

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #13

Date/Time: Friday, May 3, 2019 / 1:00 PM
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #7, April 8, 2019 ✓
 - B. Facilities Meeting Minutes #7, April 10, 2019 ✓
 - C. Program Evaluations Meeting Minutes #6, April 15, 2019 ✓
 - D. USUBOT Meeting Minutes #12, April 12, 2019 ✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Action Item: Program Evaluation: An Evening with Shiza Shahid ✓
 - B. Action Item: Program Evaluation: Intramurals ✓
 - C. Action Item: Sustainability Policy, *Proposal* ✓
 - D. Action Item: USU Art Gallery Submission, Caroline Nadler ✓
 - E. Discussion Item: USU Facility & Program Needs Assessment
 - F. Discussion Item: ASI-USU Investment Review, First Foundation ✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #13

May 3, 2019

1. CALL TO ORDER

Inieto called the meeting to order at 1:09 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President); departed at 2:06 p.m./returned at 2:12 p.m.

Xan Balayan (Student Trustee At-Large)

Pei-Fang Hung (Faculty Representative)

Maritess Anne Inieto (USUBOT Chair)

Genesis Jara (ASI President)

Dr. Jeff Klaus (V.P. for Student Services Designee)

Jesse Luna (ASI Treasurer)

Austin Metoyer (Alumni Representative)

Tracey Richardson (Assoc. VP, Financial Mgmt.)

Sabina Rodriguez (Student Trustee At-Large)

Stephanie Torres (USUBOT Vice-Chair)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)

Richard Haller (ASI Executive Director)

Guests:

Joyce Lee (First Foundation Representative)

Voting Members Not Present:

Berta Hanson (University Staff Representative)

Yamin Yee (ASI Senate Representative)

Anisah Ullah (ASI Senate Representative)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Inieto suggested the board move item 8F to 1:30 p.m.

(M) Almahdi **(S)** Klaus moved to approve the amended agenda

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery:

There were none.

B. Comments from the Board:

There were none.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

A. Campus Relations Meeting Minutes #7, April 8, 2019 ✓

- B. Facilities Meeting Minutes #7, April 10, 2019✓
- C. Program Evaluations Meeting Minutes #6, April 15, 2019✓
- D. USUBOT Meeting Minutes #12, April 12, 2019✓

(M) Almahdi **(S)** Torres moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. REPORTS

A. Chair:

Inieto reported that she would be working on documents for the new board in order to make the transition smoother.

Inieto thanked the board for all of their work throughout the past year.

B. Vice-Chair:

Torres thanked the board for all their work.

C. USU Management Report:

Full report available on file in University Student Union (USU) 301

ASI Student Staff appreciation event took place on April 26.

Search for the new Associated Students Inc. (ASI) executive director had begun.

USUBOT Orientation would take place on June 24.

Cicero encouraged the board to inform students about CalFresh benefits.

Earth Week collaboration occurred between USUBOT and Sustain U for a campaign titled "Wash, Don't Waste." The campaign encouraged students to refrain from using disposable paper towels.

The Grow Beach garden would be closing temporarily and relocating to the USU North Lawn.

The Guardian Scholars office would be a new leasee and move into USU-302.

Finals Week activities would be held in USU Courtyard because of new furniture in Information and Ticket Center lobby area.

22 West would be holding a fundraiser. Every \$22 donation would give donors a chance to win flight vouchers to any Turkish Airline destination.

Campus Events Office would begin to reserve classrooms directly.

The USU Beach Balance opened on May 1.

D. Senate Report:

Almahdi reported that Senate would be reviewing the 2019-2020 ASI Consolidated Operating Budget.

The job description for Commissioner for Environmental Justice would be amended.

The senate resolution regarding the removal processes for all officers would be reviewed.

An alumni representative would be added to Isabel Patterson Childcare and Development Center (IPCDC) Board of Trustees.

E. Committees:

Campus Relations:

Rodriguez reported that ASI Communications would be leading a presentation for Student Orientation, Advising and Registration (SOAR).

Finals week schedule was posted online. The schedule would be accessible through QR codes provided on posters.

Facilities:

Balayan reported that the Grow Beach Garden relocation was under review and in discussion.

Program Evaluation:

Fakava reported that the committee evaluated two programs and reviewed permanent art pieces for the USU.

End of year programs were being reviewed.

Services:

Torres reported that facility naming opportunities were reviewed.

Maxson Center space applications would be selected. A limited number of organizations would receive a space in the center through a lottery process.

Feedback on a portable charger system was being collected.

F. Representatives Report:

Alumni:

Metoyer encouraged board members to join Alumni Association.

The ASI Award Banquet would take place on May 3. The Alumni Awards Banquet would take place on May 9.

Commencement ceremonies would take place between May 21 through 24.

Beach Alumni Mixer would take place in the Japanese Garden on July 25.

Faculty:

Academic Senate concluded revisions of the general education (GE) policy. They would begin the review of graduation requirements (GR) policy.

Staff:

There was none.

University:

Active Shooter Drill would take place on August 9.

University would be engaging in a space audit for campus facilities.

Student Affairs would begin the search for Director of Development.

Career Development Center would begin the search for new Director.

Horn Center would be reviewing implementation of new student facilities.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: Program Evaluation: An Evening with Shiza Shahid

Fakava reviewed program evaluation.

(M) Jara **(S)** Balayan moved to accept the program evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

B. Action Item: Program Evaluation: Intramurals

Fakava reviewed intramural program details.

(M) Torres **(S)** Richardson moved to accept the program evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.1

C. Action Item: Sustainability Policy, Proposal

Verbiage was revised in order to increase use of hand driers as opposed to paper towels in restrooms.

Balayan reviewed changes to sustainability policy.

(M) Almahdi **(S)** Rodriguez moved to approve sustainability policy.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

D. Action Item: USU Art Gallery Submission, Caroline Nadler

Content of art submission were reviewed.

(M) Almahdi **(S)** Balayan moved to approve art submission from Caroline Nadler.
1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.0

E. Discussion Item: USU Facility & Program Needs Assessment

Cicero discussed with the board that after discussions with student leaders it would be important to investigate student needs and facility demand through a Facility and Programs Needs Assessment in the coming year

If approved at a future board meeting, a consulting firm would be contracted to advise the board and assist in collecting student feedback.

F. Discussion Item: ASI-USU Investment Review, First Foundation

Joyce Lee reviewed ASI and USU investment portfolios.

ASI and USU investment accounts had grown in the past 3 years.

Lee had reported that no major changes would be made in managing asset allocations this quarter.

Haller reported that additional investment policy revisions would be reviewed

9. CLOSING COMMENTS

Cicero thanked the board for their work throughout the year.

10. ADJOURNMENT

Inieto adjourned the meeting at 2:31 p.m.