

**UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA**  
**Meeting #9**

**Date/Time:** Friday, February 1, 2019 / 1:00 PM  
**Location:** Stuart L. Farber Senate Chamber  
**Chair/Office:** Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
  - A. Comments from the Gallery
  - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
  - A. Facilities Meeting Minutes #5 January 8, 2019✓
  - B. USUBOT Meeting Minutes #7, January 11, 2019✓
- 6. REPORTS**
  - A. Chair Report
  - B. Vice-Chair Report
  - C. USU Management Report
  - D. Senate Report
  - E. Committee Report
    - 1) Campus Relations
    - 2) Facilities
    - 3) Program Evaluation
    - 4) Services
  - F. Representatives Report
    - 5) Alumni
    - 6) Faculty
    - 7) Staff
    - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

**UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES**

**Meeting #8**

January 11, 2019

**1. CALL TO ORDER**

Inieto called the meeting to order at 1:04 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Alejandra Aquilar (ASI President Designee)  
Omar Prudencio-Gonzalez (ASI Vice-President Designee)  
Pei-Fang Hung (Faculty Representative)  
Maritess Anne Inieto (USUBOT Chair)  
Austin Metoyer (Alumni Representative) arrived at 1:08 p.m.

Sabina Rodriguez (Student Trustee At-Large)  
Stephanie Torres (USUBOT Vice-Chair)  
Anisah Ullah (ASI Senate Representative)

**Non-Voting Members Present:**

Sylvana Cicero (Director, USU & SRWC)  
Richard Haller (ASI Executive Director)

**Guests:**

Ilana Tel-Oren (Student and Recent Alumni Program's Coordinator)

**Voting Members Not Present:**

Leen Almahdi (ASI Vice-President)  
Berta Hanson (University Staff Representative)  
  
Iris Velazquez (Student Trustee At-Large)  
Dr. Jeff Klaus (V.P. for Student Services Designee)  
Billy Rubi (ASI Senate Representative)

Tracey Richardson (Assoc. VP, Financial Mgmt.)  
Genesis Jara (ASI President)

**Non-Voting Members Absent:**

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

**(M) Balayan (S) Torres**

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 8.0.0**

**4. PUBLIC COMMENTS**

**A. Comments from the Gallery**

There were none.

**B. Comments from the Board**

There were none.

**5. APPROVAL OF MINUTES**

Inieto called for the approval of the minutes all at once.

- A. Ad Hoc Meeting Minutes #1, December 7, 2018✓
- B. Campus Relations Meeting Minutes #4, December 6, 2018✓
- C. Facilities Meeting Minutes #4, December 10, 2018✓
- D. Services Meeting Minutes #4, December 4, 2018✓

E. USUBOT Meeting Minutes #7, December 7, 2018✓

Inieto proposed an amendment to the Ad Hoc meeting minutes in order to remove Berta Hanson from the list of present members.

**(M)** Prudencio-Gonzalez **(S)** Aguilar moved to approve the amended minutes all at once.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 8.0.0**

## 6. REPORTS

### **A. Chair:**

Inieto wished the board a happy New Year.

### **B. Vice-Chair:**

Torres met with Inieto to discuss goals for the following semester.

### **C. USU Management Report:**

(Full report available in University Student Union (USU) Administration, Room USU-301)

Cicero reported on the mechanical, electrical, plumbing (MEP) project. The all-gender restroom framing had been completed. Abatement on hot water holding tank was completed. Loose, cracked, or missing tiles on the terrace level would be replaced.

Led lamps would be installed at the Student Recreation and Wellness Center (SRWC). Strength area flooring would be replaced.

Outdoor lighting and panic hardware had been installed at the Isabel Patterson Childcare Development Center (IPCDC).

Associated Students Inc. (ASI) recycling was in the process of re-certifying.

Grow Beach plots were available for rent. Grow Beach was searching for new volunteers.

Beach Pride Events hired three new programmers.

Week of Welcome would take place January 30-31, 2019 from 11 a.m. to 2 p.m.

ASI Night at the Pyramid would take place on February 2, 2019 at 7 p.m.

