

Associated Students, Inc.  
California State University, Long Beach

**SENATE AGENDA**  
**Meeting #9**

Date, time: September 29, 2021, 3:30 p.m.

Location: Link to join meeting: <https://csulb.zoom.us/j/88596647278>

*This meeting is being facilitated through an electronic Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

Chair: Lindsay Apaza, ASI Executive Vice President

Members of the public will be given an opportunity to address the board during public comments.

Fifteen minutes will be equally divided amongst those who sign the speaker's list.

Individuals will be recognized to speak prior to a floor debate.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

**4. APPROVAL OF AGENDA**

**5. ANNOUNCEMENTS FROM THE CHAIR**

**6. APPROVAL OF MINUTES**

*The Senate will review for approval the following Senate meeting minutes.*

A. Action Item: Senate Minutes, Meeting #8, September 22, 2021

**7. CONSENT CALENDAR/REPORTS**

*The Senate will review for acceptance the following subsidiary board meeting minutes.*

A. Approval of Minutes from Subsidiary Boards

*The Senate will review for approval the following subsidiary board meeting minutes.*

1) Action Item: Business and Finance Committee (BFC) Minutes, Meeting #4, September 14, 2021

2) Action Item: Lobby Corps Minutes, Meeting #4, September 16, 2021

3) Action Item: Senate Audit Committee Minutes, Meeting #1, September 2, 2021

4) Action Item: Senate Audit Committee Minutes, Meeting #2, September 17, 2021

B. Acceptance of Minutes from Subsidiary Boards

*The Senate will review for acceptance the following subsidiary board meeting minutes.*

1) Action Item: Cabinet Minutes, Meeting #2, August 30, 2021

2) Action Item: Cabinet Minutes, Meeting #3, September 13, 2021

**8. UNFINISHED BUSINESS**

A. Legislative Business

1) Action Item: SR #2022-01 100 Classes in 100 Days Resolution With COVID-19 Modifications (2<sup>nd</sup> Reading)

*Vice Chair Regina will introduce and Senate will take action on the proposed resolution.*

**9. NEW BUSINESS**

A. Non-Legislative Business

1) Action Item: BOD #2022-35 Election of (1) Senate Representative to Lobby Corps  
*Senate will nominate and elect one Senate representative to Lobby Corps.*

Meeting agenda will be posted on the [ASI Government webpage](#)

## **10. REPORTS**

*Senate will receive reports and updates from the following ASI leadership and university departments.*

- A. Information Item: Jesus Gonzalez, ASI President **Time Certain 3:45 p.m.**
- B. Information Item: Beach Pride Events **Time Certain 4 p.m.**
- C. Information Item: Parking and Transportation **Time Certain 4:10 p.m.**
- D. Information Item: ASI College Senator Reports
- E. Information Item: Joe Nino, ASI Interim Assistant Director, Government Affairs and Initiatives
- F. Information Item: Dr. Miles Nevin, ASI Executive Director
- G. Information Item: Dr. Piya Bose, CSULB Dean of Students

## **11. CLOSING COMMENTS**

## **12. ADJOURNMENT**

Associated Students, Inc.  
California State University, Long Beach

**SENATE MINUTES**  
**Meeting #8**  
**September 22, 2021**

**1. CALL TO ORDER**

Chair Lindsay Apaza called the meeting to order at 3:32 p.m.

**2. ROLL CALL**

Voting Members Present

Katherine Gonzalez, ASI College of the Arts  
Chris Padron, College of the Arts  
Aquila Jacquette, ASI College of Business  
Jose Raya Perez, ASI College of Business  
Shelbi Felter, ASI College of Education  
Giselle Garcia, ASI College of Education  
Maria Lopez, ASI College of Health and Human Services  
Salvador Peregrina, ASI College of Liberal Arts  
Millaray Ramirez, ASI College of Liberal Arts  
Shivam Srivastava, ASI College of Natural Sciences and Mathematics  
Jeana Young, ASI College of Natural Sciences and Mathematics  
Michael Ayala, ASI At-Large  
Karen Galindo, ASI At-Large  
Isaac Julian, ASI At-Large  
Anthony Regina, ASI At-Large  
Lindsay Apaza, ASI Executive Vice President  
Jeff Jarvis, CSULB Faculty Representative  
Dr. Piya Bose, CSULB President's Designee

Voting Members Absent

VACANT, ASI College of Engineering  
VACANT, ASI College of Health and Human Services  
VACANT, ASI At-Large  
VACANT, ASI At-Large

Staff Present

Joe Nino, Interim Assistant Director, Government Affairs and Initiatives  
Dr. Miles Nevin, ASI Executive Director

**3. INVOCATION:** Omar Prudencio Gonzalez, Coordinator, Veterans Resource Center

Former 2020-21 ASI President

Consensus may not agree; strive not to take personally; not about individual but as a collective. Richness in diversity; more that unites than divides; critically, diplomatically, healthy debate which is at core of .

Leadership is action not a position. Don't fight with each other but for each other.

