

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #1

Date/Time: June 14, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Pending, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Facilities Meeting Minutes #8, May 8, 2018✓
 - B. Program Evaluation Meeting Minutes #8, May 3, 2018✓
 - C. USUBOT Meeting Minutes #12, May 4, 2018✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Art Gallery Selection-Permanent Collection, *Informational Only*✓
 - B. Program Evaluation, Beach Pride Events (BPE), Movies on the House✓
 - C. Sustainability Policy, *Proposal*✓
 - D. USUBOT Chair Nomination and Election
 - E. USUBOT Vice-Chair Nomination and Election
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 1

June 14, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:04 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (Student Trustee At-Large)
Berta Hanson (University Staff Representative)
Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Chair)
Elaine Kist (Assoc. VP, Financial Mgmt.)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Austin Metoyer (Alumni Representative)
Sabina Rodriguez (Student Trustee At-Large)
Bryanna Siguenza (ASI President Designee)
Stephanie Torres (USUBOT Vice-Chair)
Anisah Ullah (ASI Senate Representative)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Guests

Eric Bryan (Recycling Specialist)

Voting Members Not Present:

Genesis Jara (ASI President)
Ian Macdonald (ASI Senate Representative)
Bianca Rivera (Student Trustee At-Large)
ASI Treasurer

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Siguenza (S) Almahdi moved to address New Business agenda items 8D and 8E after public comments.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

A. Facilities Meeting Minutes #8, May 8, 2018✓

B. Program Evaluations Meeting Minutes #8, May 3, 2018✓

C. USUBOT Meeting Minutes #12, May 4, 2018✓

(M) Torres (S) Balayan moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

6. REPORTS

A. Chair:

There was none.

B. Vice-Chair:

There was none.

C. USU Management Report:

(Full report available at University Student Union (USU) Administration, Room USU-301)

Cicero updated the board on the Mechanical, Electrical, and Plumbing (MEP), which was estimated to begin in September.

Sustain U was preparing to interview candidates for the Sustainability Lead position.

Grow Beach experienced a 129% growth in rented plots. Their lease was renewed through May 31, 2019. All gardener agreements for the year would reflect the lease renewal in their contract.

Brenda Alcala was hired as the new Facility Services Supervisor.

Through their efforts, ASI Recycling continues to save trees, gallons of oil, hours of electricity, and gallons of water. The USU hydration stations saved two million water bottles and water usage was reduced by 235,144 gallons.

ASI Communications staff and students prepared Student Orientation, Advising and Registration (SOAR) presentation videos. Alejandra Moedano was hired as the Digital Media Coordinator. The Isabel Patterson Child Development Center (IPCDC) online waiting lists system was created. There was also a collaboration with HVDI Video.

Middle Schools rented the Games Center in the month of June 2018.

Cicero reminded the board that Coffee Bean and Tea Leaf mobile ordering had been available. She also announced that the Special Olympics of Southern California had rented the Ballrooms for their event. The University of Phoenix utilized the USU for filming.

The Beach Pantry had been continuously working to utilize previous grants received. Venegas, Klaus, and others are working with Children of Hope for possible collaborations with the Beach Pantry. There would also be a Fundraiser for Beach Pantry on September 7, 2018.

Beach Pride Events served 6,087 students with food, and 1,496 students with activities during finals weeks. They were in the process of hiring five new programming team members as well as

interviewing candidates for Beach Pride Activities Coordinator. The annual Smorgasport event would be scheduled for August 24, 2018 at 7:00 p.m. Week of Welcome would be scheduled for September 5-6, 2018 at 11:00 a.m. and paperless registration would be utilized.

The Student Recreation and Wellness Center (SRWC) would be looking for a new IT Specialist, Recreation and Inclusive Sports Coordinator, and a Memberships and Outreach Coordinator. Glenn McDonald would be retiring from his position, which has been updated to Recreation and Inclusive Sports Coordinator. The Summer Wellness program had begun, which was a program that offered a free annual membership to the SRWC. The reveal of the new capital strength equipment had been completed. A new pilot program had begun in which faculty and staff could visit the SRWC on their lunch (11:00 – 2:00) at a reduced rate. Cicero encouraged the board to visit the SRWC to see updates.

D. Senate Report:

Almahdi reported that the first AS Senate meeting was held June 6, 2018 in which Ian Macdonald and Anisah Ullah were elected as the senate representative for the University Student Union Board of Trustees. The College of the Arts senate representative position was vacant; however, chief positions had been filled.

E. Committees:

Campus Relations: There was none.

Facilities: There was none.

Program Evaluation: There was none.

Services: There was none.