ASI Communications launched the new Auxiliary Organizations Association (AOA) website.

ASI Communications would soon begin promoting government elections.

Billiard tables were re-felted green.

USU Conference and Events Center would be combining with Campus events.

Leiana Swanson had been hired as the new SRWC Membership Services and Outreach Coordinator.

The SRWC full-time staff retreat took place on January 10, 2019.

**D. Senate Report:**

ASI Government Affairs Retreat would take place on January 17-18, 2019.

**E. Committees:**

**Campus Relations:**

Rodriguez reported that the committee discussed the placement of the USU Comment Cards, the possible implementation of electronic comment stations, and the addition photos of the board to the cards.

**Facilities:**

Facilities committee discussed the Facilities Use Policy

**Program Evaluation:**

There was none.

**Services:**

Beach Pantry inventory system Pantry Soft was implemented.

Games Center lockers were emptied and would be rented out.

USU Information Desk was discussing possible contract with Flixbus.

**F. Representatives Report:**

**Alumni:**

Beach Connection magazines were disbursed to the board.

Alumni talks were held on December 4. Program discussed turning internships into employment.

MyBeach Senior class ambassadors had orientation on December 2018.

Alumni Grant program applications had been opened.

Golden Graduates Celebration took place in November 2018.

**Faculty:**

There were none.

**Staff:**

There were none.

**University:**

There was none

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

**1. Action Item: 2019-2020 SRWC Operating Calendar, Proposal**

Change was made was to appropriately rename the Long Beach Marathon to Jet Blue Long Beach Marathon

**(M) Ullah (S) Prudencio-Gonzalez** moved to approve the 2019-2020 SRWC Operating Calendar.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.0**

**2. Action Item: 2019-2020 USU Operating Calendar, Proposal**

USU would be closed on Nov. 9 , Dec. 21, March 28, April 4, and May 23.

Balayan suggested the reduction of operating hours on the last day of finals due to a lack of necessity.

**(M) Torres (S) Rodriguez** moved to approve the amended 2019-2020 USU Operating Calendar

1<sup>st</sup>: pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.0**

**3. Action Item: Capital Project/Fixed Assets/Equipment, Proposal**

The board reviewed the below noted proposals, as approved in Ad-Hoc Committee meeting. Discussion ensued.

<b>Capital Project Requests</b>	<b>Total Requested</b>
Fitness Equipment Strength Machines (Complete)	\$ 73,839.20
Security Cameras- USU	\$ 41,400.00
AC in Elevator Equipment Room	\$ 25,300.00
Lift Replacement	\$ 46,000.00
LEDs for SRWC Main Gym, Mac Gym, Fitness Area	\$ 15,953.00
Olympic Bench	\$ 12,344.00
Bowling Area Scoring	\$ 86,297.00
SRWC Pool Furniture Replacement	\$ 29,486.00
Carpet Replacement-office wing	\$ 35,645
Kwikboost Portable Power (3)	\$ 1,644
	\$ 367,908.20

**(M) Ullah (S) Balayan** moved to approve the 2018-2019 Capital Project/Fixed Assets/Equipment proposal

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.0**

**4. Action Item: Facility Fee Structure 2019-2020**

Torres reviewed changes in Fee Structure. Changes included pay rate increases, and increasing rental fees.

**(M)** Ullah **(S)** Balayan moved to approve the 2019-2020 Facility Fee Structure

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.0**

**5. Action Item: Property Disposal, BodPod Equipment**

Cicero explained that the property disposal would remove the BodPod from our asset list. The SRWC BodPod was over 8 years old and no longer functional.

**(M)** Torres **(S)** Rodriguez moved to approve the property disposal for BodPod equipment

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 9.0.0**

**9. CLOSING COMMENTS**

Cicero reported that the Dream Resource Center would be moving to the Student Success Center.

ASI Government Affairs Retreat would take place on January 17-18, 2019.

Inieto thanked the board for attending the meeting.

**10. ADJOURNMENT**

Inieto adjourned the meeting at 1:52 p.m.