Quote by

**4. PUBLIC COMMENT**

**5. APPROVAL OF AGENDA**

Apaza: Item #10-B-2, #11-B, #11-C – strike

**Srivastava (MOTION) (SECOND) to approve Senate Agenda, Meeting #8, September 22, 2021, as amended**  
**VOTE ON THE MOTION**

**PASSES 17-0-0**

**Approve-Oppose-Abstain**

**6. ANNOUNCEMENTS FROM THE CHAIR**

- Connect with student organizations to spread ASI Awareness
- College Senator reports due by Friday, 12pm

**7. APPROVAL OF MINUTES**

A. Action Item: Senate Minutes, Meeting #7, September 15, 2021

**Raya Perez (MOTION) Padron (SECOND) to approve Senate Minutes, Meeting #7, September 15, 2021**

**VOTE ON THE MOTION**

**PASSES 17-0-0**

**Approve-Oppose-Abstain**

**8. CONSENT CLANDAR/REPRORTS**

A. Approval of Minutes from Subsidiary Boards

1) Action Item: Business and Finance Committee (BFC) Minutes, Meeting #3 September 7, 2021

**Regina (MOTION) Raya Perez (SECOND) to approve Business and Finance Committee (BFC) Minutes, Meeting #3, September 7, 2021**

**VOTE ON THE MOTION**

**PASSES 17-0-0**

**Approve-Oppose-Abstain**

2) Action Item: Lobby Corps Minutes, Meeting #3, September 9, 2021

**Raya Perez (MOTION) Garcia (SECOND) to approve Lobby Corps Minutes, Meeting #3, September 9, 2021**

**VOTE ON THE MOTION**

**PASSES 17-0-0**

**Approve-Oppose-Abstain**

**9. UNFINISHED BUSINESS**

There was none.

**10. NEW BUSINESS**

A. Legislative Business

1) Action Item: SR #2022-01 100 Classes in 100 Days Resolution With COVID-19 Modifications (1<sup>st</sup> Reading)

**Regina (MOTION) Young (SECOND) to approve SR #2022-01 100 Classes in 100 Days Resolution With COVID-19 Modifications (1<sup>st</sup> Reading)**

**VOTE ON THE MOTION**

**PASSES 17-0-0**

**Approve-Oppose-Abstain**

B. Non-Legislative Business

1) Action Item: BOD #2022-33 Election of (1) Lobby Corps Students At-Large – Carson Aceves

**Raya Perez (MOTION) Young (SECOND) to elect BOD #2022-33 Election of (1) Lobby Corps Students At-Large – Carson Aceves**

**VOTE ON THE MOTION**

**PASSES 15-1-1**

**Approve-Oppose-Abstain**

2) Action Item: BOD #2022-34 Election of (1) University Student Union Board of Trustees, Trustee At-Large - Jennifer Celestino

\*This item was stricken.

## 11. REPORTS

- A. Information Item: Jesus Gonzalez, ASI President **Time Certain 3:45 p.m.**
- A. Information Item: Cynthia Ray, ASI Chief Diversity Officer **Time Certain 3:50 p.m.**  
\*This item was stricken.
- B. Information Item: Sierra Darwin, ASI Chief Government Relations Officer **Time Certain 4 p.m.**  
\*This item was stricken.
- C. Information Item: ASI At-Large Senator Reports
- 1) Athletics  
Work completed since last report
    - Met with Director Andy Fee and Corinne Garthoff – discussed Athletics Department and how ASI can assist
    - Met with VP of Finance Barcelona – discussed goals for the school year
    - Attended various organizations meetings such as IBA and FMAGoals for next two weeks
    - Reach out to student athletes and organizations.
    - Have a follow up meeting with Director Andy Fee and tour the Athletics Building
    - Attend athletic games on campus to show supportStudent issues/concerns
    - Slow Internet connection, causing students to either miss class or use their own hotspot.
    - Bus fares resuming, unaware of discounted student bus passes offered on campus
    - Confusion about COVID-19 Pre-ScreeningDid you know?
    - On September 23rd, the CSULB Women’s soccer team will play against UC San Diego on campus at 6 p.m.
  - 2) Housing and Residential Life  
Work completed since last report
    - We both have collaborated on different goals that that we want to accomplish
    - Attended Lobby Corps meetings
    - Actively outreached to different clubs/organizations on campus to discuss what we do in ASI
    - Goals for next two weeks
    - Meet with Corry Colona, Director of Housing to discuss some ideas for housing
    - Continue to reach out to different campus organizations/clubs to promote the different resources that ASI offers
    - Meet with Executive Vice President ApazaStudent issues/concerns
    - Lack of resources in The University Student Union (USU)
      - Hotspots weren’t available, when they are it’s first come first serve
    - COVID-19
      - Students are worried about the cases on campusDid you know?
    - Virtual Mental Awareness and Support Groups with Counseling and Psychological Services – Days/times vary. Workshops for First-Generation Students; Pregnant and Parenting Students; International Students; DACA/Dreamer Students; and more!

- The Learning Center: Individual tutoring Resources
- <https://www.csulb.edu/student-affairs/beach-wellness/caps-virtual-mental-wellness-support-groups>
- <https://www.csulb.edu/academic-advising-at-csulb/the-learning-center/tutoring/tutoring>

### 3) Graduate and Transfer Students

Work completed since last report

- Attended Business and Finance Committee
- Attended Academic Senate
- Met with Vice President of Finance Barcelona
- Met with Executive Vice President Apaza

Goals for next two weeks

- Schedule Meeting with Chief Diversity Officer Ray
- Reach out to Graduate and Transfers Councils or Programs
- Meet with At-Large Senators
- Reach out to depts regarding student affairs

Student issues/concerns

- Lack of COVID-19 safety protocols/accountability
- Students lost in finding Chartroom for COVID-19 testing

Did you know?

