

Associated Students, Incorporated
California State University, Long Beach
UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #4

Date/Time: Friday, September 2, 2016 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Anna Pavlova, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #1, August 10, 2016✓
 - B. Facilities Meeting Minutes #1, August 3, 2016✓
 - C. Program Evaluation Minutes #1, August 2, 2016✓
 - D. Services Meeting Minutes #1, August 9, 2016✓
 - E. USUBOT Meeting Minutes #3, August 5, 2016✓
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. School's First Federal Credit Union, *Proposal*
 - B. USU Art Gallery, *Proposal*
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

✓ Indicates the report is attached.

Distribution: S. Cicero, Y. Elasmir, M. Flores, J. Galbreath, L. Garcia, R. Haller, B. Hanson, J. Klaus, I. Mitchell-Smith, A. Pavlova, N. Romero, B. Sath, G. Smith, S. Taylor, L. Tolbert, L. Vourmas, K. Wong

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 4
September 02, 2016

1. **CALL TO ORDER**

Pavlova called the meeting to order at 1:06 p.m.

2. **ROLL CALL**

<u>Voting Members Present:</u>	<u>Voting Members Not Present:</u>
Yasmin Elasmr (ASI Senate Representative)	Berta Hanson (University Staff Representative)
Marvin Flores (ASI President)	Dr. Ilan Mitchell-Smith (Faculty Representative)
Jerry Galbreath (Alumni Representative)	
Leslie Garcia (USUBOT Vice-Chair, designee for USUBOT Chair)	
Dr. Jeff Klaus (Designee for Associate V.P., Dean of Students)	
Anna Pavlova (USUBOT Chair)	
Adriana Rincon (Designee for Giovanni T. Smith – (ASI Treasurer)	
Natasha Romero (Student Trustee At-Large)	
Brian Sath (Student Trustee At-Large)	
Sharon Taylor (Assoc. VP, Financial Mgmt.)	
Langston Tolbert (Student Trustee At-Large)	
Logan Vournas (ASI Vice-President)	
Ka Cin Wong (ASI Senate Representative)	
<u>Non-Voting Members Present:</u>	<u>Non-Voting Members Absent:</u>
Sylvana Cicero (Interim ASI Assoc. Executive Director/ USU & SRWC Director)	
Richard Haller (ASI Executive Director)	

3. **ADDITIONS/CORRECTIONS TO THE AGENDA**

(M) Klaus (S) Vournas moved to approve agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. **PUBLIC COMMENTS**

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Pavlova called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #1, August 10, 2016✓
- B. Facilities Meeting Minutes #1, August 3, 2016✓
- C. Program Evaluation Minutes #1, August 2, 2016✓
- D. Services Meeting Minutes #1, August 9, 2016✓
- E. USUBOT Meeting Minutes #3, August 5, 2016✓

Wong requested a correction of the previous Facility Committee meeting minutes. The committee minutes should reflect that she was the ASI Senate Representative.

Vournas stated that the Program Evaluation Committee minutes should reflect Yasmin Elasmr as the ASI Senate Representative.

(M) Vournas (S) Wong moved to approve the minutes with amendments all at once.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. REPORTS

A. Chair:

Pavlova stated that Vournas, along with other ASI leaders, have volunteered to assist with the Beach Pantry during the first week of school. Pavlova thanked the board for all their help and reminded them to please donate. Pavlova reminded the board to please respond to the Doodle Poll Heitzhaus previously emailed out to coordinate the transition dinner with the past and present USUBOT members. Week of Welcome was a success. Smorgasport was September 02, 2016 from 7:00 -11:00 PM. College Beat entered CSU Media Art Festival. Two students were selected as finalists: Nicole Ilagan and Erica Quiroz. Awards would be presented on Saturday, November 05, 2016 at California State University, Los Angeles.

Discussion ensued.

B. Vice-Chair:

There was none.

C. USU Management Report:

Cicero presented the following Management Reports:

The WiFi improvement project was completed. The initial request was made in last year's USUBOT. On Thursday, September 01, 2016, the Student Recreation Wellness Center (SRWC) experienced a plumbing issue which caused the women's and men's locker rooms and the Robeks area to flood. There was a drain issue required the assistance of a plumber. The issue has been resolved. Cicero expressed gratitude for all the help from the SRWC facility, maintenance, and staff during the flood.

