

**Associated Students, Incorporated
California State University, Long Beach**

**University Student Union Board of Trustees
Meeting #5**

Location: Stuart L. Farber Senate Chamber
Date/Time: Friday, October 2, 2015 (1:00 p.m.)
Chair/Office: Wendy Casillas, USU-302

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF MINUTES**
 - A. Campus Relations Meeting #2, September 1, 2015✓
 - B. Facilities Meeting #2, September 18, 2015✓
 - C. HRMC Meeting #3, September 4, 2015✓
 - D. Program Evaluation Meeting #2, September 11, 2015✓
 - E. Services Meeting #2, September 21, 2015✓
 - F. USUBOT Meeting Minutes #4, September 11, 2015✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Program Evaluation, Co-Sponsorship, *Informational*✓
 - B. Program Evaluation, Student Recreation and Wellness Center Rock Wall Program, *Informational*✓
 - C. University Student Union Sustainability Study, *Informational*✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

✓ Indicates the report is attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 5
October 2, 2015

1. CALL TO ORDER

Ms. Casillas called the meeting to order at 1:02 p.m.

2. ROLL CALL

Voting Members Present:

Wendy Casillas (USUBOT Chair)
Jerry Galbreath (Alumni Representative)
Kenia Garcia (ASI Senate Representative)
Berta Hanson (University Staff Representative)
Miriam Hernandez (ASI Vice-President)
Dae-Hee Hwang (Student Trustee-at-Large)
Wendy Lewis (ASI Treasurer)
Vanessa Mendoza (USUBOT Vice-Chair, *arrived at 1:04PM*)
Dr. Ilan Mitchell-Smith (Faculty Representative)
Anna Pavlova (Student Trustee-at-Large)
Jose Salazar (ASI President)
Sharon Taylor (Assoc. VP, Financial Mgmt.)
Logan Vournas (ASI Senate Representative)

Non-Voting Members Present:

Sylvana Cicero (Interim ASI Assoc. Executive Director/ USU & SRWC Director)
Richard Haller (ASI Executive Director)

Voting Members Not Present:

Dr. Jeff Klaus (Designee for VP of Student Affairs)

Jack Wilson (Student Trustee-at-Large)

Non-Voting Members Absent:

Guests Present:

Pamela Lewis (Interim Associate Director, Facility Operations)

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Salazar (S) Pavlova moved to approve the agenda.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.1

4. PUBLIC COMMENTS

There were none.

5. APPROVAL OF MINUTES

Ms. Casillas called to have the approval of the minutes all at once:

- A. Campus Relations Meeting #2, September 1, 2015
- B. Facilities Meeting #2, September 18, 2015
- C. HRMC Meeting #3, September 4, 2015
- D. Program Evaluation Meeting #2, September 11, 2015
- E. Services Meeting #2, September 21, 2015
- F. USUBOT Meeting Minutes #4, September 11, 2015

(M)Pavlova (S) Vournas moved to approve the minutes all at one time.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.1

6. REPORTS

A. Chair:

Ms. Casillas stated that many proposals would be brought to the Board in the upcoming meetings. The ACUI Region 1 Conference would take place in Las Vegas, NV from October 15 - 17, 2015.

B. Vice-Chair:

Ms. Mendoza stated that she attended the grand opening of the Oasis Wellness Center at California State University, Northridge on September 17th, 2015.

C. USU Management Report:

Ms. Cicero presented the following Management Reports:

General:

- ASI Government expressed that they were looking for a Secretary for Women's & Gender Equity.
- The Health & Wellness Walk would take place on October 22nd from 11:30 a.m. to 1:30 p.m. and suggested a team be formed to represent ASI in the Walk.

Facilities:

- The elevator and escalator maintenance agreement would be terminating and management would invite interested vendors to submit Request for Proposals.

Commercial Services:

- Carl's Jr.'s new Saturday hours were been successful. Equity and Diversity moved out of the University Student Union on September 29th, 2015 and relocated to the Foundation Building.
- Information Technology Specialist interviews were complete and an offer was presented to the selected candidate.

ASI Recreation:

- The Women's Wellness program started with 30 women participants.
- The Intramural Leagues added badminton.
- The Outdoor Adventure program was taking a sailing trip on October 3rd, 2015. All trips for the current semester were full.
- ASI Government would be hosting a Town Hall meeting at the SRWC October 5th, from 4 p.m. – 5 p.m.

Programs:

- College Beat TV programming would be on air with Charter Cable and Padnet available on mobile devices.
- The NWC event at the Carpenter Center was a success.
- Programs would hold an artist reception in USU Art Gallery Room 100 with Anthony Zavala at 2 p.m. on October 2nd.
- KBeach had two students who received the "Radio Show Scholarship" from NAB in Atlanta.