- Did you know that the Graduate Center will be hosting an Applying to Grad School 101 webinar on October 12th? Details can be found on: <https://www.csulb.edu/graduate-center/workshops-events>

#### D. Information Item: Joe Nino, ASI Interim Assistant Director, Government Affairs and Initiatives

- RSVP for Executives' social
- Resolution Writing Workshop
- Encouraged board to recruit for Sante vacancies

#### E. Information Item: Dr. Miles Nevin, ASI Executive Director

- 

#### F. Information Item: Dr. Piya Bose, CSULB Dean of Students

- Hotspots are still available at the Information Counter
- Covid Updates
  - <https://www.csulb.edu/covid-19/dashboard>
  - Pre-screen: everyone who comes go campus regardless of nature of visit

## 12. CLOSING COMMENTS

Raya Perez: encouraged senators, student organizations give their input to the Business and Finance Committee is reviewing the Student Organization Program Grant

## 13. ADJOURNMENT

Without objection, Chair Lindsay Apaza adjourned the meeting at 4:17 p.m.

Recorded by:

\_\_\_\_\_  
Laura M. Butt, ASI Government Affairs Administrative Coordinator

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Lindsay Apaza, ASI Executive Vice-President

\_\_\_\_\_  
Date

Veto or waive vetoes by:

\_\_\_\_ Waive veto

\_\_\_\_ Veto

Items: \_\_\_\_\_

\_\_\_\_\_  
Jesus Gonzalez, ASI President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Piya Bose, Dean of Students

\_\_\_\_\_  
Date

**BUSINESS AND FINANCE COMMITTEE (BFC) MINUTES**  
**Meeting #5**  
September 21, 2021

**1. CALL TO ORDER**

Chair John Barcelona called the meeting to order at 3:34 p.m.

**2. ROLL CALL**

Voting Members Present

Jose Raya Perez, ASI Senate Representative

Anthony Regina, ASI Senate Representative

Lindsay Apaza, ASI Executive Vice President

Jesus Gonzalez, ASI President

John Barcelona, ASI Vice President of Finance

Maricela Correa, CSULB Faculty Representative

Kristina Randig, CSULB President's Designee

Non-voting Members Present

Anna Nazarian-Peters, CSULB Student Affairs Representative's Designee

Dr. Miles Nevin, ASI Executive Director (Arrive 3:37 p.m.)

**3. APPROVAL OF AGENDA**

**Raya Perez (MOVE) Regina (SECOND) to approve Business and Finance Committee Agenda, Meeting #5, September 21, 2021**

**VOTE ON THE MOTION**

**PASSES 7-0-0**

**Approve-Oppose-Abstain**

**4. PUBLIC COMMENTS**

There were none.

**5. APPROVAL OF MINUTES**

A. Action Item: Business and Finance Committee, Meeting #4, September 14, 2021

**Raya Perez (MOVE) Apaza (SECOND) to approve Business and Finance Committee Minutes, Meeting #4, September 14, 2021**

**VOTE ON THE MOTION**

**PASSES 7-0-0**

**Approve-Oppose-Abstain**

**6. STATUS OF FUNDS SUMMARY**

Current Year Unallocated Fund (CYUF): \$29978

Student Research Fund (SRF): \$11100

Student Travel Fund (STF) \$15000

**7. UNFINISHED BUSINESS**

A. Action Item: Policy on Travel (2<sup>nd</sup> Reading)

Incidentals

Credit card from



Coupon to confirmation  
Removed use of personal automobile for authorization form

**Regina (MOVE) Raya Perez (SECOND) to approve Policy on Travel (2<sup>nd</sup> Reading)**  
**VOTE ON THE MOTION**

**PASSES 6-0-0**  
**Approve-Oppose-Abstain**

B. Action Item: Policy on Student Organization Grants (2<sup>nd</sup> reading)  
**(MOVE) (SECOND) to approve Policy on Student Organization Grants (2<sup>nd</sup> reading)**  
**VOTE ON THE MOTION**

**PASSES**  
**Approve-Oppose-Abstain**

**8. NEW BUSINESS**

There was none.

**9. REPORTS**

A. ASI Vice President of Finance

- Working on Financial Literacy Workshops

B. Senate Representatives

Last meeting

- Elected: Senate Vice Chair
- Reports: ASI President; College Senators; ASI Interim Assistant Director; ASI Executive Director; CSULB Dean of Students

C. ASI Executive Director

There was no report.

**10. CLOSING COMMENTS**

There were none.

**11. ADJOURNMENT**

**Without objection**, Chair John Barcelona adjourned the meeting at 4:32p.m.

RECORDED BY:

\_\_\_\_\_  
Laura M. Butt, ASI Government Affairs Administrative Coordinator

Date: \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
John Barcelona, ASI Vice President of Finance

Date: \_\_\_\_\_

Associated Students, Inc.  
California State University, Long Beach

**LOBBY CORPS MINUTES**  
**Meeting #4**  
**September 16, 2021**  
(APPROVED)

**1. CALL TO ORDER 2:32**

Chair Sierra Darwin called the meeting to order at 2:32 p.m.

**2. ROLL CALL**

Voting Members Present

Karen Galindo, ASI Senate Representative  
Isaac Julian, ASI Senate Representative  
Sierra Darwin, ASI Chief Government Relations Officer

Voting Members Absent

Isabel Cameron, ASI Student At-Large  
Ricki Burgener, CSULB Associate Vice President University  
Relations' Designee  
VACANT, ASI Student At-Large  
VACANT, ASI Student At-Large

Non-voting Members Present

Joe Nino, Interim ASI Assistant Director, Government Affairs and Initiatives

**3. PUBLIC COMMENT**

There was none.

