

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #2

Date/Time: July 6, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #1, June 14, 2018 ✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Action Item: University Student Union Board of Trustees (USUBOT) at-Large ✓
 - 1) Johnny Baeza
 - 2) Kaylee Rydel
 - 3) Iris Velazquez
 - B. Action Item: 2018-2019 University Student Union Board of Trustees Working Rules ✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 2

July 6, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:06 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (Student Trustee At-Large)
Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Chair)
Emely Looez (ASI President Designee)
Elaine Kist (Assoc. VP, Financial Mgmt.)
Dr. Jeff Klaus (V.P. for Student Services Designee –
arrived 1:12 p.m.)
Sabina Rodriguez (Student Trustee At-Large)
Stephanie Torres (USUBOT Vice-Chair)
Anisah Ullah (ASI Senate Representative)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Guests

Iris Velazquez (Student Trustee at-Large
Candidate)

Voting Members Not Present:

Berta Hanson (University Staff Representative)
Ian Macdonald (ASI Senate Representative)
Austin Metoyer (Alumni Representative)
Jesse, Luna (ASI Treasurer)
Student Trustee at-Large

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Almahdi **(S)** Torres moved to address New Business item 8A before public comments.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

A. USUBOT Meeting Minutes #1, June 14, 2018 ✓

(M) Balayan **(S)** Rodriguez moved to amend the meeting minutes as noted.

1st: Senator Macdonald was not present at the previous meeting and should be included in the Voting Member Absent section of the minutes. 2nd: Pass

Discussion: Almahdi clarified information within Section D of the meeting minutes.

VOTE ON THE MOTION

PASSES 10.0.0

(M) Almahdi **(S)** Balayan moved to approve the meeting minutes as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 10.0.0

6. REPORTS

A. Chair:

There was none.

B. Vice-Chair:

There was none.

C. USU Management Report:

(Full report available at University Student Union (USU) Administration, Room USU-301)

Cicero reported that the open maintenance position had been filled, and Falemanu Vaoletama was hired as the new Maintenance Technician. The LED lighting in the Recycling Center would be completed in mid-July. The Mechanical Electrical Plumbing project had been scheduled to begin in September. Room 205 had a SMART Room Upgrade, the SRWC Conference Room had a flat panel monitor installed, and Rooms 304 and Alamos Bay had an electrical installation for SMART Room Monitor. Facilities signed the contract with Mitsubishi Escalator, which would be completed summer 2018. The North Lawn project has been completed and grass had begun growing.

Sustain U and Grow Beach are both thriving. Every week, a basket of freshly picked vegetables from the Grow Beach gardens have been delivered to a common area in the vicinity of the USU Conference and Events' office.

Recycling had begun accepting applications for open positions. They shipped bales twice during July, closing the first year of double monthly bale shipments on record. There were over 47,000 pounds of cardboard processed and over 4,000 pounds of aluminum. Overall, there were more trees, gallons of oil, hours of electricity, and gallons of water saved due to their efforts.

The Beach Pride Events Coordinator position was appointed to Sabrina Ware. The annual Smorgasport was scheduled for August 24 at 7:00 p.m. in which volunteers would be needed. Week of Welcome would be scheduled for September 5 and 6 at 11:00 a.m. Registration was open through BeachSync, and volunteers would be needed for this event as well.

ASI Communications had continued SOAR presentations with assistance from Beach Pride Events (BPE) and Government. A new digital media full-time staff member, Alejandra Moedano, was hired to oversee video productions and social media. The digital media push for Smorgasport would be a 44-day campaign. The social media team continued to encourage everyone to "Like" the TRiO video that ASI Communication VP had put together. Everyone is encouraged to post #MyTopCollege every day on Twitter and Instagram with the @CSULB

reference. The web team continued to develop fixes for the Isabelle Patterson Child Development Center (IPCDC) ProCare software. The graphics team had begun preparing for the Student Recreation and Wellness Center (SRWC) and BPE fall marketing campaigns.

USU Conference and Event Center (USUCEC) hosted middle school events beginning the end of May through mid-June. The majority of schools reserved for the following year. The USUCEC Event Coordinator position had been posted online. The USU was utilized by iD Tech and Serial Pictures who filmed a commercial for the University of Phoenix.

The SRWC had been actively seeking candidates for open positions: Recreation and Inclusive Sports Coordinator, Memberships and Outreach Coordinator, and IT Specialist. The capital equipment had been delivered and installed. The JMG and Fusion software had been upgraded. Glenn McDonald had retired, and his retirement party was a success.

The Games Center would host 49er Camp from July through mid-August. The Information Center had stopped sales from July 1 until July 11 in order to perform the end-of-year inventory. The Beach Pantry team had been working with the Division of Student Affairs to finalize receiving the SB 85 Grant. Additionally, the Beach Pantry would be looking into acquiring a health permit. The ASI Beach Pantry Gala Fundraiser had been scheduled for September 7 at 6:00 p.m. at Hotel Maya. This gala would be to support the ASI Beach Pantry.

D. Senate Report:

Almahdi reminded the board that the next Senate meeting was scheduled for July 11 at 3:30 p.m.

E. Committees:

Campus Relations: There was none.

Facilities: There was none.

Program Evaluation: There was none.

Services: There was none.

F. Representatives Report:

Alumni: There was none.

Faculty: There was none.

Staff: There was none

University: Klaus informed the board that the Prospector Pete statue had been vandalized with red paint. Marshall Thomas, Director of Veteran Services, was named by Chancellor's Office as the new Director of Veteran Services for the entire CSU system. A position would be opened for a new Director of Veteran Services after the transition had been made.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: University Student Union Board of Trustees (USUBOT) at-Large✓

- 1. Johnny Baeza was removed as a potential candidate.
- 2. Kaylee Rydel prepared a statement that was read by Inieto to the board.
- 3. Iris Valazquez presented to the board and indicated why she should be selected as the USUBOT Student Trustee at-Large.

(M) Klaus (S) Almahdi motioned to hold an election.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 10.0.0

A roll call vote was taken.

VOTE ON THE ELECTION:

Kaylee Rydel: 0

Iris Velazquez: 10

Velazquez was elected and recommended to Senate as the 2018-2019 USUBOT Student Trustee at-Large.

B. Action Item: 2018-2019 University Student Union Board of Trustees Working Rules✓

(Full report available at USU Administration, Room USU-301)

Cicero reviewed all changes and provided explanations for changes with the board.

Balayan pointed out that item E on page 4 should be amended by striking out “a minimum of” in order to be consistent with document verbiage.

(M) Almahdi (S) Klaus motioned to approve Action Item 8B with amendments as noted.

1st: Great job. **2nd:** Well done.

VOTE ON THE MOTION

PASSES 10.0.0

9. CLOSING COMMENTS

Inieto thanked the board and asked for all Student Trustee at-Large members to stay following the conclusion of the meeting.

10. ADJOURNMENT

Inieto adjourned the meeting at 1:36 p.m.