

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #6

Date/Time: Friday, November 3, 2017 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Brian Sath, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes # 2, October 3, 2017
 - B. Facilities Meeting Minutes #2, October 12, 2017
 - C. Program Evaluation Meeting Minutes #2, October 13, 2017
 - D. USUBOT Meeting Minutes #5, October 6, 2017V
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. 2018-2019 Student Recreation & Wellness Center (SRWC) Operating Calendar, *Proposal*
 - B. Beach Pride Events (BPE) Working Rules, *Proposal*
 - C. MEP Upgrade, *Discussion*
 - D. Program Evaluation, InclusiveV
 - E. Program Evaluation, Week of WelcomeV
 - F. University Student Union Board of Trustees (USUBOT) Working Rules, *Proposal*
 - G. University Student Union (USU) Art Gallery Applications
 - a. Armstrong, TerriV

Distribution: AS Senate, J. Ahumada, A. Bryant, T. Buhler-Scott, L. Butt, S. Cicero, S. Forde, F. Fowler, R. Haller, B. Hanson, P. Hung, M. Inieto, J. Klaus, I. Macdonald, A. Metoyer, S. Musman, S. Nath, J. Nino, Q. Pestner, L. San Miguel, B. Sath, S. Taylor, S. Torres, I. Venegas, J. Wanless

✓ Item attached.

b. Elasmay, Yasminv

- 9.
- 10.

CLOSING COMMENTS
ADJOURNMENT

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES
Meeting #6
November 3, 2017

1. CALL TO ORDER

Sath called the meeting to order at 1:05 p.m.

2. ROLL CALL

Voting Members Present:

Pei-Fang Hung (Faculty Representative) – *departed at 2:01 p.m.*

Maritess Anne Inieto (USUBOT Vice-Chair)
Ian Macdonald (ASI Senate Representative)
Austin Metoyer (Alumni Representative)
Sofia Musman (ASI Vice-President)
Simran Nath (Student Trustee At-Large)
Joe Nino (ASI President)
Quentin Pestner (ASI Senate Representative)
Brian Sath (USUBOT Chair)
Sharon Taylor (Assoc. VP, Financial Mgmt.)
Stephanie Torres (Student Trustee At-Large)
Jonathan Wanless (ASI Treasurer)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)

Guests Present:

Taylor Buhler-Scott (Program Manager)

Voting Members Not Present:

Sarah Forde (Student Trustee At-Large)

Berta Hanson (University Staff Representative)
Dr. Jeff Klaus (V.P. for Student Services Designee)

Non-Voting Members Absent:

Richard Haller (ASI Executive Director)

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Sath requested to add the Mechanical, Electrical, Plumbing (MEP) Upgrade Discussion Item under New Business.

(M) Nino **(S)** Wanless moved to approve the agenda with the amended changes.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 9.0.1

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Sath called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes # 2, October 3, 2017✓
- B. Facilities Meeting Minutes #2, October 12 , 2017✓
- C. Program Evaluations Meeting Minutes #2, October 13, 2017✓
- D. USUBOT Meeting Minutes #5, October 6, 2017✓

(M) Musman (S) Inieto moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.1

6. REPORTS

A. Chair:

Sath reported that the Free Menstrual Hygiene Pilot Program proposal was approved at the previous University Student Union Board of Trustee (USUBOT) meeting.

The Homecoming event would take place on November 4, 2017.

Associated Students Inc. scholarships were now available for student applications

An Ad-Hoc meeting would be held in December to discuss proposed capital purchases or projects.

B. Vice-Chair:

There was none.

C. USU Management Report:

Cicero informed the board about the successful Great Shake Out evacuation at the University Student Union (USU) and Student Recreation and Wellness Center (SRWC) on October 19.

New mirrors were installed in the USU Second Floor restrooms.

The Safety Night Walk for the USU and SRWC was held on October 12.

Javier Quinones was hired as the new Facility Services Supervisor.

Sustain U welcomed 12 new gardeners to Grow Beach. Sustain U had a successful turnout for their first Green Date event on October 3, 2017.

ASI Recycling would ship bales twice in the month of November due to a large influx of cardboard.

The SRWC had 77,647 visits for the month of October. The SRWC "November Giving" program would be accepting non-perishable items to be donated to the ASI Beach Pantry.

New motors were ordered to repair the ASI Beach Pantry refrigerators.

New sustainable water bottles were now being sold at the USU Candy Corner.

The new ASI Active App was launched for student employees to improve their wellness habits and compete with fellow employees.

D. Senate Report:

Pestner reported that the Support of Rise California's Campaign for Free College Tuition had been passed.

The Board of Directors/Senate Policy Agenda and Initiatives for 2017-18 was passed.

Jan Tabayoyong was elected as the Isabel Patterson Child Development Center Board of Trustees (IPCDCBOT) Trustee at-Large.

Three Social Justice and Equity Committee (SJEC) Students at-Large were elected.

The Recognition of the Football Exploratory Committee and the support of Title IX and Maintaining Preponderance of Evidence had their second reading.

The legislative action item, ASI Stands, was currently in its first reading.

E. Committees:

Campus Relations: Inieto reported that the master signage plan for the USU was being reviewed with the facilities and service's teams.

An ASI survey regarding student awareness of ASI and its services would be distributed.

New comment card box locations successfully increased feedback.

A trailer series entitled "The First Wave" would now be showcased before Movies on the House programs to highlight the different ASI departments and to assist students in becoming more involved.

Facilities: Torres informed the board that the committee was reviewing the possibility of converting the USU Third Floor west women's' restroom to an all-gender restroom.

There was ongoing discussion about placement of a foot-washing station within the USU.

Torres presented a capital project vision that would involve installing additional furniture in the Info Center area to assist with the shortage of lounging areas for students in the USU.