**4. APPROVAL OF AGENDA**

**Julian (MOVE) Galindo (SECOND) to approve Lobby Corps Agenda, Meeting #4, September 16, 2021**

**VOTE ON THE MOTION**

**PASSES 3-0-0**

**Approve-Oppose-Abstain**

**5. APPROVAL OF MINUTES**

A. Action Item: Lobby Corps Minutes Meeting #2, September 2, 2021

B. Action Item: Lobby Corps Minutes Meeting #3, September 9, 2021

**Galindo (MOVE) Julian (SECOND) to approve Lobby Corps Agenda, Meeting #2, September 2, 2021 and  
Lobby Corps Minutes Meeting #3, September 9, 2021**

**VOTE ON THE MOTION**

**PASSES 3-0-0**

**Approve-Oppose-Abstain**

**6. REPORTS**

A. Information Item: Chief Government Relations Officer

- Ballot Bowl concluded with
- Attended CSSA this past weekend
- Working on the monthly CSSA recap video which will be posted on ASI social media
- Points are accumulated for CSSA recap videos for a Civic student engagement competition
- Darwin and Julian are collaborating with Judiciary on the Know Your Rights campaign
- Requested board recruit for 2 Lobby Corps Student At-Large vacant positions

B. Information Item: Lobby Corps Vice Chair

- Working on coalition project; waiting on resources from last year
- Election Day Tabling: event was canceled due to unforeseen logistic issues/challenges

C. Information Item: Lobby Corps Students At-Large  
There was no report.

D. Information Item: Senate  
Last meeting

- Reports: ASI President; College Senators; ASI Interim Assistant Director; ASI Executive Director; CSULB Dean of Students

E. Information Item: CSULB Associate Vice President University Relations  
There was none, as Burgener was absent.

## 7. UNFINISHED BUSINESS

A. Discussion Item: Ballot Bowl

- Concluded on Election Day
- Registered 89 CSULB students
- Placed 3<sup>rd</sup> behind CSUs Chico and Stanford

B. Discussion Item: Policy Agenda

This document will define board's 2021-22 focus and goals.

Discussion ensued regarding including the following issues for which to create an action plan:

- Mental health
- Basic Needs
- Campus resources (i.e. Beach Pantry)
- Undocumented students
- Racial equity
- Educational equity with a social justice lens
- Access to college
- Pathway to citizenship
- Elections information

C. Discussion Item: Know Your Rights Campaign

Darwin and Julian will be meeting tomorrow with Chief Justice Castillo and Associate Justice Morales to plan a Voting Rights event for the Know Your Rights Campaign.

Discussion ensued regarding possible voting rights focuses

- History of suffrage
- Voting inequities (i.e. incarcerated peoples)
- Undocumented peoples
- Voter suppression

D. Discussion Item: National Voter Registration Day

- September 28
- During day: on-campus tabling with community partner League of Women Voters (LWV)

- Evening: Darwin, Burgener, and LWV will be hosting a Zoom webinar discussing history of voting rights, undocumented students and voting, incarcerated peoples; attendees receive a \$20 gift card

## 8. NEW BUSINESS

### A. Discussion Item: Student At-Large Assignments

To be discussed at next week's meeting.

### B. Discussion Item: CSSA Report

- Last CSSA meeting was September 11.
- Systemwide Affairs Committee: discussed social justice advocacy, supporting low-income students, and students of color; looking for a student trustee at-large
- Legislative Affairs: discussed status of 2021-22 legislative updates regarding CSSA legislation
- Board of Directors: considered audit report; considered current draft of CSSA policy agenda; discussed options for possible spring 2022 in-person CSSA meetings

## 9. CLOSING COMMENTS

There were none.

## 10. ADJOURNMENT

Without objection, Chair Sierra Darwin adjourned the meeting at 3:11 p.m.

Recorded by:

\_\_\_\_\_  
Laura M. Butt, ASI Government Affairs Administrative Coordinator

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Sierra Darwin, Lobby Corps Chair

\_\_\_\_\_  
Date

**Associated Students, Incorporated  
California State University, Long Beach**

**SENATE AUDIT COMMITTEE MINUTES  
Meeting #1  
September 02 2021**

**I. CALL TO ORDER**

The meeting was called to order by Millaray Ramirez at 3:34 PM.

**II. ROLL CALL**

**Voting Members Present**

**Millaray Ramirez**, Senate Representative/Chair  
**Jose Raya Perez**, Senate Representative/BFC  
**Kristina Randig**, Business Manager, Financial Management  
**Claudia Plaza**, Assistant Vice President, HR & Fiscal Management \*Present at 3:36PM

**Voting Members Absent**

**Shivam Srivastava**, Senate Representative/BFC

**Non-Voting Members Present**

**Dr. Miles Nevin**, ASI Executive Director

**Guests**

**Sylvana Cicero**, Director of University Student Union/SRWC  
**Idris Aydin**, Director of Finance and Administration  
**Stewart Ohanesian**, Senior Accountant  
**Kristy Nguyen**, Accounting and Financial Analyst

**III. APPROVAL OF THE AGENDA**

A. **Action Item:** Senate Audit Committee (SAC) Agenda, Meeting #1, dated September 02 2021

**(M) Kristina Randig**

**(S) Jose Raya Perez**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

**IV. APPROVAL OF MINUTES FROM THE LAST MEETING**

A. **Action Item:** Senate Audit Committee (SAC) Minutes, Meeting #3, dated December 10 2021

**(M) Jose Raya Perez**

**(S) Claudia Plaza**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

## V. PUBLIC COMMENTS

None

## VI. REPORT FROM THE CHAIR

Senator Millaray Ramirez introduced herself and welcomed everyone to the meeting. She went over brief guidelines. She introduced the first order of business on the agenda.

## VII. NEW BUSINESS

### A. Review for acceptance of the Senate Audit Committee Working Rules

Kristy sent out a copy of the Senate Audit Committee Working Rules to the committee prior to the meeting. Miles highlighted additional changes or corrections to the working rules. A few areas needed minor changes to the BOC references be changed. Opened for discussion. No discussion was exchanged. He then turned it back over to the Millaray Ramirez.