F. Representatives Report:

Alumni: (Full report available at USU Administration, room USU-301)

Metoyer introduced himself to the board and gave updates for upcoming Alumni events.

Alumni Mixer would be held at the SRWC on Thursday, July 19 from 6:00 to 8:30 p.m. Tickets would be available for purchase through the Alumni Association website for \$20 for members and \$25 for non-members.

Concerts at the Beach series begins July 14 and continues until August 18.

Angels Night would be held Saturday, September 15. Tickets would be available for pre-sale for Alumni Association members and general tickets would go on sale June 18.

Faculty: Hung introduced herself to the board. She briefly discussed faculty goals regarding general education and encouraged everybody to reach out to their advisors for feedback.

Staff: Hanson introduced herself to the board. She gave a brief update regarding the Annual Summer Staff Day which will be held mid-July and invited suggestions for vendors.

University: Kist introduced herself to the board. She gave brief updates on construction within the university. She also stated that the primary focus was the GRN.

Klaus introduced himself to the board. He gave an update about the Student Success Center construction, which would be completed by January 19. He reminded the board that SOAR would soon begin. Klaus reported enrollment targets for the 18-19 school year. Targeted enrollment included 46,000 incoming freshman and 44,000 transfers. He reiterated how budget was affected by headcount.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Art Gallery Selection-Permanent Collection, Informational Only

Cicero updated board on the selection of new artwork for the USU. The artist, Daniela Barbani, accepted the offer. The new art work will be coming to the USU in December 2018.

B. Program Evaluation, Beach Pride Events (BPE), Movies on the House ✓

(Full report available at USU Administration, room USU-301)

Cicero reported the success of Movies on the House. There was positive feedback from students, and increased attendance, specifically on Fridays. Future plans included offering more indie and international films.

(M) Almahdi **(S)** Torres moved to accept the program evaluation for Movies on the House .

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

C. Sustainability Policy, Proposal ✓

(Full report available at USU Administration, room USU-301)

Torres explained changes in verbage and correction of inconsistencies for the Sustainability Policy.

Cicero discussed the addition of the styrofoam ban by the City of Long Beach into the Sustainability Policy.

Bryan discussed the importance of reporting sustainability efforts.

(M) Torres **(S)** Rodriguez moved to approve the Sustainability Policy.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

D. USUBOT Chair Nomination and Election

Siguenza opened the floor to nominations for the position of University Student Union Board of Trustees (USUBOT) Chair. Torres nominated Inieto based on her previous experience, dedication, and passion as 17-18 USUBOT Vice-Chair. Inieto accepted the nomination.

(M) Klaus **(S)** Almahdi moved to close the floor to nominations.

1st: Pass **2nd:** Pass

Discussion: Haller requested to hear a statement from the nominee. Inieto introduced herself to the board and discussed her previous experience as 17-18 USUBOT Vice-Chair. She stated that her previous experience would benefit her as the 18-19 USUBOT Chair in accomplishing goals and objectives for the current year.

VOTE ON THE MOTION

PASSES 11.0.0

VOTE ON THE ELECTION:

Maritess Inieto: 11

Inieto was elected as the 18-19 USUBOT Chair.

E. USUBOT Vice-Chair Nomination and Election

Inieto opened the floor to nominations for USUBOT Vice-Chair. Inieto nominated Torres based upon their previous collaborative board work and her dedication. Torres accepted the nomination.

(M) Almahdi **(S)** Balayan moved to close the floor to nominations.

1st: Pass **2nd:** Pass

Discussion: Haller requested to hear a statement from the nominee. Torres discussed how her previous experience qualified her for the 18-19 USUBOT Vice-Chair position.

VOTE ON THE MOTION

PASSES 11.0.0

VOTE ON ELECTION:

Stephanie Torres: 11

Torres was elected as the 18-19 USUBOT Vice-Chair.

9. CLOSING COMMENTS

Cicero welcomed the board to the first meeting of the year. She reminded the board that there was an open at-Large seat.

Metoyer informed the board about the Long Beach International Music Day Festival hosted by the City of Long Beach. The event would be held June 21, 2018 and included free live music.

Haller thanked the USU Administration Office Student Assistants for their help with USUBOT Orientation and meeting preparations. Student Assistants, T'Ana Christiansen and Andre Nicola introduced themselves to the board.

Klaus suggested repositioning the nameplates for better visibility.

Cicero reminded at-Large members to submit their sub-committee interest forms via email to Cat Heitzhaus.

Inieto thanked the board for the election and expressed her enthusiasm for the upcoming 18-19 year.

10. ADJOURNMENT

Inieto adjourned the meeting at 1:49 p.m.