Sustain U took over the marketing and administration practices of Grow Beach Garden and was working on marketing material to disburse to students regarding available garden plots. The Recycling Center was responsible for the maintenance aspect of Grow Beach Garden.

A committee, consisting of approximately twenty ASI student employees, were working on pilot Student Wellness Program for ASI student employees. The committee would gauge the reaction of students and determine the level of interest.

During the first quarter of 2016, the USU investment with First Foundation raised \$54,343 and ASI raised \$35,000.

Pamela Lewis accepted a position on campus as the Assistant Director of Conduct, Title IX Investigator, Housing and Residential Life, California State University, Long Beach (CSULB).

Applications for the Assistant Director, Facility Operations and the Associate Director, SRWC was closed. The search committee would review the applications and invite applicants within the next two weeks.

Amazon locker grand opening at the bookstore would be held Tuesday, September 20 from 12:00- 3:00 PM.

High glass ceiling of the University Student Union (USU) and summer maintenance projects were completed. All retired ballroom chairs have been sold. The older chairs sold for \$1 each.

The Maxson Center completed their lottery process. All student organization were selected and the Maxson Center is currently full.

The official grand opening of the Beach Pantry was set for October 26. Three student assistants were hired. Vournas was reaching out to multiple departments to hold monthly food drives. The 49er Shop held the drive for the month of September.

The SRWC Instructional classes had begun. Martial Arts Expo was August 31 from 5:00 – 7:00 PM. The new cardio challenge program, 150 DARE would run until the end of the Fall semester. An extended belay was purchased to increase the capacity for adaptive climbing on the Rock Wall. Outdoor Adventure trips began accepting reservations. The Intramurals Leagues registration began. Aqua Zumba returned and would be held every Friday. The SRWC Summer Block party was scheduled for September 29.

Cicero informed the board that the new program name was Beach Pride Events. Week of Welcome was a success with 268 clubs. Homecoming was scheduled for November 05, 2016. Cicero stated that the new USU Program Manager was Taylor Buhler-Scott.

The government retreat was held in August at Cal Poly Pomona. Current government positions were still available and posted on BeachSync. All board meetings would be held in the Senate Chamber. The CSU system was recruiting students for the system wide committees.

Vournas thanked the board for all the hard work that has been put into the Food Pantry.

Discussion ensued.

D. Senate Report:

Wong reported on all positions that had been elected or confirmed. (Full report is available upon request in the USU Administration Office, Room 225)

Vournas confirmed that the 100 Classes for 100 Days also applied to the USUBOT students.

E. Committees:

Campus Relations: Romero stated that the committee was able to improve their social media websites despite the reduced summer activity. Romero encouraged the board to visit the new ASI website.

Pavlova informed the Board that the ASI social media username is @csulbasi.

Facilities: Sath informed the board that he was working with Cicero until the position, Assistant Director, Facility Operations was occupied. The North Lawn sod would be laid after Smorgasport. The Sustainability Policy Proposal was discussed September 12 during the Facility Subcommittee Meeting. The committee anticipated to incorporate more procedures on sustainability. The ASI Beach Pantry became operational August 22, 2016 with 2,782 items available to students. There were 132 items for the Student Swap Shop and 577 toiletries items. Sustain U created new signage for composting and a step system for the compost bins. The step system would guide students to the appropriate bins for recycling.

Cicero clarified that the students from Sustain U were managing the Swap Shop to recruit items and would be tabling at Farmer's Market to distribute items. The Swap Shop would be housed in the Beach Pantry for improved convenience to students.

Program Evaluation: Garcia informed the board about the following events:

- Badminton Doubles Tournament, September 12
- Poets lounge, September 15 from 8:00-10:00 PM.
- Ask an Executive, September 15 from 3:30-5:00 PM
- Inner tube Water Polo Tournament, September 21 from 5:00-7:00 PM
- First Amendment Day, September 21 from 4:00-5:30 PM
- No Barriers Climbing, September 22 from 2:00-3:00 PM
- SRWC Cinema Block Party, September 29 from 6:30-10:00 PM
- SRWC Surf & Turf, September 30 from 1:30-3:30 PM

Garcia clarified that the SRWC Surf & Turf took place at the Aquatics Fitness Center. Art provided by the CSULB Video Game Association was selected to be displayed in the USU Art Gallery.

Vournas clarified that the Ask an Executive event was the Town hall meeting and the correct date was September 15.

