

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #2

Date/Time: July, 7, 2017 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Brian Sath, USU-302

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #1, June 8, 2017✓
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. 2017-2018 University Student Union Board of Trustees Working Rules, *Proposal*✓
 - B. ASI Disposed Assets Electrical Upgrades Property ✓
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

✓ Item attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #2
July 7, 2017

1. **CALL TO ORDER**

Sath called the meeting to order at 1:04 p.m.

2. **ROLL CALL**

Voting Members Present:

Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Vice-Chair)
Austin Metoyer (Alumni Representative)
Joe Nino (ASI President)
Brian Sath (USUBOT Chair)
Sharon Taylor (Assoc. VP, Financial Mgmt.)
Stephanie Torres (Student Trustee At-Large)
Jonathan Wanless (ASI Treasurer)

Voting Members Not Present:

Sarah Forde (Student Trustee At-Large)
Berta Hanson (University Staff Representative)
Dr. Jeff Klaus (V.P. for Student Services Designee)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Non-Voting Members Absent:

3. **ADDITIONS/CORRECTIONS TO THE AGENDA**

(M)Nino (S)Inieto moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 7.0.1

4. **PUBLIC COMMENTS**

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. **APPROVAL OF MINUTES**

Sath called for the approval of the minutes all at once.

A. University Student Union Board of Trustees (USUBOT) Meeting Minutes #1, June 8, 2017✓

(M)Torres (S)Wanless moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 6.0.2

6. **REPORTS**

A. Chair:

Sath reported that the SeaWorld visit, originally scheduled for July 26, would be postponed due to lack of attendees.

Associated Students, Inc. (ASI) would be giving presentations during SOAR to inform students about the functions and services of ASI. Training dates for presenting would be scheduled with James Ahumada and Taylor Buhler-Scott.

The re-election for ASI Senate Representatives would be held on August 2. The newly elected representatives would then be present at the next USUBOT meeting on August 11.

The CS Unity conference has been scheduled for August 3-6. Further details on the conference would be provided.

The OCC Recycling Center Tour would take place on July 14 from 8:30 a.m. to 1:00 p.m.

University Student Union (USU) office relocations have been completed.

The ASI retreat would be held on August 16-18.

Sath reported on the subcommittees student representatives. These included:

- Campus Relations: Maritess Inieto
- Facilities: Stephanie Torres
- Services: Sarah Forde
- Program Evaluation: Vacant

B. Vice-Chair:

Inieto informed the board about the positions currently open in the Board of Trustees, as well as ASI Student Government. She emphasized utilizing social media platforms to notify students about these positions.

Meetings for Smorgasport preparations would continue to be held every two weeks on Wednesdays.

C. USU Management Report: (full report available in USU Admin. Office 301)

Cicero reported that solar umbrellas for the terraces have been received.

The flooring project at the Student Recreation and Wellness Center (SRWC) would take place the week of July 10. An email was distributed to all members sharing the progress of the project.

Due to construction on the West Campus Drive Turnaround, the loading dock would be closed on July 19-21 and September 5-12.

Jerry Armendariz was hired as a facilities maintenance technician.

The facilities team successfully installed a breezeway from the ASI Pantry into the storage area. This would allow for more efficient service to the students.

Lee Johnson, Recycling Coordinator, retired on June 30th.

The ASI Sustainability Policy had its second reading with the Board of Control and was approved. It would be presented to the Senate the following week.

To prevent leaks within the USU, caulking and resealing projects were ongoing. The concrete on the 3rd floor terrace had been leveled in one area to mitigate trip hazards. Additional outlets were installed in USU 311 as necessary.

The current prorated SRWC summer membership fee was \$51. Student memberships purchased thus far was 870. The Summer Wellness Program had 137 participants.

The Dream Success Center sublease was renewed and a new sublease for the Office of Multi-Cultural affairs was signed.

D. Senate Report:

Nino reported that the next Senate meeting would be held on July 12. Two newly elected Senate representatives would be present at the next USUBOT meeting.

Senate would be proposing a resolution to the Social Justice and Equity committee to include having a USUBOT representative on the committee.

E. Committees:

Campus Relations: There was none.

Facilities: There was none.

Program Evaluation: There was none.

Services: There was none.

F. Representatives Report:

Alumni: Metoyer reported on the Concerts at the Beach Series. The first concert would be held on July 15.

Beach Family Night at Angels Stadium would take place on September 16. Tickets would be available for purchase online.

Faculty: Hung informed the board about the next six-week summer session beginning July 10.

Staff: There was none.

University: Taylor shared that construction on campus would continue through fall. The West Campus Blvd. Turnaround would be closed from July 17 through November 7. She advised students to frequently check social media platforms and communicate with ASI groups to stay informed about the construction.

Solar parking panels and EV chargers were being installed in lots 7 and 14.

The overflow of parking during fall semester would be accommodated by building a temporary parking lot in front of the pyramid.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. 2017-2018 University Student Union Board of Trustees Working Rules

Cicero reported on the revisions made to the USUBOT Working Rules. These revisions included the Director, USU & SRWC title, and adding the office term dates, June 1 to May 31.

Haller clarified that students could be required to work the minimum office hours, but this would not affect their scholarships if the minimal hours were not completed.

(M)Torres (S)Inieto moved to accept the 2017-2018 University Student Union Board of Trustees Working Rules revisions.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 7.0.1

B. ASI Disposed Assets Electrical Upgrades Property

Cicero informed the board that an electrical upgrade to USU 100 was required due to a previous flood. Due to a residual asset value of over \$100, the electrical upgrade asset would require review by the USUBOT before the asset disposal could be booked.

(M)Inieto (S)Wanless moved to approve the ASI Disposed Assets Electrical Upgrades Property.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 7.0.1

9. CLOSING COMMENTS

Sath reminded the board about the upcoming CSUnity conference and the following USUBOT meeting scheduled for August 11, 2017 at 1 p.m.

10. ADJOURNMENT

Sath adjourned the meeting at 1:29 p.m.