

**Associated Students, Incorporated  
California State University, Long Beach  
University Student Union Board of Trustees  
Meeting #3**

Location: Stuart L. Farber Senate Chambers  
Date/Time: Friday, August 14, 2015 (1:00 p.m.)  
Chair/Office: Wendy Casillas, USU-302

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF MINUTES**
  - A. Facilities Committee Meeting Minutes #1, July 23, 2015
  - B. HRMC Meeting Minutes #1, June 19, 2015
  - C. HRMC Meeting Minutes #2, July 24, 2015
  - D. USUBOT Meeting Minutes #2, July 10, 2015
- 6. REPORTS**
  - A. Chair Report
  - B. Vice-Chair Report
  - C. USU Management Report
  - D. Senate Report
  - E. Committee Report
    - 1) Campus Relations
    - 2) Facilities
    - 3) Program Evaluation
    - 4) Services
  - F. Representatives Report
    - 1) Alumni
    - 2) Faculty
    - 3) Staff
    - 4) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
  - A. 2015-2016 USUBOT Working Rules, *Proposal*
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

**Associated Students, Incorporated  
California State University, Long Beach**

**University Student Union Board of Trustees Minutes  
Meeting # 3  
August 14, 2015**

**1. CALL TO ORDER**

Ms. Casillas called the meeting to order at 1:05 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Wendy Casillas (USUBOT Chair)  
Jerry Galbreath (Alumni Representative)  
Miriam Hernandez (ASI Vice-President)  
Dae-Hee Hwang (Student Trustee-at-Large)  
Wendy Lewis (ASI Treasurer)  
Vanessa Mendoza (USUBOT Vice-Chair)  
Anna Pavlova (Student Trustee-at-Large)  
Sharon Taylor (Assoc. VP, Financial Mgmt.)  
Birane Ndiaye (Designee for ASI President)  
Logan Vournas (ASI Senate Representative)  
Jack Wilson (Student Trustee-at-Large)

**Non-Voting Members Present:**

Sylvana Cicero (Interim ASI Assoc. Executive  
Director/ USU & SRWC Director)  
Richard Haller (ASI Executive Director) (1:15 p.m.)

**Voting Members Not Present:**

Kenia Garcia (ASI Senate Representative)  
Berta Hanson (University Staff Representative)  
Dr. Jeff Klaus (Designee for VP of Student Affairs)  
  
Dr. Ilan Mitchell-Smith (Faculty Representative)

**Non-Voting Members Absent:**

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

Ms. Casillas motioned to postpone action item 5D and accept action items 5A-C.

(M) Lewis (S) Mendoza moved to approve the correction to the agenda.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.1**

**4. PUBLIC COMMENTS**

There were none.

**5. APPROVAL OF MINUTES**

Ms. Casillas called to approve minute's 5A-C.

(M) Lewis (S) Vournas moved to approve the above listed minutes.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.1**

**6. REPORTS**

**A. Chair:**

Ms. Casillas described her experience at the August 2015 CSUnity Conference and requested board members who also attended to share one thing they had learned from the conference.

She mentioned that the Program Evaluation and Services committees met August 14, 2015, and would present and report at the September 2015 USUBOT meeting. Ms. Casillas stated that there would be a report from the Facilities Committee, as well.

Ms. Casillas mentioned that the ASI Retreat would be held on August 17-19, 2015, in San Diego. She noted that the student leaders who would attend were Ms. Casillas, Mr. Hwang, Ms. Vournas, as well as the Executive Officers.

**B. Vice-Chair:**

Ms. Mendoza shared her experience at the August 2015, CSUnity Conference.

**C. USU Management Report:**

**Facilities:** Ms. Cicero announced that:

- There had been a change to CSULB campus regulations in regards to freedom of speech.
- She clarified that solicitations were now approved in and around the USUBOT and on campus property up to the library.
- Mr. Johnson would work on the campus Zero-Waste Plan.
- All departments had been hiring, recruiting, and training.
- Improvements for pin setting at the bowling alley had been completed improving efficiency.

Mr. Haller reiterated that the campus would be open for solicitation up to the library.

**Commercial Services:** Ms. Cicero announced that:

- The SRWC would finalize the Graduate Assistant position.
- SRWC had been unsuccessful in filling the IT Tech position; consequently, the position would be reopened.

