

Associated Students, Incorporated
California State University, Long Beach
UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #2

Date/Time: Friday, July 8, 2016 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Pending, USU-302

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #1, June 10, 2016✓
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. USUBOT Chair nomination & election
 - B. USUBOT Vice-Chair nomination & election
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

✓ Indicates the report is attached.

Distribution: W. Casillas, S. Cicero, J. Galbreath, K. Garcia, R. Haller, B. Hanson, M. Hernandez, D. Hwang, J. Klaus, W. Lewis, V. Mendoza, I. Mitchell-Smith, A. Pavlova, J. Salazar, S. Taylor, L. Voumas, J. Wilson

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 2
July 08, 2016

1. CALL TO ORDER

Mr. Flores called the meeting to order at 1:03 p.m.

2. ROLL CALL

<u>Voting Members Present:</u>	<u>Voting Members Not Present:</u>
Yasmin Elasmr (ASI Senate Representative)	
Marvin Flores (ASI President)	Berta Hanson (University Staff Representative)
John Fugatt (Designee for Sharon Taylor – Assoc.V.P., Financial Management)	Dr. Jeff Klaus (Designee for Associate V.P., Dean of Students)
Jerry Galbreath (Alumni Representative)	Dr. Ilan Mitchell-Smith (Faculty Representative)
Leslie Garcia (USUBOT Vice-Chair)	Sharon Taylor (Assoc. VP, Financial Mgmt.)
Anna Pavlova (USUBOT Chair)	Ka Cin Wong (ASI Senate Representative)
Natasha Romero (Student Trustee At Large)	
Brian Sath (Student Trustee At Large)	
Giovanni T. Smith (ASI Treasurer)	
Langston Tolbert (Student Trustee At Large)	
Logan Vournas (ASI Vice-President)	
<u>Non-Voting Members Present:</u>	<u>Non-Voting Members Absent:</u>
Sylvana Cicero (Interim ASI Assoc. Executive Director/ USU & SRWC Director)	
Richard Haller (ASI Executive Director)	

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Vournas (S) Pavlova moved to approve agenda.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Mr. Flores called for the approval of the minutes all at once:

Ms. Vournas requested that the University Student Union Board of Trustees (USUBOT) meeting minutes be revised to reflect that Ms. Elasmr was her designee, during the first University Student Union Board of Trustees (USUBOT) meeting. Senate Representatives had not yet been appointed.

A. USUBOT Meeting Minutes #1, June 10, 2016✓

(M) Vournas (S) Pavlova moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.2

6. REPORTS

A. Chair:

There was none.

B. Vice-Chair:

There was none.

C. USU Management Report:

Ms. Cicero presented the following Management Reports:

The WiFi project that was approved by the USUBOT in 2015, was in progress and would be completed by the beginning of the fall 2016 semester.

Ms. Vournas and Mr. Wilson were working closely with the University Student Union (USU) to launch the Food Pantry. Ms. Cicero welcomed any interested students who wished to assist in the Food Pantry for summer 2016.

The Reorganization Chart Proposal was approved during the last Human Resources Management Committee (HRMC) Meeting. Mr. Haller further reviewed the proposed reorganization chart (the chart can be obtained in the USU Administration Office). Final approval would not occur until Vice President Carmen Taylor had reviewed and accepted the proposed revisions.

The June 29, 2016, Associated Students Inc. (ASI) Mixer on was a successful event with over 50 past government leaders in attendance. Ms. Cicero hoped to continue and expand future ASI Alumni Mixers.

The Sustainability Student Assistants and Mr. Bryan attended the CA Higher Education Sustainability Conference at California State University Fullerton. The Student Assistants and Mr. Bryan brought back helpful information that could be implemented in the proposed Sustainability Policy. The university scheduled a gas shut down on July 14, 2016 from 6 p.m. through 6 a.m. This would directly affect the Student Recreation and Wellness Center (SRWC).

The Commercial Business Operations Information Center would complete their annual ticket inventory from July 1-19, 2016 to consolidate and reconcile their records with each vendor account. The Games Center accommodated 500 children daily, who were enrolled in the 49er camps.. The Candy Corner would also complete inventory and would remain open Monday-Thursday from 10 a.m. to 2 p.m. Carl's Jr. reserved the ballrooms to conduct their corporate training. Ms. Cicero clarified that Brunswick performed their annual sanction of the bowling lanes.

SRWC, Membership Services was working with SOAR to register all incoming students. Additionally, many areas were working with Upward Bound. New SRWC equipment had arrived and was in the process of installation. The equipment was approved by the USUBOT Capital Outlay Fixed Asset AdHoc committee the previous academic year. The SRWC was in the process of finalizing fall programs, training new students staff, and preparing marketing and communications.

