

**Associated Students, Incorporated  
California State University, Long Beach  
University Student Union Board of Trustees  
Meeting #2**

Location: Stuart L. Farber Senate Chambers  
Date/Time: Friday, July 10, 2015 (1:00 p.m.)  
Chair/Office: Wendy Casillas, USU-302

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF MINUTES**
  - A. USUBOT Meeting Minutes #1, June 12, 2015
- 6. REPORTS**
  - A. Chair Report
  - B. Vice-Chair Report
  - C. USU Management Report
  - D. Senate Report
  - E. Committee Report
    - 1) Campus Relations
    - 2) Facilities
    - 3) Program Evaluation
    - 4) Services
  - F. Representatives Report
    - 1) Alumni
    - 2) Faculty
    - 3) Staff
    - 4) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

**Associated Students, Incorporated  
California State University, Long Beach**

**University Student Union Board of Trustees Minutes  
Meeting # 2  
July 10, 2015**

**1. CALL TO ORDER**

Ms. Casillas called the meeting to order at 1:04 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Wendy Casillas (USUBOT Chair)  
Jerry Galbreath (Alumni Representative)  
Kenia Garcia (ASI Senate Representative)  
Miriam Hernandez (ASI Vice-President)  
Dae-Hee Hwang (Student Trustee-at-Large)  
Dr. Jeff Klaus (Designee for VP of Student Affairs)  
Wendy Lewis (ASI Treasurer)  
Jose Salazar (ASI President)  
Sharon Taylor (Assoc. VP, Financial Mgmt.)  
Logan Vournas (ASI Senate Representative)  
Jack Wilson (Student Trustee-at-Large)

**Non-Voting Members Present:**

Sylvana Cicero (Interim ASI Assoc. Executive  
Director/ USU & SRWC Director)  
Richard Haller (ASI Executive Director)

**Voting Members Not Present:**

Berta Hanson (University Staff Representative)  
Anna Pavlova (Student Trustee-at-Large)  
Vanessa Mendoza (USUBOT Vice-Chair)  
Dr. Ilan Mitchell-Smith (Faculty Representative)

**Non-Voting Members Absent:**

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

(M) Salazar (S) Galbreath moved to approve the agenda.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 10.0.1**

**4. PUBLIC COMMENTS**

There were none.

**5. APPROVAL OF MINUTES**

Ms. Casillas called to have the approval of the minutes all at once:

A. USUBOT Meeting Minutes #1, June 12, 2015

(M)Lewis (S) Galbreath moved to approve the above listed minutes.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 10.0.1**

**6. REPORTS**

**A. Chair:**

Ms. Casillas shared that she was a member of the Program Evaluation Subcommittee the previous semester. On that committee, they selected new artwork now being displayed in USU-100. Ms. Casillas stated that the new artwork was part of the Permanent Art Gallery. Ms. Casillas mentioned that the Board approved the purchase of a Solar Panel Table in December 2014, and stated that it would be arriving no later than fall 2015. She also shared that the Shuffle Board had arrived and was

located in the Games Center and that new furniture had been ordered for both terraces. Finally, she stated that in collaboration with the 49er Shop and VP Taylor, they were placing vending machines inside the After Hours Study Center.

Ms. Cicero stated that the USU had previously provided water bottle service for the After Hours Study Center; however, students expressed the desire for coffee as well.

Ms. Taylor questioned whether or not the vending machine would be secure.

Ms. Cicero stated that the vending machine would be located securely inside the After Hours Study Center.

Ms. Casillas stated that subcommittee meetings would begin in August; however, Mr. Wilson's committee would begin in July.

**B. Vice-Chair:**

Ms. Mendoza was unable to attend the meeting; consequently, Ms. Casillas read a quote provided by Ms. Mendoza recognizing the new same sex marriage ruling.

