

Associated Students, Incorporated
California State University, Long Beach
UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #3

Date/Time: Friday, August 5, 2016 (10:00 a.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Anna Pavlova, USU-302

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #2, July 8, 2016
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. USU 301 space allocation
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

✓ Indicates the report is attached.

Distribution: S. Cicero, Y. Elasmay, M. Flores, J. Galbreath, L. Garcia, R. Haller, B. Hanson, J. Klaus, I. Mitchell-Smith, A. Pavlova, N. Romero, B. Sath, G. Smith, S. Taylor, L. Tolbert, L. Vournas, K. Wong

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 3
August 5, 2016

1. CALL TO ORDER

Ms. Garcia called the meeting to order at 10:03 a.m.

2. ROLL CALL

<u>Voting Members Present:</u>	<u>Voting Members Not Present:</u>
Yasmin Elasmr (ASI Senate Representative)	Berta Hanson (University Staff Representative)
Marvin Flores (ASI President)	Dr. Jeff Klaus (Designee for Associate V.P., Dean of Students)
Jerry Galbreath (Alumni Representative)	Dr. Ilan Mitchell-Smith (Faculty Representative)
Leslie Garcia (USUBOT Vice-Chair, designee for USUBOT Chair)	Anna Pavlova (USUBOT Chair)
Adriana Rincon (Designee for Giovanni T. Smith – (ASI Treasurer)	Langston Tolbert (Student Trustee At Large)
Natasha Romero (Student Trustee At Large)	
Brian Sath (Student Trustee At Large)	
Sharon Taylor (Assoc. VP, Financial Mgmt.)	
Logan Vournas (ASI Vice-President)	
Ka Cin Wong (ASI Senate Representative)	
<u>Non-Voting Members Present:</u>	<u>Non-Voting Members Absent:</u>
Sylvana Cicero (Interim ASI Assoc. Executive Director/ USU & SRWC Director – <i>arrived at 10:05 a.m.</i>)	
Richard Haller (ASI Executive Director)	

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Vournas (S) Flores moved to approve agenda as is.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 9.0.1

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Ms. Garcia called for the approval of the minutes all at once.

A. USUBOT Meeting Minutes #2, July 8, 2016✓

Ms. Wong requested a correction of the previous University Student Union Board of Trustees (USUBOT) meeting minutes. The USUBOT minutes should reflect that she was a 'Voting Member Not Present'.

Ms. Vournas requested a correction on the spelling of Ms. Elasmars' first name to remove the "e".

(M) Vournas (S) Wong moved to approve the minutes all at once with the revisions.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.1

6. REPORTS

A. Chair:

Ms. Garcia read the Chair Report on behalf of Ms. Pavlova. The current USUBOT office (USU 302) would be proposed to become the new location for the ASI Beach Pantry and Swap Shop. The room change would result in the USUBOT members working in the ASI office alongside other student leaders in an effort to increase collaboration.

The subcommittee meetings had commenced and were going well. The University Student Union (USU) Administration Office was coordinating a transition dinner with the previous and current year's USUBOT students.

B. Vice-Chair:

There was none.

C. USU Management Report:

Ms. Cicero presented the following Management Reports:

The Hot Water Replacement Project that took place on the North Lawn was delayed and could impact the Smorgasport event due to the newly laid grass. The USU was working with campus Facilities Management to determine what options were available for partial use of the grass.

Mr. David Pantoja, our Facilities Supervisor, has relocated to California State University, Fullerton serving as Chief Building Engineer. Mr. Pantoja's last day with ASI was Thursday, August 4, 2016.

A new projector was ordered for the Dr. Stuart L. Farber Senate Chambers and would be installed by Mr. David Barfield on Monday, August 8, 2016.

Ms. Cicero stated that the job posting for Director University Student Union/Student Recreation and Wellness Center (SRWC) and Assistant Director, Government Affairs & Initiatives position had closed. The Associate Director, Student Recreational Wellness Center and the Assistant Director, Facility Operations had opened as well. The positions would be posted for three weeks.

Student Staff Day was scheduled to take place on August 18, 2016. It was mandatory for student staff to attend this annual training day.

Convocation is scheduled for Friday, August 19 at the Carpenter Center.

The floors at the Student Recreation Wellness Center (SRWC) had been resurfaced. New student employees continue to be hired at the SRWC. Building Managers were needed for the 24-hour Study Room.

Mr. Larry Acosta was appointed as the Interim Facility Maintenance Supervisor. Mr. Jerry Armendariz was appointed as the Interim Facility Maintenance Technician. Mr. Arnold Meza had been moved from the USU to the SRWC during this transition. During the past year, Mr. Meza received cross training at the SRWC.

The Maxson Center would maintain its normal operations. Applications for Student Organizations were available and would remain open until August 18, 2016. If there were open spots after the lottery process, the applications would reopen.

California State University Long Beach (CSULB) won the Active Minds Healthy Campus award. CSULB became 1 of 6 campuses in the nation that were awarded.

The new SRWC membership software was scheduled to launch August 11, 2016. There were technical issues during the transition process. All alumni, faculty, and staff members would be required to go to the SRWC to update their credit card information. Mass communication was sent out to inform all members.

A retreat for all media areas was scheduled for August 16 and August 17, 2016. Kbeach was working with the athletics department to be the major radio voice for all men's and women's sport events.

ASI Communications was in the process of working diligently to insure that all of our websites comply with the Americans with Disabilities Act (ADA) and Accessible Technology Initiative (ATI). All of the newly published websites comply with ADA.