**ASI Recreation:** Ms. Cicero announced that:

- ASI Recreation had hired a new Fitness Coordinator, Leiana Swanson.
- ASI Recreation fall programs had been scheduled and are available online.
- Full time staff retreat was held the previous week.
- Student Staff Day Training for SRWC would be held August 21, 2015.

**Programs:** Ms. Cicero reported that:

- ASI Communications had been redesigning external signage.
- The corporate website would be under construction until late fall.
- ASI Productions/College Beat/KBeach would work with sexual assault and WGEC creating videos.
- Week of Welcome and Smorgasport would be September 4, 2015.
- KBeach was ranked in the Top 50.
- Convocation was scheduled at the Carpenter Center on August 21<sup>st</sup> at 8AM.

- ACUI Region 1 Conference would take place in October in Las Vegas, NV.
- California State University, Long Beach day at Angel Stadium would be held on September 12, 2015

Ms. Taylor questioned the Board concerning two surveys from the previous year's Board: the Food Service and MEP Facility Study.

Ms. Cicero stated that there had been a meeting on August 10, 2015 for the MEP Facility Study with the University. She noted that P2S would be on campus Thursday, August 20, 2015, to begin the study.

She mentioned the Food Service Study would be an ongoing project. Ms. Cicero stated that Liam Dao was working with Vice President Taylor to review the collaboration between 49er Shops and the University Student Union.

#### **D. Senate Report:**

Ms. Vournas stated that the new ASI Chief of Staff was Birane Ndiaye. She also noted that three associate justices had been selected for Program Board members and a secretary for: Veterans' Affairs, Government Recruitment, Disabilities, City Affairs, and Sustainability had also been chosen. Ms. Vournas stated that ASI had been waiting to confirm a secretary for Women's Gender & Equity.

#### **E. Committees:**

**Campus Relations:** Ms. Pavlova stated that the next report would consist of Snapchat and the USU Post Survey Analysis about the Referendum.

**Facilities:** Mr. Wilson stated that the committee met in July 2015. He stated that Ms. Cicero went over the MEP Infrastructure Study and the USU Facility Master Plan.

**Program Evaluation:** Ms. Mendoza stated that they did not meet July 2015; however, the committee met August 14<sup>th</sup>, 2015 and would report in the September 2015 BOT meeting.

**Services:** Mr. Hwang stated that the committee had their first meeting on August 14<sup>th</sup>, 2015. He also noted that they would close the books for the vendors and would be finished with compiling the vendor hours before the fall semester begins.

#### **F. Representatives Report:**

**Alumni:** Mr. Galbreath mentioned that Alumni previously held a retreat in Palm Springs and displayed new architectural renderings of the Alumni Center.

**Faculty:** There was none.

**Staff:** There was none.

**University:** Ms. Taylor stated that there would be external parking near the Los Coyotes Diagonal with a shuttle service providing service for students with a valid I.D.

Mr. Haller questioned if the parking lots would be completed before the fall semester.

Ms. Taylor stated that she had been assured that the parking lots would be completed by August 21<sup>st</sup>, 2015.

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

Ms. Cicero stated that Working Rules were reviewed annually by all Boards to ensure that the Boards were following all procedures. Consequently, the 2015-2016 Working Rules were being presented to the USUBOT for review and approval. There were no changes to the Working Rules for the 2015-2016 year.

Ms. Casillas motioned to approve the Working Rules proposal.

**(M)Lewis (S) Pavlova** moved to approve the Working Rules.

**1<sup>st</sup>:** Pass **2<sup>nd</sup>:** Pass

**VOTE ON THE MOTION**

**PASSES 10.0.1**

**9. CLOSING COMMENTS**

There were none.

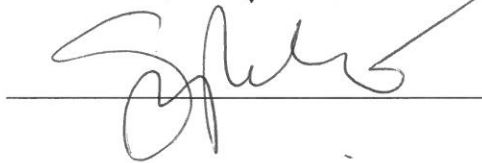
**10. ADJOURNMENT**

Ms. Casillas adjourned the meeting at 1:31 p.m.

Catherine Heitzhaus  
USUBOT Recording Secretary

A handwritten signature in cursive script, appearing to read 'Cat Heitzhaus', written over a horizontal line.

Sylvana Cicero  
USUBOT Board Secretary

A handwritten signature in cursive script, appearing to read 'Sylvana Cicero', written over a horizontal line.

Wendy Casillas  
USUBOT Chair

A handwritten signature in cursive script, appearing to read 'Wendy Casillas', written over a horizontal line.