

Associated Students, Incorporated
California State University, Long Beach
UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #10

Date/Time: Friday, March 1, 2019 / 1:00 PM
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #5, February 11, 2019✓
 - B. Facilities Meeting Minutes #6, February 27, 2019✓
 - C. Program Evaluations Meeting Minutes #4, February 18, 2019✓
 - D. Services Meeting Minutes #5, February 14, 2019✓✓
 - E. USUBOT Meeting Minutes #9, February 1, 2019✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - 1) Action Item: 2019-2020 University Student Union Operating Budget, First Reading✓
 - 2) Action Item: Aquatics, Program Evaluation✓
 - 3) Action Item: Art Gallery Submissions ✓
 - 4) Action Item: Campus Events Office, *Proposal*✓
 - 5) Action Item: USU Facility Fee Schedule 2019-2020, *Proposal*✓
 - 6) Action Item: USU Facility Use Policy 2019-2020, *Proposal*✓
 - 7) Action Item: USU Games Center Fee Schedule 2019-2020, *Proposal*✓
 - 8) Action Item: USU Space Allocation, *Proposal*✓
 - 9) Action Item: Wack'em and Rack'em, Program Evaluation✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Distribution: J. Ahumada, L. Almahdi, X. Balayan, A. Bryant, T. Buhler-Scott, S. Cicero, R. Haller, B. Hanson, P. Hung, M. Inieto, G. Jara, J. Klaus, J. Luna, M. MacRae, A. Metoyer, T. Richardson, S. Rodriguez, S. Torres, A. Ullah, I. Venegas, Y. Yee
✓ Item attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #10

Friday March 1, 2019

1. CALL TO ORDER

Inieto called the meeting to order at 1:04 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (Student Trustee At-Large)
Justin Contreras (ASI Treasurer Designee)
Berta Hanson (University Staff Representative)
Pei-Fang Hung (Faculty Representative); arrived
at 1:04 p.m.
Maritess Anne Inieto (USUBOT Chair)
Genesis Jara (ASI President)
Dr. Jeff Klaus (V.P. for Student Services
Designee); arrived at 1:13 p.m.
Austin Metoyer (Alumni Representative)
Sabina Rodriguez (Student Trustee At-Large)
Stephanie Torres (USUBOT Vice-Chair)
Anisah Ullah (ASI Senate Representative); arrived
at 1:09 p.m.
Yamin Yee (ASI Senate Representative)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Guests:

Trace Camacho (Director, Student Life and
Development, SLD)
Christopher Huebner (Interim Assistant Director,
SRWC)
Eduardo Leyva (Director, Education Opportunity
Program, EOP, and Guardian Scholars, DSA)

Voting Members Not Present:

Jesse Luna (ASI Treasurer)
Tracey Richardson (Assoc. VP, Financial Mgmt.)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Inieto suggested that Action Item 8.8, Space Allocation, be moved to 1:30 p.m. due to a time constraint and Action Item 8.7 be switched with Action Item 8.6 so the Fee Schedules could be approved together

(M) Jara (S) Almahdi moved to approve the agenda as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 10.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

Trace Camacho introduced himself to the board as the new Director, Student Life and Development (SLD).

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #5, February 11, 2019✓
- B. Facilities Meeting Minutes #6, February 27, 2019✓
- C. Program Evaluations Meeting Minutes #4, February 18, 2019✓
- D. Services Meeting Minutes #5, February 14, 2019✓
- E. USUBOT Meeting Minutes #9, February 1, 2019✓

(M) Almahdi (S) Balayan moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

6. REPORTS

A. Chair:

Inieto reported that she was able to sit on the President's Commission on the Status of Women Committee. The Commission on the Status of Women Committee Colloquium would take place March 7, 2019.

Without a current Program Evaluation Committee (PEC) chair, Inieto had been attending Beach Pride Events Committee meetings and attending PEC meetings as the interim committee chair.

B. Vice-Chair:

There was no report.

C. USU Management Report:

Cicero reported on the Mechanical Electrical Plumbing (MEP) project updates, which included installation of the new lighting panels, controls, and dimmers and the University Student Union (USU) Air Balance.

Sustain U was interviewing for Sustainability Assistants.

Grow Beach was looking to relocate to Central Plant and USU lawn areas.

Associated Students Incorporated (ASI) Recycling was interviewing for Recycling Assistant. For month of January, ASI Recycling saved 79 trees, 1849 gallons of oil, and 61,220 hours of electricity and 23,891 gallons of water.

ASI Big Event was hosting Daniel Caesar and was scheduled for March 16 at the Walter Pyramid. The tickets for the concert had sold out.

Beach Pride Events was having a Women's History Month edition for noontime concerts and all bands and performance throughout March would be female. Respect Diversity Week would be on March 18 – 22.

ASI Communications had been working on promotions for the student government elections. ASI social media was continuing to grow across all channels.

The Career Closet Pop-Up had approximately 500 students visit the event. Students took with them 1,143 items.

The Student Recreation and Wellness Center (SRWC) would be sending a team to the National Intramural and Recreational Sports Association (NIRSA) Regional Tournament at University California, Los Angeles (UCLA) from March 8-10. The annual Zumba Jam had a record number of 103 participants. The new strength equipment and pool furniture had been ordered. Puppy Therapy with ASI Government would be on March 19 from 4 – 6 p.m.

D. Senate Report:

Ullah reported that Senate had been working on passing a new resolution for Lobby Corps to go to CHESS.

