

**THE SENATE/BOARD OF DIRECTORS MINUTES**

**Meeting #7**

September 18, 2019

**1. CALL TO ORDER**

Chair Leen Almahdi called the meeting to order at 3:31pm

**2. ROLL CALL**

Voting Members Present

Stephanie Torres, ASI College of Business  
Taryn Williams, ASI College of Business  
Isabel Douvan, ASI College of Education  
Dale Lendrum, ASI College of Education  
Aaron Chiu, ASI College of Engineering  
Kiran Sajjan, ASI College of Engineering  
Cassie Cabading, College of Health & Human Services  
Raquelle Hafen ASI College of Health & Human Services  
Minoli De Silva, ASI College of Liberal Arts  
Daniella Hernandez, ASI College of Liberal Arts  
Jini Chakkalakal, ASI College of Natural Science & Math  
Michael Lam, ASI College of Natural Science & Math  
Jireh Deng, ASI At-Large  
Daniel Galindo, ASI At-Large  
Sumaiyah Hossain, ASI At-Large  
Citlalli Ortiz, ASI At-Large  
Ryan Phong, ASI At-Large  
Stephany Triska, ASI At-Large  
Leen Almahdi, ASI Vice President  
Jeff Jarvis, CSULB Faculty Representative  
Piya Bose, Ph.D., CSULB President Designee came late ar@4:28pm

Voting Members Absent

VACANT, ASI College of the Arts  
VACANT, ASI College of the Arts

Staff Present

Lindsay San Miguel, Asst. Director, Government Affairs & Initiatives ar@4:16pm  
Miles Nevin, Ed.D., ASI Executive Director

**3. INVOCATION – CSULB President Dr. Jane Close Conoley**

Conoley shared the following writing by author Jan Phillips When a Wise Woman Leads, and encouraged the board in their leadership journey.

*When a wise woman leads, she calls a circle together and makes a place for stories to be shared, hopes to be uttered and revelation to unfold.*

*When a wise woman leads, she leads from stillness- where she has gathered herself, mined her experience for its insight, and turned her wisdom into story.*

*When a wise woman leads, she listens to the voice and hears the spirit. She steps up and out, even when the path ahead is rugged or unclear.*

*When a wise woman leads, she dares to be vulnerable, dares to be real, dares to speak from a place of unknowing.*

*When a wise woman leads, the experience of the journey is as important as arriving.*

*When a wise woman leads, she thinks with her head, ponders with her hearts, decides with her soul.  
 When a wise woman leads, she knows when to leave, when to let go, and when to push on.  
 When a wise woman leads, she speaks with the intensity of fire, the freshness of air, the groundedness of earth,  
 and the depth of the sea.  
 When a wise woman leads, she bears witness to our oneness, and chooses what is best for the common good.  
 She is a tempest against injustice, a torrent of hopefulness, a wellspring of wisdom.  
 She leads for the benefit of every sentient being, that life will be sustain, that well-being will prevail, that  
 goodness will shine over all our days.  
 Amen.*

**4. PUBLIC COMMENTS**

Christopher Chen: introduced the Be the Match organization and encouraged participation.

**5. APPROVAL/CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Triska (S) De Silva to approve the Senate Agenda, Meeting #7, September 18, 2019, as amended**

- Item 9-A-1-C and 9-A-1-B: strike

**VOTE ON THE MOTION**

**PASSES 19-0-1**

**6. ANNOUNCEMENTS FROM THE CHAIR**

- Encouraged the board to practice self-care
- Met with Conoley to discuss ASI goals, increasing the amount of affordable downtown housing, and parking issues; parking near Japanese Gardens will be expanded
- Wellness Week: Oct 21-25, SRWC; will be tabling on nutrition information
- Along with Beach Pride Events, met with Dr. Karenga to discuss partnership for the Students of Color Conference

**7. APPROVAL OF THE MINUTES**

A. Action Item: Senate Minutes, Meeting #6, September 11, 2019

**(M) Hossain (S) Williams to approve Senate Minutes, Meeting #6, September 11, 2019**

**VOTE ON THE MOTION**

**PASSES 19-0-1**

**8. CONSENT CALENDAR/REPORTS**

A. Approval of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Board of Control (BOC) Minutes, Meeting #5, September 3, 2019