D. Senate Report:

Ms. Vournas stated that the Senate had confirmed multiple positions including: Government Elections Officer, Associate Justice, Attorney General, two members for Lobby Corps, and the Public Defender. Senate would work on the Policy Agenda for the year.

E. Committees:

Campus Relations: Ms. Pavlova clarified that the new ASI corporate website would be online in October of 2015, and the EBI survey would be conducted in spring of 2016, for the University Student Union as well as the Student Recreation and Wellness Center.

Facilities: Ms. Casillas read the Facilities Sub-Committee report. The committee discussed the sustainability study that would be presented to the Board for a future decision. Facility maintenance is working on leaks within the building; however, the University Student Union was waiting for the Mechanical, Electrical, Plumbing (MEP) study that would be completed by P2S Engineering, Inc.

Mr. Hwang commented that there was a man in a women's restroom the previous night. He suggested utilizing a buddy system when in the USU late at night.

Ms. Cicero stated that Ms. Lewis would be following up with the University Police since the incident occurred on the 3rd floor of the University Student Union.

Program Evaluation: Ms. Mendoza reported that the committee reviewed possible programs for the semester such as: Finals week, Smorgasport, and the Outdoor Adventure program. She highlighted that the SRWC foot traffic was 44,000 in the month of August. Ms. Taylor suggested that ASI re-evaluate the waiver form process for programs.

Discussion ensued.

Services: Mr. Hwang stated that the Information Desk was selling Knott's Haunted House and Universal Halloween tickets. He stated that the AMC Gold Tickets would be replaced with AMC Green Tickets as Disney had taken over Lucas Films. Mr. Hwang noted that the bowling lanes had been certified by the United States Bowling Congress. He mentioned that the University Student Union would conduct a food service survey in partnership with 49er Shops and the National Associate of College University Food Services Association (NACUFS). The survey would take place from October 26 – November 6, 2015.

F. Representatives Report:

Alumni: Mr. Galbreath stated that the Alumni Association would be hosting the Homecoming event on November 14th, 2015 with a theme of "Long Beach State of Mind". He also noted a "Finance 101" seminar would be held for recent graduates. Mr. Galbreath stated that the Alumni Mixer would take place on November 8th, 2015 in El Segundo at the McCormick and Schmidt's.

Faculty: Dr. Ilan Mitchell-Smith stated that faculty elected a committee to search for the new Provost. He noted that a new policy had been presented to the Academic Senate on the "Policy on Avoidance of Conflict of Interest in Assignment of Course Materials and the Policy on Intellectual Property". The California Faculty Association Union requested feedback from faculty on whether they were interested in striking over pay.

Staff: There was no report.

University: Ms. Taylor stated that the external campus shuttle was averaging 1,200 rides per day. The frequency of the shuttles had increased.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Program Evaluation, Co-Sponsorship, Informational

Ms. Mendoza reviewed the Co-Sponsorship Program Evaluation. (Copy of report may be obtained in the University Student Union Administration Office)

Ms. Cicero stated that the programs were determined by Program Council membership. She also noted that Program Council would distribute comment cards and electronic surveys, which would be presented to the Program Evaluation Committee.

B. Program Evaluation, Student Recreation and Wellness Center Rock Wall Program, Informational

Ms. Mendoza reviewed the Rockwall Evaluation of 2015. Ms. Cicero highlighted the success of the programs with the addition of a full time coordinator, Mr. Huebner. (Copy of report may be obtained in the University Student Union Administration Office)

C. University Student Union Sustainability Study, Informational

Ms. Lewis reviewed the University Student Union Sustainability Study provided by JDC Landscape Architecture & Planning. (Copy of report may be obtained in the University Student Union Administration Office). The Facilities Committee would continue to investigate this study. In spring 2016, the University would be removing the turf in the north lawn for a hot water replacement project. The turf would be replaced to its original condition by the University once the project was completed.

9. CLOSING COMMENTS

Mr. Galbreath requested information on the search for the University Student Union Director position. Ms. Cicero informed him that the ASI would be working with students, management and the University to research a potential reorganization that would determine the search direction.

Ms. Cicero stated that the Student Leadership Training event would take place on November 13, 2015 with Tracy Knofla.

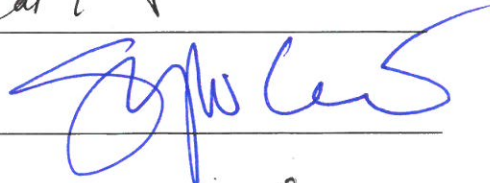
10. ADJOURNMENT

Ms. Casillas adjourned the meeting at 1:58 p.m.

Catherine Heitzhaus
USUBOT Recording Secretary



Ms. Sylvana Cicero
USUBOT Board Secretary



Wendy Casillas
USUBOT Chair