**(M)**

**(S)**

**No Action Taken**

### B. Entrance Conference with the Independent Auditor's Aldrich for the Associated Students Incorporated Financial Statements for the fiscal year ending June 30, 2021.

Idris provided a quick overview of the audit process for ASI as a non-profit organization. Explained that we meet three times a year: entrance, exit, and with IPDCD. We work with an independent CPA firm and introduce Jennifer Seifert and Bobby LaCour.

Mrs. Seifert introduced herself and welcomed everyone to the meeting. She briefly paraphrased the welcome letter which was an introduction into the purpose of the audit which included the auditor's responsibilities. Going through the audit committee planning package, she explained that they are an independent firm that the responsibility of her firm was to express an opinion about whether the financial statements prepared by management are presented fairly in all material respects, in conformity with GAAP. (General Accepted Accounting Principles).

Mrs. Seifert discussed the scope of services as outlined in the Audit Planning Package. Aldrich will be completing the Financial Statement Audit and also completing the Compliance Audit of the IPCDC. She explained how the IPCDC is grant-funded and their audit differs from the Financial Audit of the Associated Students in that it looks at items such as attendance, and making sure that families that receive assistance are eligible.

Mrs. Seifert explained their service timeline regarding the planning and preliminary fieldwork. Although today is our entrance meeting, Mrs. Seifert stated that they have completed the majority of the audit fieldwork and received all the necessary documents. They have not discovered any significant issues to highlight. A week from today's date she will provide a report to review before the exit meeting at the 17<sup>th</sup> of September. The deadline is September 20<sup>th</sup> and recommends to have the exit meeting prior to that meeting.

Mrs. Seifert mentioned that this year's audit will differ that in previous year with IPCDC due delays of guidance from the Department of Education. However it is not due until December 2021, and will revisit those procedure that are necessary for IPCDC Audit in October 2021

Mrs. Seifert encouraged to look at last year's financial statement. Areas she suggested us to focus on is student activity fees related to fees transferred from the University to ASI along with cash disbursements and the compliance areas related to the IPCDC. Another area employee benefit, net pension obligation and post-employment benefits. Review our balance sheets, which contain assets, property, equipment, and cash involved with student activity fees.

Mrs. Seifert briefly discussed of some audit and tax related information due to the COVID-19 impact. She reviewed about future standards that may be affect future audits, such as adopting the new GASB No. 84. Bobby chimed in to discuss what GASB pertains to, governing body and its guidelines.

Mrs. Seifert asked if there were any questions from the committee for them. Kristina Randig had a question about the scope and wanted to discuss the MD&A. Bobby explained the MD&A (Management discussion and analysis) (MD&A) is a section within a company's report where executives analyze the company's performance. The section can also include a discussion of compliance, risks, and future plans, such as goals and new projects presenting context of what occurs aside from hard numbers.

#### **VIII. ADDITIONAL STATEMENTS**

Millaray asked if there are any more questions and opened the floor for additional statements. The committee then discussed and agreed to the next meeting date of September 17 2021 8:00AM.

#### **IX. ADJOURNMENT**

**Senator Millaray Ramirez** adjourned the meeting without objection at 4:14PM.

**RECORDED BY:**

*Kristy Nguyen*

\_\_\_\_\_  
Kristy Nguyen, Accounting and Financial Analyst

**Dated:** 09/07/2021

**APPROVED BY:**

\_\_\_\_\_  
Millaray Ramirez, Chair, Senate Audit Committee

**Dated:** \_\_\_\_\_



**Associated Students, Incorporated  
California State University, Long Beach**

**SENATE AUDIT COMMITTEE MINUTES  
Meeting #2  
September 17, 2021**

**I. CALL TO ORDER**

The meeting was called to order by Chair Millaray Ramirez at 8:05 AM.

**II. ROLL CALL**

**Voting Members Present**

**Millaray Ramirez**, Senate Representative/Chair  
**Jose Raya Perez**, Senate Representative/BFC  
**Kristina Randig**, Business Manager, Financial  
Management  
**Claudia Plaza**, Assistant Vice President, HR &  
Fiscal Management

**Voting Members Absent**

**Shivam Srivastava**, Senate Representative/BFC

**Non-Voting Members Present**

**Dr. Miles Nevin**, ASI Executive Director

**Guests**

**Sylvana Cicero**, Director of University Student Union/SRWC  
**Idris Aydin**, Director of Finance and Administration  
**Stewart Ohanesian**, Senior Accountant  
**Kristy Nguyen**, Accounting and Financial Analyst  
**Iraida Venegas**, USU Assistant Director, Services  
**Christopher Huebner**, Assistant Director, SRWC  
**Arnecia Bryant**, Associate Director, Operations  
**Joe Nino**, Interim Assistant Director, Government Affairs and Initiatives

**III. APPROVAL OF THE AGENDA**

- A. **Action Item:** Senate Audit Committee (SAC) Agenda, Meeting #2, dated September 17  
2021  
(M) Kristina Randig (S) Jose Raya Perez

**VOTE ON THE MOTION**

**PASSES 3-0-0**

**IV. APPROVAL OF THE MINUTES FROM THE LAST MEETING**

- A. **Action Item:** Senate Audit Committee, Meeting #1 September 02 2021 3:34PM  
(M) Jose Raya Perez (S) Kristina Randig

V. PUBLIC COMMENTS

None

VI. REPORT FROM THE CHAIR

None

VII. UNFINISHED BUSINESS

- B. **Action Item:** Review for acceptance of the Senate Audit Committee Working Rules  
**(M)** Jose Raya Perez **(S)** Kristina Randig

VOTE ON THE MOTION

PASSES 3-0-0

VIII. NEW BUSINESS

- A. **Review for acceptance of the Associated Students Incorporated Audited Financial Statements presented by Aldrich Consultants for the fiscal year ending June 30, 2020.**

Mrs. Jennifer Seifert greeted everyone, moved into the Executive Summary that has rendered an unmodified opinion on the Financial Statements dated June 30, 2020.