**(M) Deng (S) Torres to approve Board of Control (BOC) Minutes, Meeting #5, September 3, 2019**

**VOTE ON THE MOTION**

**PASSES19-0-1**

Audio

2) Action Item: Social Justice and Equity Committee (SJEC) Minutes, Meeting #14, April 23, 2019

**(M) Lam (S) Triska approve Social Justice and Equity Committee (SJEC) Minutes, Meeting #14, April 23, 2019**

**VOTE ON THE MOTION**

**PASSES19-0-1**

B. Acceptance of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Cabinet Minutes, Meeting #1, August 26, 2019

**(M) (S) to accept Cabinet Minutes, Meeting #1, August 26, 2019**

**VOTE ON THE MOTION**

**PASSES 16-0-1**

**9. NEW BUSINESS**

A. Non-Legislative Business

1) Action Item: BOD #2020-22: Election of (3) Isabel Patterson Child Development Center Board of Trustees (IPCDCBOT) Trustees At-Large **TC 4pm**

a) Katerina Bails

Deng: how would you bring to ASI their ability to navigate barriers to access?

Bails: don't make assumptions on people; communicate; outreach with various languages.

b) Ariel Cruz

Almahdi presented Cruz's statement on their behalf in their absence.

c) Candys Redd

\*This item was stricken.

d) Sophia Ruiz

Deng: how can your past child care experiences serve the IPCDCBOT?

Ruiz: As a current toddler teacher, they're experienced with licensing, accreditation, licensing, and already has established a relationship with Center staff.

**(M) Deng (S) Douvan to elect BOD #2020-22: (3) Isabel Patterson Child Development Center Board of Trustees (IPCDCBOT) Trustees At-Large – Katerina Bails, Ariel Cruz, Sophia Ruiz**

**VOTE ON THE MOTION**

**PASSES 19-0-1**

## B. Legislative Business

### 1) Information Item: Review Vice President Expectations and Community Standards

Almahdi reviewed the following:

#### Expectations

- Senate meetings: be in seat at least 5-10 minutes before 3:30pm start time; review agenda packet prior to meeting; wear ASI polos;
- Respectful and effective communication: respond to emails in a timely manner; go through proper channels
- Transparency: cc Almahdi in all correspondence; develop goals/action plans in 1-1's
- Work orders: submit to Almahdi first
- Collaborate with other ASI branches especially Cabinet
- 1-1s: come prepared with developed goals
- If you don't know the answer, research and get back to that person
- Use inclusive language
- Meeting etiquette: wait to be recognized before speaking; don't speak over anyone; maintain professionalism
- Do not use public platform to resolve
- Attend sub-committee meetings; engage; submit reports
- be mindful of how much you're speaking, so that everyone has the opportunity to participate
- Senate reports: 3 minutes; keep information concise and outcome-based
- Electronic devices: put away during reports and give full attention to presenters
- Commit to your position with the goal of serving students
- Gather student input
- Show up to meetings

#### Community Standards

- Support one another
- Keep each other accountable

#### Nevin

- Be mindful of position
- Seek council from advisors

### 2) Discussion Item: 2019-20 Senate Policy Agenda

\*This item was stricken

## 10. REPORTS

### A. Information Item: ASI President - Lizbeth Velasquez TC 3:45pm

- Met with Conoley to discuss
  - parking near the Japanese Gardens; the 22 acres are to be made longer rather than one square block, which will create 500 more parking spaces; indigenous community will be included in planning and honoring the sacred space
  - Beach Side Shuttles: discussed importance for students to access shuttles with tap card till 10pm
- HRMC: Sept 20<sup>th</sup>, will be discussing policy updates
- Attended First Foundation meeting to better understand investments
- Voter Registration Drive: Sept 24<sup>th</sup>, 11am-2pm, in front of Coffee Bean
- In support of AB710, Housing Cost
- Complete Count Committee: student representation is needed for Sept 27<sup>th</sup>; contact Director Juan Benitez