USU Operations was currently hiring in various areas and preparing for the Week of Welcome, August 31 through September 1, 2016. Smorgasport was scheduled to take place on September 2, 2016. ASI Communications Year in Review was interactive on the ASI webpage. The USU Directory Page was updated. ASI Productions retitled and rebranded itself as part of ASI Communications. In response to Mr. Haller's questions, Ms. Cicero clarified that the Program Board and Program Council Working Rules were approved during the last meeting of the 2015-16 year. In addition, Ms. Cicero reported that the interviews for Student Programming Lead were scheduled for the following week.

Discussion ensued.

D. Senate Report:

Ms. Elasmr informed the Board that the first Senate training and meeting was a success.

E. Committees:

Campus Relations: There was no report.

Facilities: There was no report.

Program Evaluation: There was no report.

Services: There was no report.

F. Representatives Report:

Alumni: Mr. Galbreath thanked 1,022 seniors who joined the Alumni Association from July 2015 to June 2016. Mr. Galbreath also reviewed the CSULB Alumni Association upcoming events, to include:

- Concerts at The Beach at the Legacy Courtyard
- 15th Annual Alumni Event at Pageant of the Masters in Laguna Beach
- Alumni Mixer in Downtown Los Angeles at Takami Sushi

Faculty: There was no report.

Staff: There was no report.

University: There was no report.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. USUBOT Chair Nomination & Election ✓

Ms. Cicero reviewed the USUBOT Chair and Vice-Chair duties. Ms. Vournas informed the Board that one of the provisions of the Senate Working Rules required the USUBOT Chair to attend a Senate meeting on a monthly basis.

Mr. Flores called for nominations for the Chair of BOT.

Mr. Galbreath nominated Ms. Pavlova, and she accepted the nomination.

Ms. Vournas nominated Ms. Garcia, and she accepted the nomination.

Mr. Flores instructed Ms. Pavlova and Ms. Garcia to share with the Board information about themselves and why they would be a good fit for the Chair position.

Ms. Pavlova and Ms. Garcia both responded to the request for information.

Mr. Flores led a hand-vote.

VOTE ON THE NOMINATIONS:

Anna Pavlova: 8

Leslie Garcia: 0

Ms. Pavlova was elected as the new USUBOT Chair.

B. USUBOT Vice-Chair Nomination & Election

Mr. Flores asked the Board for USUBOT Vice-Chair Nominations.

Mr. Smith nominated Ms. Garcia, and she accepted the nomination.

Ms. Pavlova nominated Mr. Sath, and he accepted the nomination.

Mr. Flores instructed Ms. Garcia and Mr. Sath to inform the Board about why they would be a good fit for the Vice-Chair position.

Ms. Garcia & Mr. Sath explained their reasoning as to why they would be a qualified USUBOT Vice-Chair.

VOTE ON THE NOMINATIONS:

Leslie Garcia: 5

Brian Sath: 2

Ms. Garcia was elected as the new USUBOT Vice-Chair.

9. CLOSING COMMENTS

There were none.

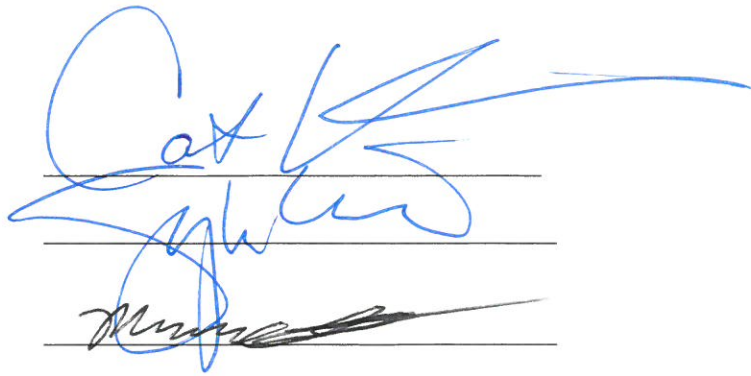
10. ADJOURNMENT

Mr. Flores adjourned the meeting at 1:34 p.m.

Catherine Heitzhaus
USUBOT Recording Secretary

Ms. Sylvana Cicero
USUBOT Board Secretary

Marvin Flores
ASI President



The image shows three handwritten signatures in blue ink, each positioned over a horizontal line. The top signature is large and stylized, with a long horizontal stroke extending to the right. The middle signature is smaller and more compact. The bottom signature is also compact and appears to be written in a different style or with a different pen.