ASI Program Council and Program Board were merged into one entity. The official name was now Beach Pride Events. Kaila Hardaway would be returning as the Lead Program Assistant.

Current government positions remained open. Students were referred to BeachSync and the ASI Government website for further information.

Discussion ensued.

D. Senate Report:

Ms. Elasmr reported that during the two previous senate meetings, four of the president's appointed positions were confirmed: Dale Lendrum for Secretary of System Wide Affairs, Alex Bellenger for Secretary of City Affairs, Eddie Vargas for Chief Justice, and Matt Argame for Chief of Staff. Ms. Elasmr stated that the last summer training session/meeting was scheduled to take place on August 10, 2016 where they would appoint more secretary positions.

E. Committees:

Campus Relations: There was no report.

Facilities: Mr. Sath stated that he had the opportunity to familiarize himself with the facility staff. The escalators had been out of service and they were working to resolve this issue. The Facility

Committee was working to incorporate additional procedures for increased sustainability. Mr. Sath reported that it was proposed to replace the USUBOT office and storage room with the ASI Beach Pantry and Student Swap Shop. The Corner Market project was ongoing and experiencing a short delay. The committee was continuing to research gender neutral restrooms. The Wi-Fi project was in the process of being completed with an anticipated deadline of August 12, 2016.

Program Evaluation: Ms. Garcia approved the art gallery selection for the CSULB Video Game Development Association. Their art would be on display in the Art Gallery during the beginning of the fall semester. The report format would be revised.

Services: Ms. Garcia read the Services Committee report on Mr. Tolbert's behalf. The Knott's Haunted tickets had been ordered. Tickets would be sold at the USU Information Center and would be released soon. New bowling pins and bowling balls were purchased for the USU Games Center. They would be ready for use by the first day of the Fall Semester. The Committee was in the process of working on the Beach Pantry procedures and job descriptions for each position.

F. Representatives Report:

Alumni: There was no report.

Faculty: There was no report.

Staff: There was no report.

University: Ms. Taylor informed the committee about the major parking changes. The newly renovated Lot 7, located on 7th Street, was scheduled to open August 19, 2016 and had increased spaces by approximately 200. The new parking system transitioned to License Plate Recognition (LPR). When purchasing permits, the license plate number was required. Daily passes purchased from the parking kiosk machine, required the license plate number, as well. The daily rate for parking increased to \$7 per day. A new shuttle route was implemented to encourage sustainable transportation options. The shuttle service was scheduled to begin on August 15, 2016.

Ms. Taylor clarified that the hang tag parking permits would remain valid during the initial implementation for certain communities including the Emeriti, President's Associates, alumni, and Osher Lifelong Learning Institute (OLLI). The fixed cameras in each parking structure would capture the rear license plate as they enter. A CSULB engineering student was researching methods for a possible cellular phone application that would allow students to distinguish what parking structures had available spots. Ms. Taylor clarified that Lot 7 was open to employees only, but would become available to the entire community after 5:30 p.m.

Ms. Cicero informed the board that the parking fees for the Alumni members at the SRWC had changed. The fee increased from \$11 to \$31 per month. There would also be an implementation of the activity fee which would be \$15 per month for members after 4:00 p.m. Ms. Taylor clarified that during the peak parking times, everyone would be paying the same rate.

Discussion ensued.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. USU 301 Space Allocation

Mr. Sath shared some background and reviewed the current proposal with the board. The proposal was to approve the conversion of the existing USUBOT Office (USU 302) and adjacent storage room adjacent into the Beach Pantry and Student Swap Shop. (Proposal available upon request in the USU Administration Office)

Ms. Cicero clarified that the ASI Beach Pantry would be the official University Food Pantry. The Sustain U team would be involved in filtering through used items for the Student Swap Shop to ensure they were appropriate to disburse to students.

Discussed ensued.

(M) Vournas (S) Sath moved to approve the USU 301 Space Allocation Proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 9.0.1

9. CLOSING COMMENTS

Mr. Haller informed the board that the Director of the Isabel Patterson Center, Rhonda Marikos, had announced her retirement. She would be stepping down effective December 30, 2016.

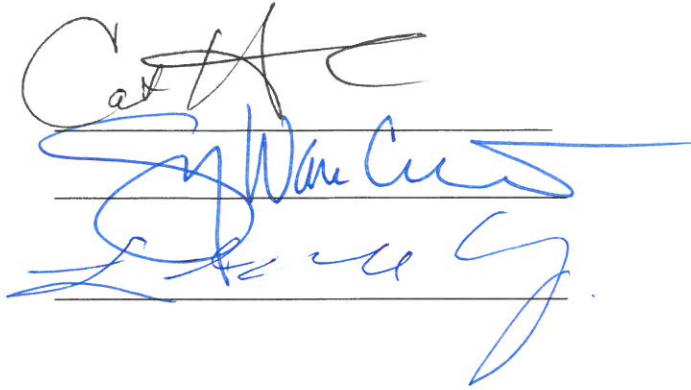
10. ADJOURNMENT

Ms. Garcia adjourned the meeting at 10:42 a.m.

Catherine Heitzhaus
USUBOT Recording Secretary

Ms. Sylvana Cicero
USUBOT Board Secretary

Leslie Garcia
USUBOT Vice Chair



The image shows three handwritten signatures in blue ink on lined paper. The first signature is at the top, followed by a second signature in the middle, and a third signature at the bottom. The signatures are stylized and cursive.