

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #7

Date/Time: Friday, December 7, 2018 / 1:00 PM
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #3, November 8, 2018✓
 - B. Program Evaluations Meeting Minutes #3, November 30, 2018✓
 - C. Services Meeting Minutes #3 November 6 , 2018✓
 - D. USUBOT Meeting Minutes #6, November 9, 2018✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - 1) Action Item: 2018-2019 USU Master Signage✓
 - 2) Action Item: ASI Recreation, Aquatics Program Fee Schedule 2018-2019, SRWC✓
 - 3) Action Item: ASI Recreation, Intramural Program Fee Schedule 2018-2019, SRWC✓
 - 4) Action Item: Facility Fee Structure 2018-2019, SRWC✓
 - 5) Action Item: Fitness Program Fee Structure 2018-2019, SRWC✓
 - 6) Action Item: Program Evaluation, Dia de los Muertos✓
 - 7) Action Item: Program Evaluation, Rock Wall✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #7

December 7, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:02 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (Student Trustee At-Large)
Berta Hanson (University Staff Representative)
Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Chair)
Genesis Jara (ASI President)
Dr. Jeff Klaus (V.P. for Student Services Designee)
arrived at 1:11 p.m.
Jesse Luna (ASI Treasurer)
Austin Metoyer (Alumni Representative) arrived
at 1:03 p.m.
Tracey Richardson (Assoc. VP, Financial Mgmt.)
Sabina Rodriguez (Student Trustee At-Large)
Billy Rubi (ASI Senate Representative)
Stephanie Torres (USUBOT Vice-Chair)
Iris Velazquez (Student Trustee At-Large)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director) left at 1:59
p.m.

Guests:

Chris Huebner (SRWC Interim Assistant Director)

Voting Members Not Present:

Anisah Ullah (ASI Senate Representative)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Almahdi (S) Jara moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. **APPROVAL OF MINUTES**

Inieto called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #3, November 8, 2018✓
- B. Facilities Meeting Minutes #3, November 5, 2018✓
- C. Program Evaluations Meeting Minutes #2, November 30, 2018✓
- D. Services Meeting Minutes #3, November 6, 2018✓
- E. USUBOT Meeting Minutes #6, November 9, 2018✓

(M) Torres (S) Jara moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. **REPORTS**

A. Chair:

Inieto reported that she attended the ACUI Region 1 Conference in San Diego in November. She found the conference inspirational.

B. Vice-Chair:

Torres reported that she attended the ACUI Region 1 Conference in November, 2018.

C. USU Management Report:

Cicero reported that the MEP Project had moved forward. Renovations on the third floor restrooms had begun.

Facilities Maintenance Crew presented at the ACUI Region I Conference. A large beehive was removed outside the Student Recreation and Wellness Center. A new sound system was installed in the Game Center TV lounge and bowling lanes.

Conscious Collection was added to the gallery on December 6, 2018. Seventy-two ASI collaborators attended the Belmont Shore Christmas Parade, which was held on December 1, 2018.

Week of Welcome applications were opened for the spring 2019 semester. It would be held on January 30 & 31, 2018. Beach Pride would be hosting finals week activities, which would include snack giveaways and evening dinners.

ASI Communications covered 37 events and programs including Homecoming, Ballot Bash, and An Evening with Shiza Shahid Web updated and revised BEACHPRIDE.COM and refreshed photos on ASIRECREATION.ORG Public Relations secured a great amount of positive coverage with their headlines.

Commercial Services would be offering free bowling and free billiards during finals week.

Beach Pantry Usage highly increased this past semester with 17,130 uses.

The Beach Pantry received a variety of donations, including \$2,000 from alumni and 700 lbs. of canned food from Facilities Management.

Three hundred canned food items were donated during the Fall into Giving month at the SRWC. Finalists were interviewed for the SRWC Membership Services & Outreach Coordinator position. Dog Therapy was held on December 6 and had over 300 participants. 5,367 students had signed up for the Owen's Condition for Tuition. All SRWC departments would be hiring for the spring semester. The SRWC had record usage number for October with 87,758 visits.

Cicero clarified that the dogs used in the Dog Therapy program were therapy dogs and each participant had 10 minutes with the dogs.

D. Senate Report:

Rubi reported that the Senate passed a resolution in support of transgender students. This resolution would highlight the resource available to them. A resolution to create electronic instructor evaluations would be implemented.

E. Committees:

Campus Relations:

Rodriguez reported that students would soon have easier access to the social media pages with the new QR codes.

