

Associated Students, Incorporated  
California State University, Long Beach

**PROGRAM EVALUATION COMMITTEE MINUTES**  
**MEETING #5**  
**FEBRUARY 7, 2022**

**1. CALL TO ORDER**

Jeon called the meeting to order at 2:06 p.m.

**2. ROLL CALL**

**Voting Members Present**

John Barcelona (ASI Vice President of Finance)

Mitali Jain (USUBOT Chair)

Jin Jeon (Program Evaluation Committee Chair)

**Voting Members Absent**

Jeff Klaus (University Representative)

Jeana Young (ASI Executive Vice President)

**Non-Voting Members Present**

Sylvana Cicero (ASI Associate Executive Director/ Director of USU & SRWC)

**Non-Voting Members Absent**

Taylor Buhler-Scott (Asst. Director, Programs)

Christopher Huebner (Asst. Director, SRWC)

**Guests**

April Marie Castro (Beach Pride Events Coordinator)

Maureen MacRae (Associate Director, SWRC)

**3. PUBLIC COMMENTS**

There were none.

**4. ADDITIONS/CORRECTIONS TO THE AGENDA**

Jeon called for a motion to approve the agenda.

Barcelona (MOTION) Jain (SECOND) moved to approve the agenda.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 3-0-0**  
**APPROVE- OPPOSE- ABSTAIN**

**5. REPORTS**

**A. Chair Report**

Jeon reported that the Beach Pride Event (BPE) committee was full. The Student Recreation and Wellness Center (SRWC) had returned to fall hours. The SRWC had successfully organized livestreaming classes.

## **B. Management Report**

Castro reported that two new staff members had been hired at BPE and that they were still seeking new candidates. The agendas and minutes of all BPE meetings were available on Beach Sync. Planning for Week of Welcome was underway.

MacRae reported they had hired a new graduate intern for group exercise. The fitness assessment room had been revamped. An Elbee graphic was added to the functional workout area. Intramural league registration had begun. Indoor Rec had resumed on a limited basis. A new yoga class focused on mental health had begun. Instructional programs were open for registration. Upcoming CPR and life-support classes had been scheduled.

## **6. OLD BUSINESS**

There was none.

## **7. NEW BUSINESS**

A. Discussion Item: BPE December and January event review.

Castro listed all of the BPE programs and events that had occurred in December 2021 and January 2022. They highlighted the expectation for each event, learnings from it, and any potential revisions for future programming.

B. Discussion Item: SRWC December and January event review.

MacRae listed all of the SRWC programs and events that had occurred in December 2021 and January 2022. They highlighted the expectations for each event, learnings from it, and any potential revisions for future programming.

## **8. CLOSING COMMENTS**

There were none.

## **9. ADJOURNMENT**

Jeon adjourned the meeting at 2:38 p.m.