Aldrich did not identify any conditions that they would consider to be material weaknesses in internal controls. No fraudulent activity was found in how ASI has handled their finances according to samples of all the critical areas of accounting that were observed.

Bobby suggested that we should we re-evaluate how we clarify payment terms, such as how much in fees should the organization anticipate is transferred over. They recommend reviewing the operating agreement in consultation with the CSU and Campus end and if deemed necessary, amend it to a more detailed terms, definitions, and conditions for the services to be provided by Associated Students each year.

Jennifer mentioned to be aware of the the OPEB liability, which isn't money due now, but for future retirement. With the Summary of Operating Revenues, student activity fees continue to be the largest fees for income. On the summary of operating expenses, Jennifer stated that the majority of the money spent is in the Student Services area. Jennifer went over the Management Representation Letter. She explained to the committee the contents of the management letter.

Jennifer then moved to the actual financial statements and briefly went through the numbers. In closing, the ASI financial statements present themselves fairly. She continued through the remainder parts of packet and asked if there were any questions.

Millaray Ramirez asked for a motion to accept the ASI Financial Statement dated June 30, 2020

**Action Item:** To accept the Associated Students Incorporated Audited Financial Statements presented by Aldrich Consultants for the fiscal year ending June 30, 2020.

**(M)** Jose Raya Perez

**(S)** Kristina Randig

**VOTE ON THE MOTION**

**PASSES 3-0-0**

#### **IX. ADDITIONAL STATEMENTS**

Idris, Kristina, and Millaray thanked the Audit Committee and Aldrich for a job well done.. Idris thanked the team in ASBO, and Miles thanked everyone involved.

#### **X. ADJOURNMENT**

**Senator Millaray Ramirez** adjourned the meeting without objection a 9:12AM.

#### **RECORDED BY:**

*Kristy Nguyen*

\_\_\_\_\_  
Kristy Nguyen, Accounting and Financial Analyst

**Dated:** 09/17/2021

#### **APPROVED BY:**

\_\_\_\_\_  
Millaray Ramirez, Chair, Senate Audit Committee

**Dated:** \_\_\_\_\_

Associated Students, Inc.  
California State University, Long Beach

**CABINET MINUTES**  
**Meeting #2**  
**August 30, 2021**  
**(APPROVED)**

**1. CALL TO ORDER**

Chair Cynthia Ray called the meeting to order at 2:30 p.m.

**2. ROLL CALL**

Voting Members Present

Fatima Zeferino, AB540 and Undocumented Students (Arrive 2:37 p.m.)  
Destiny Islas, Disability Affairs  
Luis Mendiola Luna, Environmental Justice  
Chintan Shah, International Student Affairs (Arrive 2:37 p.m.)  
Janelle Salas Chung, LGBTIQ+ Affairs  
Paola Stewart, Pregnant and Parenting Students  
Diamond Byrd, Veterans Affairs  
Hannah Peedikayil, Wellness Affairs  
Courtney Leos, Women and Gender Equity Affairs  
Cynthia Ray, ASI Chief Diversity Officer  
Jesus Gonzalez, ASI President

Voting Members Absent

Milo Ramos, Cultural Affairs

Non-Voting Members Present

Odalys Zamora, ASI Government Affairs Graduate Assistant  
Joe Nino, ASI Interim Assistant Director, Student Affairs and Initiatives

**3. PUBLIC COMMENT**

There were none.

**4. APPROVAL OF AGENDA**

**Byrd (MOTION) Mendiola Luna (SECOND) to Cabinet Agenda, Meeting #2, August 30, 2021**

**VOTE ON THE MOTION**

**PASSES 7-0-0**

**Approve Oppose Abstain**

**5. APPROVAL OF MINUTES**

A. Action Item: Cabinet Minutes, Meeting #1, August, 2021

**Byrd (MOTION) Mendiola Luna (SECOND) to approve Cabinet Minutes, Meeting #1, August 23, 2021**

**VOTE ON THE MOTION**

**PASSES 7-0-0**

**Approve Oppose Abstain**

**6. ANNOUNCEMENTS FROM THE CHAIR**

- Commended Salas Chung for their initiative taken in setting up their community events early in the semester
- Will be reviewing Senate minutes to identify partnership opportunities

**7. ANNOUNCEMENTS FROM THE ASI PRESIDENT**

- Met with Dr. Lesen to discuss and identify year's goals

- Will be meeting soon with ASI Chiefs
- Encouraged board to advertise ASI vacant positions

## 8. ADVOCACY/POLICY REPORTS

There were no reports from the following communities.

- Information Item: AB 540 and Undocumented Students
- Information Item: Cultural Affairs
- Information Item: Disability Affairs
- Information Item: LGBTIQ+ Affairs
- Information Item: Pregnant and Parenting Students
- Information Item: Women and Gender Equity Affairs

## 9. UNFINISHED BUSINESS

There was none.

## 10. NEW BUSINESS

- Discussion Item: Culture Fest and Students of Color Conference  
Ray will be establishing planning committees for these next semester events.