Facilities:

Facilities Committee would be reviewing the USU and SRWC Night Safety Walk summary report and recommendations during the December 10 meeting. The 2019-2020 Operating Calendars would be presented and reviewed at the meeting as well.

Balayan clarified that the Chief Diversity Officer would know the scheduled date of the General Campus Night Walk.

Program Evaluation:

Velazquez reported that the committee agreed to move the art gallery review to the next meeting in January.

Services:

Torres reported that the Beach Pantry chose 20 families from the IPCDC to participate in the We Got Your Backpack Program.

The Career Development Center and the ASI Executives were collaborating to create a clothing closet for students in need of business-professional clothing.

Torres reminded the board to utilize their UBucks that they received at the previous meeting.

F. Representatives Report:

Alumni:

There was none.

Faculty:

Hung reported that the Academic Senate had their last meeting of the semester.

The Global Language and Translation Studies Center was opened and would be available in the spring of 2019.

The GE Policy would be reviewed by the Curriculum and Educational Policy Council and would be passed on to the Academic Senate next semester.

Staff:

Hanson reminded the board that Cherishing the Children at the Pointe would be on December 12.

University:

Klaus reported that December 12 would be Manuel Perez's retirement party.

Pregnant and Parenting Student Drive would be held on December 12 from 2 – 4 p.m.

Richardson reported that Beach 2030 had 3,665 participants. 24.8% of those were positive and 45% were undergraduate students.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

1. Action Item: 2018 – 2019 USU Master Signage

There were updates and additions to the Master Signage, which included renaming the University Student Union (USU) Marketing Department to ASI Communications and changing "he/she" to "they."

Inieto clarified that CEC was an abbreviation for the Conference and Events Center. Richardson suggested that CEC be spelled out in the future.

Cicero noted that CEC would be changing to Conference Event Service Center so that it would be inclusive to all campus events.

(M) Almahdi **(S)** Jara moved to approve the 2018-2019 USU Master Signage.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 14.0.0

2. Action Item: ASI Recreation, Aquatics Program Fee Schedule 2018-2019, SRWC

The Aquatics Program proposed to add a certification program that would be made available to its participants. Participants would have the option to be trained as lifeguard instructors. A pediatric module would also be available in order for lifeguards to give CPR to children.

Richardson suggested that the last sentence should be rephrased for clarification. Richardson also suggested that the sentence should clearly state that the \$15 for the pediatric module would be in addition to the general certification fee.

(M) Almahdi **(S)** Rubi moved to approve the 2018-2019 Aquatics Program Fee Schedule with the amendments proposed.

1st: Almahdi noted that the amendments were great. 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

3. Action Item: ASI Recreation, Intramural Program Fee Schedule 2018-2019, SRWC

The rate would be increased from \$15 per student participant to \$20 per student participant in order to account for lost revenue from the previous year.

(M) Jara **(S)** Almahdi moved to approve the 2018-2019 ASI Recreation Intramural Program Fee Schedule.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

4. Action Item: Facility Fee Structure 2019 – 2020, SRWC

Inieto suggested that this item be postponed to the following meeting.

(M) Almahdi **(S)** Jara moved to postpone the 2019-2020 Facility Fee Structure.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

5. Action Item: Fitness Program Fee Structure 2019 – 2020

See Agenda Packet for further details.

Facility Rental Fees for the SRWC would increase. This implementation would take place on July 1, 2019.

(M) Balayan **(S)** Torres moved to approve the 2019-2020 SRWC Facility Fee Schedule

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

6. Action Item: Program Evaluation, Dia de los Muertos

Beach Pride Events ran this program in honor of the Latinx holiday, Day of the Dead. This program included music, dance, art, and food. This year, 90.4% of the students said that the program exceeded their expectations and 100% of students stated that they would attend the program again. This program was an annual event and it was proposed it should be continued in the future.

(M) Torres **(S)** Rodriguez moved to accept the 2019-2020 Dia de los Muertos Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.0

7. Action Item: Program Evaluation, Rock Wall

There was a growing amount of students using the rock wall compared to 2017 and the committee would like to continue funding for this program.

Richardson did not believe that this Rock Wall program was a fiscally solvent program.

Huebner clarified that the budget reflected in the evaluation also included the other programs within the rock and outdoor adventure area.

(M) Almahdi **(S)** Torres moved to accept the Program Evaluation for the Rock Wall.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 13.0.1

9. CLOSING COMMENTS

Cicero thanked all the board members for their hard work this semester.

10. ADJOURNMENT

Inieto adjourned the meeting at 2:01 p.m.