am.

**6. INTERNAL PROCEEDINGS**

A. Approval of Minutes

- 1) Action Item: Judiciary Minutes, Meeting #4, October 16, 2018
- 2) Action Item: Judiciary Minutes, Special Meeting #1, October 30, 2018
- 3) Action Item: Judiciary Minutes, Meeting #5, November 6, 2018

**(M) Velasquez (S) Lizarraga to approve Judiciary Minutes, Meeting #4, October 16, 2018, Judiciary Special Meeting #1, October 30, 2018, and Judiciary Minutes Meeting #5, November 6, 2018**

**VOTE ON THE MOTION**

**PASSES 5-0-0**

B. Additional Proceedings

- 1) Discussion Item: Grade Appeal Policy Recap

Henson

- Dr. Cormack will be at February meeting to discuss policy
- noted confusion of policy timing (when appeal goes out; when a student is notified of their rights, timeline of when an appeal is received and a committee is formed.)
- 3 levels of appeals: departmental (foundational and most crucial), college, university

Barillas

- Section 3/line 118: location of where form should be picked up is very vague; suggested one appeal form be available online, rather than different college forms be available through the department only

Velasquez

- Section 9: encouraged board to submit and receive hearing items in a timely manner

Forestiere

- Policy needs to be easily accessible to students; recommended post policy online

2) Discussion Item: Judiciary Training Manual

Discussion ensued and manual will be available in-office

3) Discussion Item: Fall 2018 Reflection and Spring 2019 Preparation

Henson: congratulated board on a successful semester

Lizarraga: need better workshop planning and communication

Velazquez: need better communication

Forestiere: looking forward to first grade appeal

Barillas: need to keep goals in focus; need to identify Judiciary's jurisdiction especially in disputes

Nino: importance of continual goal development

## 7. REPORTS

### A. Senate

Henson: absent Williams was assigned last Senate meeting; meeting is available for viewing on Facebook

### B. Associate Justices

Barillas

Work completed since last report:

- Attended my office hours
- Attended my first grade appeal meeting
- Created office hours for next semester
- Added more detail to my workshop

Goals for next two weeks:

- Work more on my Workshop

Student Concerns:

- Why can't we have the CSULB library hours extended to late night on the weekend?

Forestiere

Work completed since last report:

- Completed weekly office hours
- Took the Bylaws exam
- Received first Grade Appeal

Goals for next two weeks:

- Continue Grade Appeal
- Attend office hours

## Lizarraga

Work completed since last report:

- Office hours
- Brochure
- Attended the COA meeting!
- College of the Arts -event with the Dean

Goals for next two weeks:

- Meet with the other Associate Justice's
- Have the formatting and sections ready for brochure
- Find external resources and contacts to include in the brochure
- Attend the COA meeting this Wednesday (Dec. 5th)
- Meet with Beach Team mentee for ASI shadowing

## Velasquez

Work completed since last report:

- Reviewing grade appeal for new appeal coming up
- Meeting with Robina on grade appeal findings
- Attended different mixers for colleges
- Attended office hours

Goals for next two weeks:

- Finish grade appeal before going into winter break so it does not continue when back
- Set up possibility of structured do to list for brochure
- Attend meeting for student fee advisory

## Williams

Work completed since last report:

- Tabled for National Homelessness and Hunger Week (ASI Beach Pantry)
- Attended a WAVE student conduct appeal on 11/16

Goals for next two weeks:

- Attend a WAVE student conduct appeal on 12/7

## 8. CLOSING COMMENTS

Chief Justice

- ASI Government Spring Retreat, Jan 17<sup>th</sup> & 18<sup>th</sup>
- The Training Manual will be the in-house Judiciary binder for spring 2019

Nino: encouraged board to give due diligence on reports, as they are a reflection and a record of your accomplishments to the public.

## 9. ADJOURNMENT

**Without objection**, Chief Justice Henson adjourned meeting at 2:56pm.