### B. Information Item: ASI Treasurer Reyallyn Villegas TC 3:50pm

- Financial Literacy Workshop: Sept 26<sup>th</sup>, 3-4pm, USU-304
- BOC will begin using a grant point rubric at their next meeting
- Revised BOC grant forms and have updated website and BeachSync
- Met with Chief Justice to discuss funding for the Legal Clinic
- Met with SLD advisors to discuss College Councils concerns on the 15% reserve policy
- Working with ASI Communications to develop a 60-second grant promotional videos, and infographics
- Continuing work on Student Emergency Fund
- Continuing to work on ASI Scholarship rubric
- Working on a MOU with the Pyramid

### C. Information Item: ASI Chief Diversity Officer Maythe Alderete TC 3:55pm

#### Work completed since last report

- Working on Cabinet Goals
  - Tabling
  - Meet the Commissioners
- OMA Introduction
  - Meet with the student assistants and introduced myself & gave them the commissioners contact so we can have any future colabs
- Social Justice & Equity Committee
  - Presidents Commission on the Status of Women (PCSW)
  - Focus Groups
    - Conversations about experience on campus – as a result of special report recommendations

#### Goals for next two weeks

- Table at least twice per week during the upcoming weeks
- 100 days 100 classes

#### Student Issues/Concerns

- Handicap buttons throughout campus are broken
- Lack of support for undocumented students
- Lack of promotion of resources for pregnant and parenting students

#### Upcoming Cabinet Events

- Disability Affairs Commissioner Schmolli will be assisting with Inclusive Sports Expo
  - Happening Oct. 18th from 4:30-6:30 at the SRWC
- AB540 & Undocumented Student Commissioner Andrade
  - Hosting an open Forum

- Oct. 22nd at 5:30pm in USU 205
- Collaboration to host KYR
  - FUEL, La Raza, LBIRC, and Legal attorneys at CSULB
  - Oct. 10th at 5:30 in USU 205
- Pregnant and Parenting Student Commissioner Bobadilla
  - Parent and Me exercise class at SRWC
    - Fall Semester
  - Parent Movie Night
    - Time and date TBD
- Wellness Affairs Commissioner Chung will be assisting with CalFresh Outreach Day
  - Oct 1st in front of Bookstore from 10-2pm

#### Anything Else

- Women & Gender Equity Affairs Commissioner Antoniewicz
  - Pro-Life organization known as GAP (Genocide Awareness Project) that is sponsored by CBR (Center for Bio-ethical Reform) will be here October 9th and October 10th on our campus.
    - Possible silent protest with WGSSSA to spread awareness about this upcoming event because it is highly disruptive, by design, as well as possibly very triggering and disturbing for our students.

#### D. Information Item: ASI Executive Director Miles Nevin

- Audit: concluded fiscal audit and had exit conference; commended the Business Office staff for their dedicated efforts
- University President approved ASI's current operating year budget; no suggested revisions
- Investment proposal discussion will be at the next Board of Control meeting
- Human Resources: new employees – SRWC Assistant Director Christopher Huebner, Senior Designer Candice Wong; still recruiting for Lead Graphic Designer
- Lead graphic designer
- Parkside Residential Hall: Groundbreaking, Sept 27<sup>th</sup>, 10am
- Cicero and Nevin will be at AS/SU/REC Committee Conference in San Jose, Sept 19<sup>th</sup>-20<sup>th</sup>

#### E. Information Item: ASI College Senators

##### 1) College of the Arts:

There was none.

##### 2) College of Business: Sens. Torres and Williams

Work completed since last report

- Established semester meeting schedule with Dean Solt
- Established dates and times for "Coffee at the COB" events

Goals for next two weeks

- Establish budget for "Coffee at the COB" events
- Coordinate "Dine with the Dean" event for ABSOC Orgs
- Connect with 49er Shops about Food Truck options near COB
- Partner with Senator Triska to create permanent Career Closet
- Finding a location proving difficult in COB and Campus-Wide
- Partner with Senator Triska and Senator Sajjan to improve scholarship flexibility
  - Preparing a statement to present to 49er Foundation BOD on 10/3
- Continue to work with Treasurer Villegas on BOC Grants transparency and addressing 15% reserve regulation

Student concerns

- College of Business
  - Multiple requests for better food options near COB, or at existing Wallstreet

- Students would like a food establishment or coffee shop near COB- it is challenging to eat between classes
- Removing paper towels in restroom to be more sustainable
- Concerns from other colleges
  - Health & Human Services
    - “Utter lack of major specific internship programs or services for students who want to gain experience in their field”
  - Liberal Arts
    - “(In the Psych Bldg) there is only one bathroom with three stalls- the lines are so long! If someone with a disability goes into the restroom, they can’t use it because their stalls are always occupied.”