Services: Tolbert stated that the ASI Beach Pantry Grand Opening was scheduled for October 26. The Food Pantry direct email address is asi.pantry@csulb.edu. The Forty-Niner shops were the first vendor to conduct a food drive and bins were located at every Forty-Niner shop. The Resource Center had their open house September 14-15. The Maxson Student Organization Center discussed their student organization regulations on September 15-16. The Chase Bank contract expired. The committee members were exploring their options. The new SRWC membership software went live. The new license plate recognition (LPR) parking system led to an increase in the daily parking fee. Creamwich ice cream sandwiches were now available and sold at the Candy Corner and in the Game Center. The School Accountability Workshop was scheduled to take place September 14 in the Beach Auditorium. Tolbert encouraged everyone to

use the SRWC new social media geofilter. New game consoles were purchased for the Sticks Lounge.

Discussion ensued.

Cicero stated that Ms. Iraida Venegas was working with the Creamwich company to provide a nutritional fact sheet for display.

F. Representatives Report:

Alumni: There was no report.

Faculty: There was no report.

Staff: Hanson informed the board that CSULB was officially a smoke free campus. Currently, there was no punitive enforcement by the police but, instead, was more educational in nature. Students in the Health Science Department were currently serving as the “Breath” advocates. Tools to assist individuals with smoking cessation were also available.

SOAR documents that were being distributed to the incoming freshman included information about CSULB as a smoke free campus. The Center of International Students and CCPE would also provide this information to individuals before they apply.

University: Dr. Klaus informed the board about Technology Day on November 9, 2016 from 11:00 -2:00 p.m. Student Life and Development hired one of two Assistant Director positions. The College of Education held their 20th Anniversary of Leadership for Social Change Model. First time freshmen residing at the Parkside and Hillside dorms were restricted from having cars on campus. Only 68 exceptions were available.

Dr. Klaus clarified that Technology Day would be held at the Speaker’s Platform.

Discussion ensued.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. School’s First Federal Credit Union, Proposal

Tolbert provided some background about the School’s First Federal Credit Union and reviewed the current proposal with the committee. The proposal was created to renew the contract with School’s First Federal Credit Union. The expected annual revenue provided in the proposal included the rent increase. (Proposal available upon request in the USU Administration Office)

Discussed ensued.

(M) Vournas (S) Smith moved to approve the School’s First Federal Credit Union Sublease Proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

B. USU Art Gallery, Proposal

Garcia informed the board that the CSULB Video Game Association wanted to display their art of the concepts within their video game. Garcia displayed the CSULB Video Game Association art to the board.

Discussed ensued.

(M) Vournas (S) Elasmr moved to accept the CSULB Video Game Association Art Gallery selection.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

9. CLOSING COMMENTS

Dr. Klaus thanked Cicero and the University Student Union staff for working efficiently.

Garcia added two additional current events: the following events:

- The Officials Clinic, September 3 from 10:00-4:00 PM.
- 9/11 Remembrance Day, September 9 from 11:00-1:00 PM
- Yoga Workshop, September 9 from 12:00-2:00 PM

Elasmr informed the board about the Muslim Student Association event, EID at the Beach that was scheduled to place September 17. The event was free. The location was commencement lawn.

Haller informed the board that the enrollment was at 37,774 students.

Cicero shared with the board that the Angels baseball game for the University was scheduled for September 17. Flores would be throwing the first pitch. Pavlova stated that the game would begin at 6:05 PM.

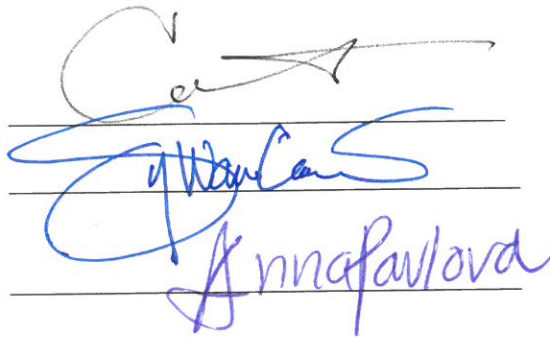
10. ADJOURNMENT

Pavlova adjourned the meeting at 1:54 p.m.

Catherine Heitzhaus
USUBOT Recording Secretary

Ms. Sylvana Cicero
USUBOT Board Secretary

Anna Pavlova
USUBOT Chair



The image shows three handwritten signatures in blue ink on lined paper. The first signature is at the top, followed by the second signature in the middle, and the third signature at the bottom. The signatures are written in a cursive style.