

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #6

November 1, 2019

1. CALL TO ORDER

Balayan called the meeting to order at 1:06 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (USUBOT Chair)
Holli Fajack (Staff Representative)
Christopher Forestiere (ASI President Designee)
Pei-Fang Hung (Faculty Representative)
Katherine Khiev (USUBOT Vice-Chair)
Jeff Klaus (Dean of Students) Arrived at 1:22 p.m.
Ian Macdonald (USUBOT Student-at-Large)
Austin Metoyer (Alumni Representative)
Tracey Richardson (Associate Vice-President, Financial Management)
Bianca Riviera (USUBOT Student-at-Large)
Stephanie Torres (Senate Representative)
Reyalyn Villegas (ASI Treasurer)

Voting Members Not Present:

Judith Magaña (USUBOT Student-at-Large)
Ryan Phong (Senate Representative)
Lizbeth Velasquez (ASI President)

Non-Voting Members Not Present:

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Miles Nevin (ASI Executive Director) Left at 1:54 p.m.

Guest

Arnecia Bryant (Associate Director, Facilities Operations)

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Balayan called for the approval of the agenda.

(M) Macdonald **(S)** Rivera moved to approve the agenda as is.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Balayan called for the approval of the meeting minutes all at once.

- A. Campus Relations Meeting Minutes #2, October 21, 2019✓
- B. Facilities Meeting Minutes #2, October 11, 2019✓
- C. Program Evaluation Meeting Minutes #2, October 11, 2019✓
- D. Services Meeting Minutes #2, October 1, 2019✓
- E. USUBOT Meeting Minutes #5, October 4, 2019✓

(M) Macdonald **(S)** Rivera moved to approve the meeting minutes all at once.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. REPORTS

A. Chair:

Balayan reported that he and Cicero had reviewed the needs assessment reporting for the University Student Union (USU) and Student Wellness and Recreation Center (SRWC).

Balayan had attended the student government focus group. Five focus groups had occurred on October 24 and five were scheduled for November 1.

The capital outlay ad-hoc meeting would be held on December 6.

Trips to the student unions of California State Polytechnic University, Pomona and California State University, Los Angeles had been discussed.

The new location for the Grow Beach garden would soon be finalized.

Balayan had presented at the Wellness Week Kick off and USU Third Floor Open House event.

Balayan had attended the Associated Students, Incorporated (ASI) officers' dinner to collaborate with university administration and other student leaders.

Generosity Feeds had occurred on October 26, 2019. Two hundred fifteen volunteers packaged 10,000 meals in less than two hours. Donors included Mod Pizza, Eventbrite, Global Electronic Technologies, and Kohl's.

Balayan had presented the fall 2019 report at the senate meeting. In his report, he discussed the semester accomplishments of the USU Board of Trustees.

An eSports sponsor visit had been scheduled for November 25 to present the Stix Lounge to a potential sponsor.

Cicero offered accolades to Rivera for inviting Kohl's to support the Generosity Feeds event.

B. Vice-Chair:

Khiev informed the board that she held a position on the Social Justice and Equity Committee (SJEC). She reviewed the committee's goals, history, and purpose.

Almahdi explained the committee's history of student activism within Associated Students, Inc. (ASI) through resolutions, advocacy, and programming.

Khiev had attended a student focus group for facility and programs needs assessment.

C. USU Management Report:

(Full report available upon request from University Student Union Administration, USU 301)

Fire marshal walkthroughs had occurred in all ASI facilities.

Cicero had worked with Beach Building Services (BBS) to relocate computer stations from the Horn Center to the USU and SRWC.

Homecoming would occur on November 9.

Some student staff members would attend the Circle of Change conference on November 23.

The ASI Instagram account had nearly reached 13,000 followers.

Cicero presented the promotional video for Girl's Night on the Strength Floor and emphasized that this is an inclusive event for all SRWC members that had felt intimidated by the strength floor.

The Career Clothing Closet Pop-Up had a successful turnout, but had received fewer donations than previous events. The event planners would collaborate with the Career Development Center to extend marketing for donations. Cicero discussed possible contributors to the decrease in donations

Love Your Body Week had experienced increased participation compared to the previous year.

The business continuity plan for ASI facilities had been completed.

Two grant proposals had been submitted in the past month.

D. Senate Report:

Torres reported that two senators for the College of Arts had been elected.