### 3) College of Education: Sens. Douvan and Lendrum

#### Work completed since last report

- Meeting with Dean Pavri
  - Four aspects of continued growth in the College of Edu., through BEACH 2030 initiative
    - 1. Technology integration
    - 2. Excellent clinical practice opportunities
    - 3. Promote a robust research culture
    - 4. Inclusive excellence and leadership in urban education
  - Student organizations monthly newsletter
- Interviewing COE staff and faculty
  - ASI Bulletin Board section

#### Goals for next two weeks

- October student organizations monthly newsletter
  - Interviewing College of Edu. staff and faculty
  - Distributed to all College of Edu. enrolled students
- Connecting with single subject future teachers & graduate students
- Attend student organization meetings
  - College of Education Student Assembly (*COESA*) & Liberal Studies Student Organization (*LSSA*)

#### Student concerns

- Parking
  - “worse than usual” per this time of year, compared to previous year
- GrubHub -- 10% discount/ no tax doesn’t carry over
- Mascot confusion
  - Sharks twitter debate with President Conoley
    - Mentioned in Daily Forty-Niner issue from Monday, 9/9/19

### 4) College of Engineering: Sens. Chiu and Sajjan

#### Work completed since last report

- Chaired the Senate Audit Committee on 8/16/19
  - exit conference
  - to be continued
- Got involved with Engineering Week of Welcome
  - many freshmen and transfers were able to check out the engineering student organizations that were available to them
- Volunteered at Week of Welcome
- gained connections to all engineering student organizations on campus
- Associate VP of International education and Global Engagement Dr. Jeet Joshee mentioned that Confucius institute at CSULB will be discontinued.
- Proposed revision of policy on online and hybrid instructions

- Proposed policy on service learning and its the implementation by senate for the first time.
- General Education and Graduation requirement policy.
  - Facts about the proposed policy mention about Global Competency, Human diversity in the USA and Global competency and all these may be fulfilled via GE or Major courses.
  - Curriculum to meet this requirement will be embedded within 1-3 courses.
  - GR does not add extra units.
  - Major specific prerequisites and double counting allowed

#### Goals for next two weeks

- Showcase ASI and school resources to all engineering intro classes
- Look into improving facility assets such as AC units for the club rooms and at minimum 1 water station around the EN4 building
- Framing agenda to work on International students and parenting scholarship to put forward at the 49er BOD meeting on October 3rd by Senator Taryn Williams (Student-elect chair at 49er foundation).
- Meeting with Engineering dean to discuss on GE and GR requirements, Beach buck installation, upgrading calculators and to make available the Electronic copy of textbooks to students.

#### Student concerns

- school parking
- Facility concerns
  - clubroom air condition
  - water stations for open water sources at en4
  - request to extend hours of Outpost restaurant and store
- Request to extend engineering peer tutoring center after 7 PM
  - additional request to include teachers to support tutoring
- a complaint about elevator speed in USU building

#### 5) College of Health & Human Services: Sens. Cabading and Hafen

##### Work completed since last report

- Tabled at Week of Welcome
- Visited and made announcements in CHHS classes for 100 Days 100 Classes
  - Classes visited were primarily KIN
- Meetings scheduled with CHHS dean and CHHS Student Council
- Reached out to COTA staff and faculty, including the Dean and Department chairs regarding our Senate search

##### Goals for next two weeks

- Gain access to BeachBoard for CHHS announcements
- Looking for collaboration and a way to garner information on the concerns of bike commuters
- Visit and introduce ourselves to a diversity of CHHS and COTA classes

##### Student concerns

- Confusion with adding a class in the beginning of the semester
- professors and advising telling a student different things when addressing how to add a class

#### 6) College of Liberal Arts: Sens. DeSilva and Hernandez

##### Work completed since last report

- Met with Dean Wallace
  - Lack of professors to teach ethnic studies classes
  - Discussed feasibility of a printer installation
  - Dates for Coffee with the Senators (tabling)
- Met with student groups such as FUEL and discussed how to be better allies for undocumented students.
- Relayed parent-student concerns for IPCDC parking lot