- Discussion Item: Cabinet Goals

### SMART Goals

- Facilitating transition back to on campus events/in person classes

To facilitate a seamless transition for students back to on campus events and in person classes, we will develop relationships with our communities as well as CAPS, BPE, and other campus organizations that can account for student safety, wellbeing, and involvement. We will measure students' satisfaction by providing an incentivized survey in December and May and use feedback to tailor our efforts to areas of the transition that students reportedly struggled with.

- Increase communication between ASI & Student body population

Our goal for the Fall 2021 semester is to increase communication with ASI and the student body population through social media by engaging and posting more on Instagram.

- Be knowledgeable with our constituent's issues and be experts in our communities
- To become knowledgeable with our constituents by creating relationships, building trust, listening, following up throughout the semesters, and building connections with student organizations and other departments so we become experts in our communities.

- Increase student participation through mentorship

The goal is to increase student participation by getting more students connected to and involved in ASI/ campus events in order to support academic and personal success. This can be measured by administering end of the semester surveys and conducting 2 collaborative events with Beach team. This goal is needed to address the lower participation as a result of COVID and assisting in the reintegration to campus. This goal has 2 deadlines- at the end of each semester.

## 11. CLOSING COMMENTS

Zamora

- Week of Welcome (WOW): please review WOW email for this week's event details
- Cabinet goals: reach out with any questions

Nino: introduced self and offered their support and knowledge of resources.

**12. ADJOURNMENT**

**Without objection**, Chair Cynthia Ray adjourned the meeting at 2:59 p.m.

Recorded by:

\_\_\_\_\_  
Laura M. Butt, ASI Government Affairs Administrative Coordinator

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Cynthia Ray, Cabinet Chair

\_\_\_\_\_  
Date

Associated Students, Inc.  
California State University, Long Beach

**CABINET MINUTES**  
**Meeting #3**  
**September 13, 2021**  
**(APPROVED)**

**1. CALL TO ORDER**

Chair Cynthia Ray called the meeting to order at 2:31 p.m.

**2. ROLL CALL**

Voting Members Present

Fatima Zeferino, AB540 and Undocumented Students  
Destiny Islas, Disability Affairs  
Luis Mendiola Luna, Environmental Justice  
Chintan Shah, International Student Affairs (Arrive 2:34 p.m.)  
Diamond Byrd, Veterans Affairs  
Hannah Peedikayil, Wellness Affairs  
Cynthia Ray, ASI Chief Diversity Officer  
Jesus Gonzalez, ASI President

Voting Members Absent

Janelle Salas Chung, LGBTIQ+ Affairs  
Courtney Leos, Women and Gender Equity Affairs  
VACANT, Cultural Affairs  
VACANT, Pregnant and Parenting Students

Non-Voting Members Present

Odalys Zamora, ASI Government Affairs Graduate Assistant  
Joe Nino, ASI Interim Assistant Director, Student Affairs and Initiatives

**3. PUBLIC COMMENT**

There were none.

**4. APPROVAL OF AGENDA**

**Byrd (MOTION) Isla (SECOND) to Cabinet Agenda, Meeting #3, September 13 2021**

**VOTE ON THE MOTION**

**PASSES 5-0-0**  
**Approve Oppose Abstain**

**5. APPROVAL OF MINUTES**

A. Action Item: Cabinet Minutes, Meeting #2, August 30, 2021

**Byrd (MOTION) Gonzalez (SECOND) to approve Cabinet Minutes, Meeting #2, August 30, 2021**

**VOTE ON THE MOTION**

**PASSES 6-0-0**  
**Approve Oppose Abstain**

**6. ANNOUNCEMENTS FROM THE CHAIR**

- Commended Zeferino for a successful Meet the Commissioner event
- Commended Mendiola Luna for their active participation and support in a variety of recent events
- Working on Bang4Change event
- Working on Open Mic event

**7. ANNOUNCEMENTS FROM THE ASI PRESIDENT**

- Participating in university search committees
- CSSA this past week
- Interacting more with with Cal State Fullerton with the goal of increased civic engagement

- Developing a Plan of Engagement to work with local legislators
- Working with Chief Government Relations Officer Darwin on Lobby Corps goals
- Finalizing ASI President goals; after which, will reach out to Government leaders for collaboration
- Attended screening for Bang4Change; hoping to have it this fall

## 8. ADVOCACY/POLICY REPORTS

There were no reports from the following communities.

- Information Item: AB 540 and Undocumented Students
- Information Item: Cultural Affairs
- Information Item: Disability Affairs
- Information Item: LGBTIQ+ Affairs
- Information Item: Pregnant and Parenting Students
- Information Item: Women and Gender Equity Affairs

## 9. UNFINISHED BUSINESS

There was none.

## 10. NEW BUSINESS

- Action Item: Approve Cabinet Goals  
**Byrd (MOTION) Islas (SECOND) to approve Cabinet Goals**  
**VOTE ON THE MOTION**

**PASSES 6-0-0**  
**Approve Oppose Abstain**

- Action Item: Approve October Social Ideas
  - Kick ball game
  - Drive-in movie theme
  - Halloween theme
  - Pumpkin carving
  - Halloween costume contest
  - Haunted house

**Mendiola Luna (MOTION) Islas (SECOND) to approve October Social**  
**VOTE ON THE MOTION**

**PASSES 6-0-0**  
**Approve Oppose Abstain**

- Discussion Item: Commissioner Report Format  
 Ray reviewed report content.
  - Advocacy/Policy
  - Other Business/Concerns
  - Do you know this about my community?

## 11. CLOSING COMMENTS

There were none.

