

Employee Information																			
Last Name			First Name			Middle Name			Date of Birth			Date of Hire			Insurance Date			Sex	
									MM DD YR			MM DD YR			MM DD YR				
															19			M F	
Street Address			Apt No.			City			State			Zip			Marital Status				
															Married Single				
Social Security Number				Department				Job Title											
Eligible Dependent Information													MEDICAL		DENTAL		VISION		
You must provide information on your dependents																			
First Name (& Last if different)				Social Security Number				Birthdate				Do you elect dependent coverage? Please circle							
1. Spouse												Yes No		Yes No		Yes No			
2. Child												Yes No		Yes No		Yes No			
3. Child												Yes No		Yes No		Yes No			
4. Child												Yes No		Yes No		Yes No			
Medical/Dental/Vision Coverage													Beneficiary Designation(s)						
Coverage Selection				Employee Coverage				Premium Only Plan				Please review your life insurance and retirement beneficiary information each year. You may update and make changes by requesting, completing and filing the correct change form. See Human Resources for more information.							
Medical HMO				Yes No				Yes No											
PPO				Yes No				Yes No											
Dental HMO Delta Care				Yes No				NA NA											
PPO Delta Dental				Yes No				NA NA											
Vision Vision Services Plan				Yes No				Yes No											
Additional Benefit Coverage																			
AFLAC				Yes No															
SRWC Fitness Membership				Yes No															
Signature																			
Employee								Date				Comments							
Due in Human Resources by: October 31, 2018								See back for special instructions											