**C. USU Management Report:**

**Facilities:** Ms. Cicero announced the following:

- The Solar Panel Tables were ordered. They were approved in the previous fiscal year.
- Construction on the 4<sup>th</sup> floor landing was proceeding. This would provide more ADA accessibility and was scheduled for completion before the start of the fall semester.
- New carpet had been installed in the Sunset Lounge as well as the Coffee Bean Tea & Leaf Lobby.
- She was currently working with Facilities to visually assess the University Student Union as well as the Student Recreational Wellness Center.
- High dusting and window cleaning had been completed.
- Facilities would be resealing floors in the main and Mac Gym, squash court, racquetball court, as well as the two fitness rooms.

**Commercial Services:** Ms. Cicero announced that:

- Matthew Saucedo was selected as the new SRWC Administration Support Coordinator.
- SRWC IT Specialist Interviews were being finalized.
- Interim Fitness Coordinator position interviews were ongoing.

**ASI Recreation:** Ms. Cicero announced that:

- ASI Fall Recreation Programs had been scheduled.
- The SOAR Overnight groups were successful.
- Programming for the Upward Bound group started on June 29<sup>th</sup> and would continue through August 6<sup>th</sup>
- The Summer Wellness Program had doubled in participation in comparison to the previous summer.

**Programs:** Ms. Cicero reported that:

- KBeach Radio hosted a marathon and raised \$9,000.
- The Union Weekly had the first SOAR edition since 2008.
- Programs' Graduate Assistant recruitment would take place for Ms. Taylor Buhler-Scott.
- Week of Welcome and Smorgasport would take place shortly after the beginning of fall semester.
- ASI Communications was hosting SOAR lunch tabling.
- ASI Communications was marketing for Week of Welcome as well as Smorgasport.
- ASI Communications was redesigning the ASI Corporate website.
- College Beat was renamed "ASI Productions."

- ASI Productions worked with Upward Bound and completed Title IX Project.
- ASI Communications Manager was in Santa Barbara for the Western Archives Institute Training.

Ms. Cicero stated that ASI was working with George Lopez to receive his donation. She noted that Equity and Diversity would be leaving the University Student Union after their lease expired. Ms. Cicero mentioned that in 2007, the USUBOT created a USU Facility Master Plan that would move USU Administration upstairs to the third floor, while the USU 2<sup>nd</sup> floor hallway offices would be designated for Student Affairs. Ms. Cicero added that Josh Owens' family was setting up scholarships for Owens's Condition for Tuition and \$9000 had been donated thus far.

**D. Senate Report:**

Ms. Garcia stated that the Senate has confirmed multiple positions for the cabinet including: the LGBTQIA Secretary, AB540 Secretary, Internal Affairs Secretary and the Academics Secretary. The one position that was not yet confirmed was ASI Chief of Staff.

**E. Committees:**

**Campus Relations:** There was no report.

**Facilities:** Mr. Wilson stated that there would be a Facilities Committee meeting on July 23<sup>rd</sup>.

**Program Evaluation:** There was no report.

**Services:** Mr. Hwang stated that the Shuffle Boards had been installed in the Games Center. He also noted that there would be an evaluation on the services provided by the Games Center, Candy Corner, as well as the Information Booth.

**F. Representatives Report:**

**Alumni:** There was no report.

**Faculty:** There was no report.

**Staff:** There was no report.

**University:** There was no report.

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

There was none.

**9. CLOSING COMMENTS**

Ms. Lewis stated that there was a new projector screen in the Senate Chamber.

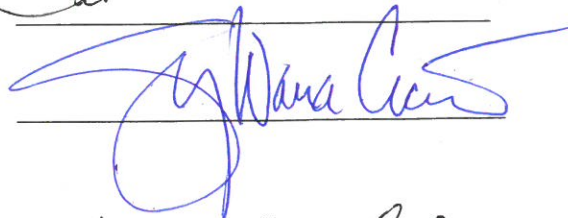
**10. ADJOURNMENT**

Ms. Casillas adjourned the meeting at 1:31 p.m.

Catherine Heitzhaus  
USUBOT Recording Secretary



Sylvana Cicero  
USUBOT Board Secretary



Wendy Casillas  
USUBOT Chair