## 12. ADJOURNMENT

**Without objection**, Chair Cynthia Ray adjourned the meeting at 3:04 p.m.



Recorded by:

\_\_\_\_\_  
Laura M. Butt, ASI Government Affairs Administrative Coordinator

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Cynthia Ray, Cabinet Chair

\_\_\_\_\_  
Date

THE SENATE OF THE ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY, LONG BEACH



1 **Bill Number:** Senate Resolution #2022-01  
2 **Title:** 100 Classes in 100 Days with COVID-19 Modifications  
3 **Sponsored by:** Senator At-Large Anthony Regina and Executive Vice President Lindsay Apaza  
4 **Date Submitted:** September 14, 2021  
5 **Date Approved:**

6  
7 **WHEREAS** the Associated Students, Inc. (AS) Board of Directors at California State University Long  
8 Beach (CSULB) is the recognized voice over 38,000 students; and  
9

10 **WHEREAS** the Senate serves as the Board of Directors for the corporation and implements the  
11 authority as the legislative branch, voicing students' needs and interests to fulfil the  
12 mission of student self-governance; and  
13

14 **WHEREAS** the Senate is also tasked with representing the general students' needs on the campus of  
15 CSULB; and  
16

17 **WHEREAS** the Senate recognizes that many student needs are unmet, an issue compounded by the  
18 general students' lack of knowledge of ASI's existence and responsibilities; and  
19

20 **WHEREAS** the COVID-19 pandemic has significantly changed the lifestyle of students resulting a  
21 disconnect towards campus life, and many activities shifting online; and  
22

23 **WHEREAS** this year's Senate seeks to raise ASI awareness throughout campus community, and  
24 reintroducing ASI to the student body; and  
25

26 **WHEREAS** the 2013-14 Senate encouraged the 2014-15 Senate and all incoming Senates to "Provide  
27 additional opportunities for the students to voice their concerns and ideas<sup>1</sup>;" now  
28 therefore, be it  
29

30 **RESOLVED** that all officers of ASI at CSULB will collectively visit and present in 100 classrooms on the  
31 importance of ASI as well as resources offered, while listening to criticism, concerns, and  
32 ideas to improve ASI; and be it further  
33

34 **RESOLVED** that all officers will have the ability to present in online zoom class, but cannot present in  
35 asynchronous courses; and be it further  
36

37 **RESOLVED** that this task will be completed in the 100 academic days following the approval of this  
38 resolution in the fall semester; and be it further  
39

40 **RESOLVED** that all officers within ASI will participate in this initiative and by doing so, the said officers  
41 will be rewarded with the satisfaction of furthering the ASI and University mission and  
42 vision statements; and be it further  
43

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<sup>1</sup> CSULB ASI Senate Resolution #2014-33

THE SENATE OF THE ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY, LONG BEACH



44 **RESOLVED** that the officers that present to both online and in-person classes form a report on  
45 student feedback, criticism, concerns, ideas, etc., and present it to their respective  
46 boards; and be it further

47  
48 **RESOLVED** that all officers will bring back a verification form signed by the instructor whose class  
49 they presented in to the ASI Government Affairs office; and be it further

50  
51 **RESOLVED** that the Senate Vice Chair will keep track of the weekly progress and count of how many  
52 classes ASI has spoken to and report back those numbers to the Senate; and be it further

53  
54 **RESOLVED** that the Senate Vice Chair will reach out to other Board Chairpersons from all ASI  
55 government branches to ensure all ASI Officers are engaging in this initiative; and be it  
56 finally

57  
58 **RESOLVED** that an electronic copy of this resolution, upon approval by the ASI President be  
59 distributed to the California State University, Long Beach President Dr. Jane Close  
60 Conoley, Vice President for Student Affairs Dr. Beth Lessen, Dean of Students Dr. Piya  
61 Bose, all current and future ASI Officers, the Daily 49er, and 22 West Magazine.

62  
63  
64

65 \_\_\_\_\_  
66 Lindsay Apaza, Executive Vice President &  
67 Chair, Associated Students Board of Directors

68 Delivered to the President of the Associated Students on: \_\_\_\_\_  
69 Date

70  
71 \_\_\_\_\_  
72 Jesus Gonzalez, Associated Students President Date

73  
74  
75

76 ###

## 100 CLASSES IN 100 DAYS SCRIPT

Hello everyone,

My name is \_\_\_\_\_ and I currently serve as the ASI \_\_\_\_\_

*(Briefly explain your position)*

How many of you have heard of or know what ASI is? *\*Show of hands\**

Associated Students, Inc. (ASI) is a non-profit auxiliary organization designed to serve, advocate on behalf of, and represent the students. ASI is an organization for the students, run by the students. Our mission is to improve the quality of campus life for students while enhancing your educational experience.

We, the students, lease and operate 3 major facilities on campus. Those being the University Student Union, the Student Wellness and Recreation Center, and the Child Development Center. Through these facilities we are able to offer jobs, volunteer opportunities, events and scholarships.

*(Elaborate on all of these when you're speaking/explaining what these are)*

Some of the major resources ASI plans and funds is the ASI Big Event (remember Daniel Caesar y'all), the Beach Pantry, Games Center, Beach Balance, After Hours Study Center, grants and scholarships, and the "Evening with" programs.

We are more than just student government. We have video producers, radio DJs, event planners, graphic designers, fitness trainers, and many other positions within our organization.

We always have openings for people to engage in our communications/media efforts, volunteering, working, and student government.

Currently we have 5 senator positions open so if you are interested I can talk to you afterwards to tell you how to apply. And if this year is too hectic for you, no worries, you can always run for office in the spring during the ASI Elections. Applications open in January on BeachSync.

You can always visit us in the University Student Union, Room #311, like us on Facebook, and follow us on Instagram and Twitter: @CSULBASI

Thank you for your time.

Any questions or comments?