Torres reminded the Board to participate in the 100 Classes, 100 days initiative.

Klaus had presented wheel pathways for upper campus to Senate.

At-large senators had met with Parking and Transportation Services to discuss the extension of campus shuttle hours.

Senate had reviewed student feedback about the Genocide Awareness Project that had visited campus in October.

E. Committees:

Campus Relations:

Macdonald reported that online comment forms had been updated to omit last names.

The web team would add new features to web comment viewing. The info center staff would respond to comments.

Notifications to announce senate meetings would be displayed on USU screens.

Macdonald had met with Heather Schmolli, the Commissioner of Disability Affairs, to discuss advertisement placement in accessible areas. QR codes for accessibility button repair had also been discussed.

Macdonald had participated in the Career Closet Pop-Up, the ASI officers' dinner, and a student focus group.

Facilities:

Balayan read Magaña's prepared committee report.

The as-builts' proposal and Student Wellness and Recreation Center (SRWC) pool proposal had been approved during the October facilities committee meeting.

The Great Shakeout had occurred on October 17.

The Night Safety Walk had occurred on October 17. Findings would be reported during the December USU Board of Trustees (USUBOT) meeting.

Program Evaluation:

Khiev reported that Native America Heritage Month Celebration Kickoff would occur on November 6.

November 18 through 21 would be National Hunger and Homelessness Awareness week.

New demonstration equipment had been available for use in the SRWC and a survey was available at the kiosk.

Services:

Rivera thanked those who participated in the Career Closet Pop-Up.

Rivera recapped Generosity Feeds. She would be working to promote intercollege Beach Pantry donations.

On November 4, the 49er Shops would start month-long donations to the Beach Pantry. Cicero reported that the donations from the prior year exceeded \$10,000.

Rivera would work with Magaña and the Facilities Committee to discuss the USU and SRWC operating calendars for 2020-2021.

F. Representatives Report:

Alumni:

There was none.

Faculty:

Hung reported that the Academic Senate had continued to review the graduation requirement and online hybrid instruction policies.

Academic Senate retreat had occurred on October 31.

Staff:

There was none.

University:

Klaus gave details about the Rapid Housing grant for which ASI had applied.

Klaus further explained the purpose of wheel pathways.

VET NET Ally training would occur on November 6.

Ability Ally training would occur on November 22.

The effort to install classroom locks would be reviewed in response to the shelter in place held in October.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: Program Evaluation: RecFest

Khiev reviewed the program evaluation for RecFest

(M) Macdonald **(S)** Torres moved to accept the program evaluation for RecFest.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 13.0.0

B. Action Item: Program Evaluation: Smorgasport

Khiev reviewed the program evaluation for Smorgasport.

Cicero discussed the possibility of changing locations for the following year.

Macdonald, Cicero, and Klaus reviewed the Break Room activity at the event and assured the Board that it had followed proper safety precautions.

Fajack noted concerns about sustainability and waste produced by Smorgasport.

(M) Almahdi **(S)** Villegas move to accept the program evaluation for Smorgasport.

1st: Pass **2nd**: Pass

VOTE ON THE MOTION

PASSES 13.0.0

C. Action Item: SRWC Pool Proposal

Balayan reviewed the SRWC Pool Proposal, explained the budget impact and the need for repair.

Bryant explained that the pool had chipped sooner than estimated and facilities would look for contractors that would be able to provide more longevity.

(M) Khiev **(S)** Macdonald moved to approve the SRWC Pool Proposal.

1st: Pass **2nd**: Pass

VOTE ON THE MOTION

PASSES 13.0.0

D. Action Item: As-Builts Proposal

Balayan reviewed the As-Builts Proposal.

Bryant explained how the inaccuracy of the current as-builts had affected previous Mechanical, Electrical, and Plumbing (MEP) projects.

(M) Macdonald **(S)** Rivera moved to approve the As-Builts Proposal.

1st: Pass **2nd**: Pass

VOTE ON THE MOTION

PASSES 13.0.0

9. CLOSING COMMENTS

Balayan reminded the Board that a needs assessment survey would be distributed and he encouraged participation.

Fajack notified the Board that the campus commuter survey would be distributed and she encouraged participation.

Balayan reminded the Board to participate in the ASI professional development survey.

10. ADJOURNMENT

Balayan adjourned the meeting at 2:18 p.m.