Ullah informed the board that there were still a few positions open for Senate.

Yamin introduced herself to the board.

E. Committees:

Campus Relations:

Electronic comment card kiosks were ordered and would be arriving soon. One would be placed at the Information and Ticket Center and the placement of the other was yet to be determined.

Social media had been gaining more followers due to the Daniel Caesar promotions. Rodriquez shared the promo video to the board.

Facilities:

Balayan updated the board on the accomplishments for the USU and SRWC Night Safety Walk.

Balayan reported that he worked with Bryant to revise the Facility Use Policy, which would be discussed more during Action Item 8.6.

The Space Allocation for rooms 302 and 309 in the USU was reviewed in the last meeting and would be discussed in further detail later in the meeting.

Program Evaluation:

The Aquatics and Wack'em and Rack'em programs were evaluated and the Art Gallery Submission was approved during the last PEC meeting.

Services:

The Happy Hour Special at the Game Center had increased visibility through the use of a flyer.

F. Representatives Report:

Alumni:

Metoyer reported that the Spring Grad Fair would be on March 5 – 7 in front of the campus 49er Bookstore from 10 a.m. – 7 p.m.

Senior Night would take place on March 6. Seniors were invited to attend the men’s basketball game for free and would have their own section on the bleachers.

Beach Alumni Mixer would be held on March 21 at the LBX Center by the Long Beach Airport.

Faculty:

The Academic Senate was still reviewing the General Education (GE) policy.

Staff:

There was no report.

University:

Klaus reported that the Educational Opportunity Program (EOP) would provide a Commuter Bridge Program over the summer for first-time freshmen. For those who were unable to attend, there would also be the option of a Summer Bridge online video conferencing through Zoom.

The projected enrollment for fall 2019 was 37,991 and would be the largest incoming class ever with over 10,000 students.

There would be a Student Health Summit on March 26 at 4 p.m.

Academic Technology Services, through work with an orientation program, received an award for the top-five in country for approved Blackboard. Blackboard was equivalent to Beachboard.

A skateboard route would be implemented in the Central Quad to establish a zone for skateboarders and to reduce the number of accidents.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

1. Action Item: 2019-2020 University Student Union Operating Budget, First Reading

Cicero provided the board with an overview of the 2019 – 2020 USU Operating Budget and informed them that there would one more reading if this item was approved. The board had one month to read and review the budget (2019 – 2020 USU Operating Budget available upon request).

(M) Ullah (S) Torres moved to approve the first reading of the USU Operating Budget.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

2. Action Item: Aquatics, Program Evaluation

Huebner provided an overview of the Aquatics Program at the SRWC, including its various events. The target audience would be students and the projected increase of participants would be 5%.

(M) Ullah (S) Jara moved to accept the Aquatics Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

3. Action Item: Art Gallery Submissions

Inieto displayed for the board the various student art gallery submissions which would be showcased in the USU.

(M) Ullah (S) Yee moved to approve the art gallery submissions.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

4. Action Item: Campus Events Office, Proposal

The Conference and Events Center on the second floor of the USU would be renamed to Campus Events Office in order to better serve the community. This would be a one-stop scheduling shop for students, faculty, and staff.

(M) Torres (S) Balayan moved to approve the Campus Events Office Proposal.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

5. Action Item: USU Facility Fee Schedule 2019 – 2020, Proposal

There would be a change in fees for facility and room rentals within the USU and the Game Center.

The change in the USU Facility Fee Schedule included a schedule, which included higher fees for larger USU rooms as compared to smaller meeting rooms.

Game Center rentals had also slightly increased.

(M) Almahdi (S) Torres moved to approve the USU Facility and Game Fee Schedules all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

6. Action Item: USU Facility Use Policy 2019 – 2020, Proposal

Balayan reviewed changes and additions to the Facility Use Policy with the board (Complete list of changes and additions available upon request).

Balayan clarified that the drone policy was a new addition.

(M) Ullah (S) Balayan moved to approve the 2019 – 2020 USU Facility Use Policy.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.1

7. Action Item: USU Game Center Fee Schedule 2019 – 2020, Proposal

See Item 8.5.

8. Action Item: USU Space Allocation, Proposal

Rooms 302 and 309 were now available in the USU due to the relocation of some offices to the Student Success Center. Beach Pantry would now be moving to USU 313. The two programs that applied for the Space Allocation were Guardian Scholars and USU Beach Balance. The room spaces would be leased for three years.

Leyva introduced himself to the board and explained the Guardian Scholars program more in-depth. Huebner introduced himself to the board as well to explain why there was a need for a Beach Balance in the USU.

Guardian Scholars would be moving into USU 302 and Beach Balance would be moving into USU 309.

(M) Ullah (S) Balayan moved to approve the USU Space Allocation Proposal.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

9. Action Item: Wack'em and Rack'em, Program Evaluation

Venegas provided the board with an overview of the program, which included both billiards and table tennis tournaments. The goal of the program was to promote and highlight the benefits of having a Game Center on campus. The target audience would be college students and the anticipated audience would be 30 – 40 people.

(M) Torres (S) Jara moved to approve the USU Space Allocation Proposal.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

9. CLOSING COMMENTS

Jara reminded the board that there were some vacancies on the Cabinet, Senate, and Lobby Corps.

10. ADJOURNMENT

Inieto adjourned the meeting at 2:33 p.m.