#### Goals for next two weeks

- Meet with CPIE to create survey for feedback on international students' experience
- Work with ASI Communications to be point person for Senator posters
- Speak with classes and different student organizations for 100 Classes 100 Days initiative.
- Speak with IT Tech Help about campus internet
- Set up a meeting with Dr. Takemoto, the Interim Vice President of Student Affairs
  - discuss how we can improve mental health resources on campus
- Set up a meeting with International House to listen to constituent concerns regarding international students Basic Needs

#### Student concerns

- Internet is very spotty and often hard to connect.
- Everyone is sick, increase visibility of Student Health Services on best practices for staying healthy and avoiding getting sick during the semester.
- Students have raised concerns about the lack of TAP card fee waivers

#### Did you know?

- Statistics show that students who visit their professors during office hours or outside of class often find happiness and contentment in their future professional occupation.
  - Find a professor to be your mentor
- Success is not a straight line so have the courage to explore.
  - *You Can Do Anything* by George Anders

### 7) College of Natural Science & Math: Sens. Chakkalakal and Lam

#### Work completed since last report

- Hold on hydration station and vending machines
- Talks about peer-peer program
- Thorough support of Mentor Mixer, a professional development event
- Looking into Internship Collaborations (mainly about \$\$\$)
- Broadcasting Science Organizations (e.g. ESP Club)
- Incorporating Sustainability into ASI Events (refer to Dr. Whitcraft)
- Collaboration with Jensen SAS Center (CNSM Tutoring)
  - Peer Mentors as facilitators
  - Funding

#### Goals for next two weeks

- Meetings coming up:
  - Department Head of Biological Sciences
    - BeachBoard communication
  - Department Head of Physics and Astronomy
  - Department Head of Science Education
  - Jensen SAS Center Coordinator

#### Student concerns

- More study spaces specific for CNSM
  - Making use of empty space with furniture
  - More support for current study areas (e.g. g2 lab)
- Water refilling stations
- Expanding number of outlets

## 11. VOLUNTARY CLOSING COMMENTS

Kushal Sonawala, Student: asked board to review resources and address specific needs of graduate students: graduate community feels isolated; there are only ten graduate student campus organizations.

Almahdi: Phong and Triska will be focusing on Graduate and Transfer concerns and intentional programming.



Phong: to follow up on Deng's prior report on the Parkside and Hillside bikes cages, recommended Senate contact Housing, as they approve placement of bike cages.

Chakkalal: College of Natural Sciences and Mathematics will be holding a symposium this Friday, 10am-1pm, in the Ballrooms.

Lendrum: College of Education will be hosting LatinX Week next week; they are on the Mascot Focus Group and wanted to clarify that there's a difference between our mascot (Sharks) and our nicknames.

Bose:

- Leadership Conference: Oct 4<sup>th</sup>
- Academic Affairs is working with Chief Justice Forestiere on making the Grade Appeal process more understandable
- Resource: Beach Central (BH 1<sup>st</sup> floor)
- Wellbeing Week: week of Oct 21<sup>st</sup>
- Graduate Student Resource Center (GSRC) will be moving to a larger space in the Library to address needs of graduate students; there'll be a designated study area

Deng:

- Housing will be having a focus group meeting this Friday, at Beachside to discuss shuttle issue
- Requested script for 100 Classes 100 Days
- Requested that website vacancies be updated

Ortiz:

- 100 Classes 100 Days script on Beachboard and up at the Government Office front counter
- presented initiative to Cabinet
- asked Senate to present initiative to their respective boards
- have not received any completed Presentation Verification forms, yet

Almahdi:

- Thanked Cabading and Hafen for their ongoing outreach to fill COTA vacancies
- At-Large Senator reports are due by Friday, 12pm

Almahdi awarded Senator of the Week to Lam.

De Silva: statistics show that students that visit their professors' office hours or outside of class find happiness/contentment in their professions/occupations; encouraged board to find a mentor.

## 12. ADJOURNMENT

**Without objection** Chair Leen Almahdi adjourned the meeting at 5:26pm.