

+ Associated Students, Incorporated
California State University, Long Beach

FACILITIES COMMITTEE MINUTES

Meeting #3

November 20, 2020

1. CALL TO ORDER

Williams called the meeting to order at 12:31 p.m.

2. ROLL CALL

Voting Members Present:

Xan Balayan (USUBOT Chair)
Milena Gevorkian (Senate Representative) arrived
12:36 p.m.
Omar Prudencio Gonzalez (ASI President)
Tracey Richardson (Associate Vice President,
Financial Management)
Louis Williams (Facilities Committee Chair)

Voting Members Absent:

Non-Voting Members Present:

Arnecia Bryant (Associate Director, Facilities
Operations)
Sylvana Cicero (Associate Executive
Director, ASI/Director, USU & SRWC)

Non-Voting Members Absent:

Iraida Venegas (Assistant Director, Commercial
Business Ops.)

Guests Present:

Matthew Saucedo (SRWC Administrative & Facility
Coordinator)

3. PUBLIC COMMENTS

There were none.

4. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Balayan (S) Prudencio Gonzalez moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 4.0.0

5. REPORTS

A. Chair Report:

Williams reported that the Facilities Committee had met with University Student Union (USU) and Student Recreation and Wellness Center (SRWC) staff to draft the 2021-2022 USU and SRWC operating calendars.

C. Management Report:

Bryant reported that the thermal dispersion airflow sensor installation had been completed. The Mechanical, Electrical and Plumbing (MEP) project would be considered complete after confirming that the sensors function correctly.

The Facilities Committee had altered their capital expenditure proposals to include renovations for the Sunset Lounge in the USU.

A space usage evaluation composed by Brailsford & Dunlavey, a project management firm, would be reviewed and discussed by USU and SRWC staff, presented to the Facilities Committee, and brought before the USU Board of Trustees (USUBOT).

6. OLD BUSINESS

There was none.

7. NEW BUSINESS

A. Action Item: 2021 – 2022 SRWC Operating Calendar

Williams explained the proposed scheduling for the SRWC operating calendar and reviewed the variations in operating hours.

Cicero highlighted the addition of Indigenous Peoples' Day and Juneteenth to the SRWC and USU operating calendars.

Bryant clarified the reasons differing operating hours between the USU and SRWC.

Numbering errors in the month of August 2022 would be corrected.

Indigenous Day would be corrected to Indigenous Peoples' Day on the calendar legends.

(M) Balayan **(S)** Richardson moved to approve the 2021 – 2022 SRWC Operating Calendar as amended.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 5.0.0

B. Action Item: 2021 – 2022 USU Operating Calendar

William explained the proposed scheduling for the USU operating calendar and reviewed the variations in operating hours.

The August 18, 2022 schedule would be changed from staff events hours to reduced hours.

November 22, 2021 to November 24, 2021 would be changed from all-day closure to reduced hours.

(M) Gevorkian **(S)** Prudencio Gonzalez moved to approve the 2021 – 2022 USU Operating Calendar as amended.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 5.0.0

C. Discussion Item: Campus Procurement Sustainable Policy

Bryant distributed the draft of the Campus Procurement Sustainable Policy to select ASI staff for review. The feedback would be reported to the Zero Waste Committee.

8. CLOSING COMMENTS

Cicero and Balayan confirmed that the Capital Outlay meeting would be held on December 4, 2020 following the USUBOT meeting.

Williams encouraged the committee to discuss their experiences working from home. Discussion ensued.

Bryant thanked Gevorkian for making time to attend Facilities Committee meetings despite her work schedule.

9. ADJOURNMENT

Williams adjourned the meeting at 1:28 p.m.