The Safety Night Walk was successfully completed on October 12.

Program Evaluation: Nath shared that Beach Pride Events (BPE) had filled their voting member vacancy.

Presently, 36 events have been hosted with 2,980 attendees.

The SRWC would begin its spring calendar program events on November 17, 2017. During the month of August 2017, there were 1,902 fitness course drop-ins. In September, 3,545 members dropped-in to the fitness courses.

Services: There was none.

F. Representatives Report:

Alumni: Metoyer reviewed the Beach Connection Magazine.

The Alumni Association was hosting an entrepreneur panel, Beyond the Beach, at Homecoming.

The Alumni Association was also seeking applicants for the 28th Annual Alumni Grants Program. The deadline to apply would be December 4, 2017.

The deadline to nominate Distinguished Alumni was November 6. Chosen alumni would be recognized at the alumni awards on May 3, 2018.

Faculty: Hung reported on a successful retreat for the Academic Senate which strategized ways to assist students overcome barriers on campus.

The Graduating Research Conference would be held from 4 p.m. to 7 p.m. on November 14 in the USU Ballroom.

Staff: There was none.

University: Taylor shared that the West Traffic Circle would be scheduled to open on November 21. The Anaheim shuttle would be discontinued spring semester due to the lack of ridership.

The parking lot solar panels would be activated in December. EV chargers would be ready for use in January 2018.

Taylor clarified that the solar panels would provide about 25% of the campus' energy.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. 2018-2019 Student Recreation & Wellness Center (SRWC) Operating Calendar

Torres reported on the revisions made to the 2018-2019 SRWC Operating Calendar. These revisions included SRWC opening hours of 7 a.m. on Saturday and Sunday to maintain consistent weekend hours. The SRWC would open at a later time for staff training on August 26, 2018.

(M) Musman (S) Wanless moved to amend the 2018-2019 SRWC Operating Calendar proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 9.0.2

(M) Nino (S) Wanless moved to approve the 2018-2019 SRWC Operating Calendar proposal as amended.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 8.0.3

Cicero announced that the corrected student staff day at the SRWC was April 26.

(M) Nino (S) Wanless moved to reconsider the original amendment.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.3

(M) Nino (S) Wanless moved to reconsider the amendment.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

FAILS 8.0.3

(M) Nino (S) Inieto moved to approve the 2018-2019 SRWC Operating Calendar as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.2

B. Beach Pride Events (BPE) Working Rules

Nath reported on the revisions made to the BPE Working Rules. The BPE Board would now consist of six student representatives. The USUBOT Chair would also be a voting member. An amendment was made to revise the Student Trustee at-Large position to Student Representative.

(M) Torres (S) Wanless moved to approve the BPE Working Rules.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.3

C. Program Evaluation, Inclusive

Nath reported on the Inclusive Recreation program which aimed to promote personal wellbeing, from a health and holistic approach by encouraging members of the Long Beach State University community to select healthy lifestyle choices. (Program evaluation available upon request in the USU Administration Office Room 301)

Based on the evaluation, the committee recommended that the program be continued.

(M) Musman (S) Torres moved to accept the Inclusive Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.3

D. Program Evaluation Week of Welcome

Nath reported on the Week of Welcome event, which aimed to assist students find involvement and service opportunities available on campus. (Program evaluation available upon request in the USU Administration Office Room 301)

Buhler-Scott clarified that the Career and Professional Development clubs had been placed in a new category.

Nino departed Farber Senate Chambers at 1:53 p.m.

Hung departed Farber Senate Chambers at 2:01 p.m.

Based on the evaluation, the committee recommended that the program be continued.

(M) Wanless (S) Inieto moved to accept the Week of Welcome Program Evaluation.

1st: Pass 2nd: Pass
VOTE ON THE MOTION

PASSES 7.0.2

E. University Student Union Board of Trustees (USUBOT) Working Rules

Sath shared the revisions made to the USUBOT Working Rules. These revisions included an increase of one additional office hour for ASI Leaders. The USUBOT Vice Chair would serve on the newly formed Social Justice and Equity Committee.

Nino returned to the Farber Senate Chambers.

(M) Inieto (S) Pestner moved to approve the USUBOT Working Rules.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.2

F. University Student Union (USU) Art Gallery Applications

Nath reported on the submitted USU Art Gallery Applications. The art pieces discussed were entitled "Sistahs-On-Campus" and "Walls". It was determined by the committee that "Sistahs-On-Campus" would be displayed beginning in February and "Walls" would be displayed from late November through December.

(M) Torres (S) Inieto moved to approve the USU Art Gallery Applications.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.1

G. MEP Upgrade

Cicero informed the board that in March 2016, \$343,000 was approved to develop MEP design and construction drawings for the initial phase of the project. The construction and drawing design cost was revised to \$263,780. Currently, the total estimated cost for completion of this phase of the infrastructure project was \$2,867,000. The initial estimated cost for completion would provide for: evaluation of the HVAC fans, leakage testing, replacement of light fixtures, insulation of plumbing hot water, installation of foot-washing stations, multi-stall bathrooms, along with other upgrades. After completion of the initial set of design and construction drawings, an updated cost estimation on the project would be completed. The anticipated goal project start date would be the summer of 2018.

9. CLOSING COMMENTS

Cicero stated that as of October 17, the ASI Beach Pantry had received \$7,590 in donations from the 49er Shops' vendor drive.

Nath discussed a forthcoming focus group for the SRWC.

Nino reported that California Higher Education Student Summit (CHESS) applications were available and due on November 10.

Sath thanked John Jost for leading the SRWC Safety Night Walk.

10. ADJOURNMENT

Sath adjourned the meeting at 2:14 p.m.