

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #9

February 7, 2020

1. CALL TO ORDER

Balayan called the meeting to order at 1:07 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President) departed at 1:35 p.m., returned at 1:46 p.m.
Xan Balayan (USUBOT Chair)
Aaron Chiu (ASI Treasurer Designee) departed at 1:53 p.m.
Holli Fajack (Staff Representative) departed at 2:19 p.m.
Pei-Fang Hung (Faculty Representative)
Michael Lam (ASI President Designee) departed at 2:21 p.m.
Ian Macdonald (USUBOT Student-at-Large)
Judith Magaña (USUBOT Student-at-Large)
Austin Metoyer (Alumni Representative) departed at 2:33 p.m.
Ryan Phong (Senate Representative)
Tracey Richardson (Associate Vice-President, Financial Management)
Bianca Rivera (USUBOT Student-at-Large)
Stephanie Torres (Senate Representative)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Miles Nevin (ASI Executive Director) Arrived at 1:18 p.m.

Guest

Olivia Hao (Project Analyst, Brailsford & Dunlavey)
Andrew Perez (Senior Associate, Brailsford & Dunlavey)
Bethany Thompson (USU Administration Student Assistant)

Voting Members Not Present:

Daniel Galindo (ASI Treasurer)
Katherine Khiev (USUBOT Vice-Chair)
Jeff Klaus (Dean of Students)
Lizbeth Velasquez (ASI President)

Non-Voting Members Not Present:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Balayan called for the approval of the agenda.

(M) Lam **(S)** Macdonald moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 12.0.1

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Balayan called for the approval of the meeting minutes all at once.

A. Program Evaluation Meeting Minutes #4, January 27, 2020✓

B. USUBOT Meeting Minutes #8, January 10, 2020✓

(M) Macdonald **(S)** Torres moved to approve the meeting minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

6. REPORTS

A. Chair:

Balayan reported that the student government winter retreat had occurred.

Balayan reviewed the progress of smart goals including progress on the annual plan for Beach Pantry donations, a potential e-sports lounge, whiteboard installation in meeting rooms, and the University Student Union (USU) and the Student Recreation and Wellness Center (SRWC) facility and program needs assessment.

Cicero reported that the Assembly Bill 74 grant had allowed for an extension of operating hours for the Beach Pantry.

B. Vice Chair:

Balayan read the vice chair report on Khiev's behalf.

Khiev created a survey to identify potential dates for visiting sister schools.

C. USU Management Report:

(Full report available from USU Administration Office, USU-301)

Cicero, the Assistant Director of Facility Operations, and the Development Associate had attended the California Higher Education Basic Needs Alliance 2020 Summit.

The next USU Board of Trustees (BOT) meeting would include the first reading of the ASI budget.

A campus-wide health and safety audit had occurred. There had been no major findings for USU and SRWC.

Assembly Bill 74 Grant would allow for the construction of a kitchen for healthy cooking demonstrations.

Steve Lopez had been hired as Temporary Event Coordinator.

SRWC Student Staff training had occurred on January 15.

D. Senate Report:

Torres reported that the first reading of the following resolutions had been approved: Senate Resolution (SR) #2020-08: Resolution in Support of House Resolution (HR) 2168, The Restoration of Pell Grant Access for Prisoners and SR #2020-09: Resolution in Support of California State University, Long Beach Offering Face-to-Face Secondary Education to California State Prisoners.

Senate had attended open forums for the Vice President of the Student Affairs candidates.

Phong reported that one new senator for the College of Liberal Arts and one new senator for the College of Health and Human Services had been appointed.

The Board discussed the content of the SR #2020-09 resolution.

E. Committees:

Campus Relations:

Macdonald reported that he had met with Heather Schmoll, the Commissioner for Disability Affairs to discuss the implementation of QR codes for servicing automatic door operators and restrooms.

Macdonald and James Ahumada, Senior Communications Manager, had partnered with Student Health Services and the Division of Student Affairs to address concerns about the coronavirus.

Facilities:

Magana reported that the Facilities Committee would continue progress on Night Safety Walk.

Program Evaluation:

Balayan read the Program Evaluation report on Khiev's behalf.

The SRWC would host an event for the National Intramural and Recreational Sports Association (NIRSA) Day on February 19.

Mario Kart Wheel Chair event would occur on February 25.

150 students had attended Black History Month Celebration Kickoff on February 5.

Noon Time Concerts would continue weekly on Southwest Terrace of the USU.

Services:

Rivera reported that Intercollege Beach Pantry Donations would continue with College of Business.

The Career Closet Pop-up Donation Drive would begin on March 16.

A vote-by-mail ballot box had been installed at the USU Information Center.

F. Representatives Report:

Alumni:

There was no report.

Faculty:

Hung reported that the Academic Senate had temporarily halted the review of the Graduation Requirement Policy to review the Ethnic Studies requirements per the request of the Chancellor of the California State University system.

Academic Senate had addressed the fake professor prank that had been conducted at the beginning of the spring semester.

Staff:

Fajack reported that Earth Week would occur in April. A meeting with Beach Pride Events, SustainU, and Sustainable Transportation had occurred to plan the activities for Earth Week.

Sustainability Tracking Assessment and Rating System (STARS) would be conducted for the campus.

University:

Richardson reported that university would change its payment process. The changes would be implemented in the upcoming fall semester. Tuition and fees would no longer be due 30 days after registration for returning students that register for classes early.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: Art Gallery Selection

Balayan reviewed the Art Gallery Selection

(M) Rivera **(S)** Phong moved to accept the Art Gallery Selection.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

B. Discussion Item: USU and SRWC Facility and Program Needs Assessment Results

Full report available at USU Administration

Perez and Hao reviewed the findings of USU and SRWC facility and program needs assessment survey that was distributed to the student population towards the end of the fall semester.

The survey revealed that students had used USU facilities mainly for transactional purposes. According to survey findings, USU facilities interactions focused primarily on academic related studying and food. Students demonstrated interest in prioritizing improvements to the USU facility, expansion of space offered for studying and student organizations, and infrastructure improvements as needed.

Survey data showed that students generally had been very satisfied with the SRWC and had not prioritized facility renovations and improvements at this time, though the data did suggest that the facility is nearing capacity, especially during peak usage. This suggests that the USUBOT might want to reassess the needs of the SRWC in two or more years

Approximately one in four students had participated in the survey. A second assessment will be distributed to the campus population to assess what level of renovations students would tolerate with a corresponding fee attached. Results of this second assessment will be provided to the USUBOT in April.

The Board discussed the findings of the study.

9. CLOSING COMMENTS

The Wings of Hope fundraiser dinner would occur February 13 at the Pointe. The USU Board of Trustees had bought a table and invited the board members to attend.

10. ADJOURNMENT

Balayan adjourned the meeting at 2:44 p.m.