

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #4

Date/Time: September 7, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4) PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5) APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #3, August 3, 2018✓
- 6) REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7) OLD BUSINESS**
- 8) NEW BUSINESS**
 - 1) Action Item: 2018 – 2019 USU / SRWC Operating Calendar, *Proposal*✓
- 9) CLOSING COMMENTS**
- 10) ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #4

September 7, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:04 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (Student Trustee at-Large)
Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Chair)
Genesis Jara (ASI President)
Elaine Kist (Assoc. VP, Financial Mgmt.)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Jesse Luna (ASI Treasurer)
Ian Macdonald (ASI Senate Representative)
Austin Metoyer (Alumni Representative) (Arrived
1:05 p.m.)
Sabina Rodriguez (Student Trustee at-Large)
Stephanie Torres (USUBOT Vice-Chair)
Anisah Ullah (ASI Senate Representative)
Iris Velazquez (Student Trustee at-Large)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Voting Members Not Present:

Berta Hanson (University Staff Representative)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Almahdi (S) Jara moved to approve the agenda as is.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 13.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

A USUBOT Meeting Minutes #3, August 3, 2018✓

(M) Ullah (S) Balayan moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

6. REPORTS

A. Chair:

Inieto wished everyone a good first two weeks of school. She praised the success of Smorgasport. Inieto reminded the board that Beach Family Day would be on September 15.

B. Vice-Chair:

Torres commended the success of RecFest at the SRWC. She updated the board on a community Google document created to ease communication within the board.

B USU Management Report:

(Full report available at University Student Union (USU) Administration, Room USU-301)

Cicero updated the board on the mechanical electrical plumbing (MEP) project. The third floor restroom would be demolished in September. The restroom would include a foot washing station and would be designated as all- gender.

USU downward escalator would be repaired and running by the end of September. The upward escalator would be repaired shortly after.

Feed a Need would take place September 9. Help was needed working tables in residential halls. The program would benefit the Beach Pantry, and the Student Emergency and Intervention Fund.

The annual ASI audit would conclude in September.

Cost of living adjustment would be under review for USU and Associated Students Inc. (ASI) full time staff. The Human Resources Management Committee would be reviewing any proposed adjustment.

Association of College Unions International (ACUI) Region I Conference would be held November 15-17, 2018 at San Diego State University.

Beach 2030 information sessions would be held. Cicero urged the board to attend sessions.

Facilities had reupholstered Food Court chairs and booths. A new hydration station had been added to the east side of the second floor lobby. A new marquee had been added to the southeast side of the University Student Union. A new monitor was added to USU Room 205.

Grow Beach had a surplus of food over the summer. A box of produce was delivered to the President's Office. Plots were still available for rent.

Smorgasport was a huge success. Electronic waivers helped save over 5,000 paper forms. Cicero thanked all employees and volunteers.

Two hundred seventy three student organizations were present at Week of Welcome.

The JetBlue Long Beach Marathon would take place on October 7. Signups for cheering stations would be organized.

Chill Lounge would take place September 10. Movies on the House would begin. A full list of events would be available on Associated Students Inc. website on the events calendar page.

ASI Instagram had received 1.5K additional Instagram followers.

ASI Communications had completed 57 design requests over the summer. Communications would be recruiting for video productions talent. ASI Video Productions was moved to ASI Communication.

Beach Pantry visits had reached 1,511 as of September 7. Over 400 pounds of food had been donated to the Beach Pantry. The Center for Spiritual Living would be hosting a food drive for the Beach Pantry. Beach Pantry received its health permit.

New microwaves were installed in the food court. Plastic utensils were removed but could still be acquired from the Information and Ticket Center.

Leases were renewed for Student Life and Development and Office of Multicultural Affairs until June 2020. Dream Success center would be moving to the Student Success Center.

Maxson Center Tenant Meeting would take place on September 7. Ninety-four Lockers were rented in the Game Center.

RecFest was a great success. Pro Shop was opened in the Student Wellness and Recreation Center (SRWC). The SRWC would stream 22 West. Visits to SRWC had reached 33,234. SRWC Lunchtime membership for staff and faculty was launched.

Klaus asked if 22 West talk shows would be streamed at SRWC. Cicero clarified all 22 West media on channel would be streamed.

Division of Student Affairs would host Building The Future: A Celebration of Partnership on September 28 at Hotel Maya. A portion of the proceeds would be donated to the Beach Pantry.

Haller asked for an official opening date for the relocated Dream Success Center. Klaus confirmed that the official opening for the relocated Dream Success Center had not yet been finalized.

D. Senate Report:

Ullah informed the board that Senate had met on September 5. First Senate reports included their goals for the semester.

Macdonald informed the board that Senate had approved their first two Resolutions: 100 Classes in 100 Days and 100 Organizations in 100 Days.

Macdonald informed the board that because of his candidacy for Buena Park City Council he would be taking a leave of absence from both the Senate and the USU Board of Trustees.

E. Committees:

Campus Relations:

Rodriguez met with James Ahumada and Aaron Elimelech to discuss the report for summer.

F Facilities:

Balayan informed the board that he met with the committee to overlook fabrics for new furniture.

The first Facilities Committee meeting would be held September 10 at 10a.m.

G Program Evaluation:

Velazquez announced that Beach Pride Events (BPE) meetings would be held weekly on Mondays at 3:30 p.m. in Room USU 307. BPE had hired four new programmers.

Back to Beach Week will be held first week of school with daily broadcasts on the Southwest Terrace

First Noontime Concert would be held on September 12.

In collaboration with the Office of Multicultural Affairs, The Cultural Heritage Kickoff Celebration would be held on September 12.

H Services:

Torres updated the board on the recent September 4 meeting. The committee would focus on reviewing fees for the SRWC and USU. The committee would also review what would occupy the vacant office once The Dream Success Center vacated that location.

I. Representatives Report:

Alumni:

Metoyer praised the success of The Concerts at the Beach show.

Beach Family Night would be held at Angels Stadium on September 15. Tickets would be available for purchase at the USU Information and Ticket Center.

Metoyer promoted the Alumni Mentoring Program and urged the board to advertise it to students.

Faculty:

Hung informed the board that Academic Senate would focus on revising General Education policies during the 18-19 school year.

Staff:

There was none.

University:

Klaus announced the grand opening of the Family Friendly Study Area which would take place October 8, 2018 at 1:30p.m.

Student Orientation, Advising and Registration (SOAR) welcomed 9,169 students during the summer making it the largest SOAR ever.

Metoyer asked what the Family Friendly Study Area was. Klaus clarified that it would be a designated area on the second floor of the library for students with families.

Klaus announced a new partnership between ASI and the non-profit Giving Children Hope. He also announced a new pilot program to provide food aid to 20 low income parenting students.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

Inieto called for motion to amend 2018-2019 USU and SRWC calendar

(M) Almahdi (S) Jara moved to amend 2018-2019 USU AND SRWC Operating Calendars.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

Inieto called for a motion to approve amended 18-19 USU and SRWC Calendars

(M) Torres (S) Balayan moved to approve amended 18-19 USU AND SRWC operating calendars.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

9. CLOSING COMMENTS

Haller informed the board that scholarships would be disbursed October 24.

Cicero asked that members of the board update their Outlook calendars with their current schedules

Cicero informed the board that Capital Outlay process has been moved up. She urged members to meet with their senior staff members to discuss proposed purchases or projects.

Torres congratulated Macdonald on his campaign.

ADJOURNMENT

Inieto adjourned the meeting at 1:47p.m.